


**CHUGACH ELECTRIC ASSOCIATION, INC.**  
**Anchorage, Alaska**

**September 30, 2008**

**To:** Brad Evans, CEO  
Mike Cunningham, CFO

**From:**  Dave Smith, Vice President Administration  
Dan Knecht, Manager Administrative Services

**Subject:** September audit for financial transaction approval signatures

We have completed the September audit of randomly selected financial transactions. We received a list of 25 randomly selected transactions generated by IS from the financial system. Using that list we retrieved the backup documentation and reviewed the approval signatures or ensured the items generated from Purchase Orders had completed the 3-way match process.

- 16 were paid against Purchase Orders or Contracts and were approved via the 3-way matching process or the Contract payment process.
- 1 is awaiting receipt for the 3-way match to allow payment.
- 2 were check requests with authorizing Signature Authority approval
- 6 were verified by comparing signatures with the Signature Authority Matrix.