



CHUGACH ELECTRIC ASSOCIATION, INC.
Anchorage, Alaska

April 20, 2010

TO: Brad Evans, Chief Executive Officer

FROM: Dave Smith, Sr. Vice President, Administration 
Daniel Knecht, Manager, Administrative Services 

SUBJECT: Contract Status Report & Update on Contracting Procedures

Based on the last two reviews and requests by the Board, we have created the attached new Board Contracts Report. As part of the overall review of contracting procedures, we modified the software system to add new fields so the data could be collected. The new report is based on contract category type. It also includes; a) the last bid date, b) labor requirements and c) a note field that contains descriptive information. On the first page of the report, you see the OELCC construction contracts for City Electric and Norcon. There are several work orders for last year and previous years where we made final payments in 2010. Those will be closed and not listed on subsequent reports. OELCC construction work for 2010 has not been bid.

In addition as part of the overall effort to review contracting procedures, we have completed the Contracts Manual. The manual details our standard practices and includes the modifications to contracts practices for "post award debriefings" and a more rigorous review of contractors safety programs. We also developed a contract matrix to assist end users with proper use and definitions for the different procurement types. Currently, we are looking at improving the process using our "Smart Process" team approach. Those results along with a 3rd party review of best practices will be presented with the 2nd Quarter status update.