

CHUGACH ELECTRIC ASSOCIATION, INC.
Anchorage, Alaska

December 1, 2009

TO: Brad Evans, CEO
Mike Cunningham, CFO

FROM: Dave Smith, Sr. Vice President Administration
Dan Knecht, Manager Administrative Services



SUBJECT: November audit for financial transaction approval signatures

Dan and I completed the November audit of randomly selected financial transactions. There were no exceptions for November. We received a list of 25 randomly selected transactions generated by IS from the financial system. Using that list we retrieved the backup documentation and reviewed the approval signatures or ensured the items generated from Purchase Orders had completed the 3-way match process.

- 21 were paid against Purchase Orders or Contracts and were approved via the 3-way matching process
- 4 were verified by comparing signatures with the Signature Authority Matrix