



CHUGACH ELECTRIC ASSOCIATION, INC.
Anchorage, Alaska

April 28, 2008

To: Brad Evans, Acting CEO
Mike Cunningham, CFO

From:  Dave Smith, Vice President Administration 
Dan Knecht, Manager Administrative Services

Subject: April audit for financial transaction approval signatures

Dan and I completed the April audit of randomly selected financial transactions. We received a list of 25 randomly selected transactions generated by IS from the financial system. Using that list we retrieved the backup documentation and reviewed the approval signatures or ensured the items generated from Purchase Orders had completed the 3-way match process. The results were:

- 12 were paid against Purchase Orders and were approved via the 3-way matching process
- 12 were verified by comparing signatures with the Signature Authority Matrix
- One exception was noted for an aircraft expense (\$410) as the spreadsheet summarizing the invoices was not signed by the Supervisor. Accounting has sent the spreadsheet back to the Supervisor for signature.