

## SECTION 400 - INSPECTIONS

### 401 General Information

Prior to connection of Chugach service, the member/applicant is required to first obtain an electrical inspection from the governing authority for their service area and then obtain an inspection and approval by Chugach verifying compliance with these Service Standards and Requirements. All follow-up inspections will be billed at the current tariff rate. The following types of work will require an inspection tag:

1. All service installations not previously served by Chugach.
2. Service entrance equipment or meter base assembly that has been replaced upgraded or relocated.
3. The service line has been disconnected at Chugach's facilities for repairs or rewiring at the customer's building or service location.
4. When service to an existing installation has been discontinued for more than one year.
5. All services disconnected for reasons of safety, hazards, or non-compliance with codes.

### 402 Electric Service Inspection Requirements

**The following authorities govern electrical inspections within Chugach's service area:**

<p style="text-align: center;"><b>Within the Municipality of Anchorage service area:</b></p> <p style="text-align: center;"><b><u>RESIDENTIAL &amp; COMMERCIAL BUILDINGS</u></b></p> <p style="text-align: center;">Municipality of Anchorage Building Safety Division 4700 South Bragaw Anchorage, AK 99507</p> <p style="text-align: center;"><a href="http://www.muni.org/building">www.muni.org/building</a></p> <p style="text-align: center;">Information, Permits ..... 343-2811 Inspection Request Line, 24-Hour Recording ..... 343-8300</p> <p>See Page 41 for Municipality of Anchorage Electrical Service Inspection Requirements and Procedures.</p> <p>Note: <i>The Municipality of Anchorage will not perform an inspection unless the inspected facility has been permitted.</i></p>
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**Indian, Bird Creek, Girdwood, Portage, Whittier,  
Moose Pass, Cooper Landing, Hope, Tyonek, Three-Mile Creek  
and locations outside the Municipality of Anchorage inspection area.**

**RESIDENTIAL OR DUPLEX SERVICE ENTRANCE EQUIPMENT ONLY**

Chugach Electric Association, Inc.  
563-7494 or, Toll Free (800) 478-7494

Note: *Service entrance equipment inspection will be scheduled after service has been requested through Member Services.*

**Outside the Municipality of Anchorage inspection area, Girdwood and all points south. Includes Alyeska, Portage, Whittier, Moose Pass, Cooper Landing, Hope, Tyonek, Three-Mile Creek.**

**TRI-PLEXES OR GREATER AND COMMERCIAL BUILDINGS ONLY**

State of Alaska  
Dept. of Labor, Mechanical Inspections  
P.O. Box 107020  
Anchorage, AK 99510  
(907) 269-4925

**MUNICIPALITY OF ANCHORAGE**

**ELECTRICAL SERVICE INSPECTION REQUIREMENTS & PROCEDURES**

*All new electrical work on the customer's side of the meter requires a permit and may be done by either the homeowner or a contractor licensed by the Municipality of Anchorage. Electrical work done by the homeowner on their personal residence does not require a licensed contractor, but does require a permit. Electrical service equipment must be inspected and approved before connection by the power company. Any inspection performed by Building Safety requires either a permit for new installations or code compliance agreement for existing installations.*

*Electrical permits or code compliance agreements and/or information about permits, fees, or payment methods may be obtained at the Building Safety permit counter located at 4700 South Bragaw Street, by calling the permit counter at 343-2811, or by visiting the web site at [www.muni.org/building](http://www.muni.org/building). Information about electrical codes should be directed to electrical plan review at 343-8333 or electrical inspections at 343-8316.*

## 403 How And When To Call For Inspection

***MUNICIPALITY OF ANCHORAGE:*** Electrical inspections for services or structures under permit may be requested by telephone or by fax. Fax inspection request forms are available at the Building Safety Permit Counter. The fax telephone number is 249-7777. Copy the original form and fill in the copy for faxing. Your fax will be sent directly to the inspector and then added to the permit file. The information must be legible and complete.

The 24-hour inspection request line is 343-8300. This is a recording. Please speak clearly and give the information in the order requested: 1) permit number, 2) contact phone number, 3) type of inspection, 4) lot, block, subdivision, 5) street address, 6) your name, and 7) any additional information, e.g., directions, time, etc. To avoid re-inspection fees cancel your inspection by phoning Building Safety at 343-8211.

The inspection request line cut off time is 6:00 a.m. Inspection requests made after that time will not be available to the inspector until the following day. It is the responsibility of the permit holder to arrange for access to the structure, service equipment, branch circuit panel boards and the grounding connection at the water supply.

***COMMERCIAL SERVICE INSPECTIONS*** are performed when the installation work for the line side of the service, up to and including the main disconnect or switchgear has been completed.

***RESIDENTIAL SERVICE INSPECTIONS*** are performed during the “wiring rough-in” inspection of the house. The building wiring, as well as the service, must be complete and pass inspection. Building Safety Handout E.03 describes the inspection process and is available at the Public Works Permit Counter, or at Building Safety’s web site, [www.muni.org/building](http://www.muni.org/building). The specific link to the handout is: (<http://www.muni.org/iceimages/bsd/handoute03.pdf>).

***SERVICE INSPECTIONS OF OCCUPIED STRUCTURES.*** Occupied structures undergoing repair or replacement of service equipment will receive inspection priority and the inspector will attempt to schedule inspection times as requested. All electrical work is to be completed and the existing service disconnected by Chugach before the inspector will approve the service. The suggested procedure is to schedule a disconnect from Chugach, add the estimated length of time needed to complete the work, and request the inspection for that time from Building Safety.

***INSPECTION OF EXISTING BUILDINGS BEFORE RECONNECTING.*** The Municipality shall inspect existing buildings that were disconnected from power before they can be reconnected. The customer may elect to have the service inspected for code compliance prior to hiring an electrical contractor. The structure wiring will be inspected for property/life safety violations. A service tag will be issued upon completion of the inspection if passed by the inspector. If the service or structure fails the inspection, a list of required changes will be provided. An electrical permit may be needed and an electrical contractor may be needed depending on the changes to be made. The inspector will provide directions as to the requirements. Arrangements for inspections will be scheduled by the permit counter staff and confirmed by the inspector.

***PLEASE NOTE:*** It is not the intention of Building Safety to go through your house or business looking for electrical violations; however, Building Safety and Chugach have to inspect the panel and grounding connections to the gas and water piping wherever they may be. If the inspector observes an electrical situation that he considers an immediate fire and life safety hazard, he may refuse to issue approval for the service to be energized until the situation is corrected.

**STATE OF ALASKA:** For residential multiple metering triplex residential buildings and all commercial installations outside of the Municipality of Anchorage inspection area, contact the State of Alaska Dept. of Labor, Mechanical Inspections (907) 269-4925, P.O. Box 107020, Anchorage, Alaska 99510.

**CHUGACH:** For all single and duplex residential buildings, load centers and remote meter bases outside of the Municipality of Anchorage inspection area, phone Chugach at 563-7494 or toll free (800) 478-7494. The service entrance equipment inspection *will be scheduled after service has been requested through Member Services.*

For inspection of existing buildings before reconnecting; it is not the intention of Chugach to go through your house looking for electrical violations; however, Chugach has to inspect the panel and grounding connections to the gas and water piping wherever they may be. If the inspector observes an electrical situation that he considers an immediate fire and life safety hazard, he may refuse to issue approval for the service to be energized until the situation is corrected.