

**CHUGACH ELECTRIC ASSOCIATION, INC.**  
**Anchorage, AK**

**April 21, 2004**

**BOARD MEETING**  
**AGENDA ITEM SUMMARY**

**ACTION REQUIRED**

**AGENDA ITEM NO.IX.E.**

**Information Only**  
 **Motion**  
 **Resolution**  
 **Executive Session**  
 **Other**

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**TOPIC**

Revisions to Board Policy 119.

**DISCUSSION**

At its April 7, 2004 meeting, the Board Operations Committee approved the attached revisions to Board Policy 119, Contributions, and recommended it to the full Board for approval.

**CEO'S RECOMMENDATION**

Move: That the Board of Directors approve the revisions to Board Policy 119, Contributions, as recommended by the Operations Committee.

# CHUGACH ELECTRIC ASSOCIATION, INC.

BOARD POLICY: 119

DATE: May 19, 2004 ~~June 18, 2003~~

## CONTRIBUTIONS

### **I. OBJECTIVE**

To establish the Association's policy on contributions.

### **II. CONTENT**

- A. The Association may include as part of its annual budget a sum of money for contributions not to exceed two-hundredths of one percent (.0002) of the Association's anticipated Retail, Economy Energy and Other Revenues. In-kind contributions of personnel and/or equipment will be valued at the cost to the Association and will be included in the sum budgeted.
- B. Organizations requesting contributions must be not-for-profit, support local, rather than national, interests, and meet the objectives of this Policy. All requests for contributions must be in writing and supported by an IRS 501( C ) letter determination. Organizations having policies or practices inconsistent with Board Policy 102 will not be eligible.
- C. Organizations and projects eligible for contributions must provide services for Association members and may include, but shall not be limited to:
  - 1. Special projects
  - 2. Community functions/projects
  - 3. Charities
  - 4. Student organizations and projects
  - 5. Safety programs, displays, materials
  - 6. Non-political fundraisers
  - 7. Scholarships and other educational purposes
  - 8. Religious organizations only when the contribution is for support of a community-based need, such as sponsor or support of a homeless shelter, used clothing outlet, food kitchen, food bank or intervention program or other social services-type need, but does not impose religious teaching or segregate individuals in the community from receiving food, clothing or shelter.

D. The Association will match employee cash contributions to qualifying organizations up to a maximum of \$100 per employee per year.

E. The Association will contribute \$250 per year to a qualified organization where a full time regular Association employee volunteers over 40 hours of their own time per year. The qualifying organization will be required to verify in writing the employee's volunteer time. Only one contribution per year for each eligible individual employee is allowed.

**III. RESPONSIBILITY**

The Chief Executive Officer will be responsible for administration of this policy. The Board of Directors will be consulted on any contributions with a value of more than \$5,000.00.

Date Approved: \_\_\_\_\_

Attested: \_\_\_\_\_  
Secretary of the Board

