

**CHUGACH ELECTRIC ASSOCIATION, INC.
ANCHORAGE, ALASKA**

OPERATIONS COMMITTEE MEETING

AGENDA

Bettina Chastain, Chair
Mark Wiggin, Vice Chair

Harold Hollis, Director
Erin Whitney, Director
Rachel Morse, Director

January 17, 2022

4:00 p.m.

Chugach Board Room

- I. CALL TO ORDER (4:00 p.m.)
 - A. *Roll Call*
- II. APPROVAL OF THE AGENDA* (4:05 p.m.)
- III. APPROVAL OF THE MINUTES* (4:10 p.m.)
 - A. *December 8, 2021 (Quezon)*
- IV. PERSONS TO BE HEARD (4:15 p.m.)
 - A. *Member Comments*
- V. NEW BUSINESS (none)
- VI. EXECUTIVE SESSION* (scheduled) (4:20 p.m.)
 - A. *Enterprise Resource Planning (ERP) Project Authorization (McCarty/Travis)*
 - B. *Resource Data Inc. (RDI) Contract (McCarty/Travis)*
 - C. *Renewable Portfolio Standard Discussion (Hickey)*
 - D. *Update on BRU (Fouts)*
 - E. *CEO Evaluation (Board)*
- VII. NEW BUSINESS* (scheduled) (6:15 p.m.)
 - A. *Enterprise Resource Planning (ERP) Project Authorization* (McCarty/Travis)*
 - B. *Resource Data Inc. (RDI) Contract* (McCarty/Travis)*
- VIII. DIRECTOR COMMENTS (6:25 p.m.)
- IX. ADJOURNMENT* (6:35 p.m.)

* *Denotes Action Items*

** *Denotes Possible Action Items*

CHUGACH ELECTRIC ASSOCIATION, INC.
Anchorage, Alaska

December 8, 2021
Wednesday
4:00 p.m.

OPERATIONS COMMITTEE MEETING

Recording Secretary: Arden Quezon

I. CALL TO ORDER

Chair Chastain called the Operations Committee meeting to order at 4:02 p.m. in the boardroom of Chugach Electric Association, Inc., 5601 Electron Drive, Anchorage, Alaska.

A. Roll Call

Committee Members Present:

Bettina Chastain, Chair
Mark Wiggin, Vice Chair
Harold Hollis, Director
Erin Whitney, Director
Rachel Morse, Director

Board Members Present:

Sam Cason, Director (*arrived during Executive Session*)

Guests and Staff Attendance

Present:

Lee Thibert	Sherri Highers	Julie Hasquet
Brian Hickey	Arthur Miller	Sean Skaling
Matthew Clarkson	Mark Fouts	

Via Teleconference:

Connie Owens

II. APPROVAL OF THE AGENDA

Director Wiggin moved and Director Hollis seconded the motion to approve the agenda. The motion passed unanimously.

III. APPROVAL OF THE MINUTES

Director Morse moved and Director Hollis seconded the motion to approve the October 13, 2021, Operations Committee Meeting minutes. The motion passed unanimously.

IV. PERSONS TO BE HEARD

A. Member Comments

None.

V. NEW BUSINESS

None.

VI. EXECUTIVE SESSION

- A. *4th Quarter Update to Renewable Energy Plan*
- B. *Review 2022-2026 Strategic Plan*
- C. *Battery Energy Storage System (BESS) Project*
- D. *Press Release – Chugach Seeks COVID-19 Rate Relief*

At 4:05 p.m., Director Hollis moved and Director Wiggin seconded the motion that pursuant to Alaska Statute 10.25.175 (c)(1), the Board of Directors' Operations Committee go into executive session to discuss and receive reports regarding financial matters, the immediate knowledge of which would clearly have an adverse effect on the finances of the cooperative. The motion passed unanimously.

The meeting reconvened in open session at 5:55 p.m.

VII. NEW BUSINESS

- A. *Recommendation on Approval of 2022-2026 Strategic Plan (Miller)*

Director Hollis moved and Director Wiggin seconded the motion that the Operations Committee recommend the Board of Directors approve the 2022 – 2026 Strategic Plan as discussed in executive sessions. The motion passed unanimously.

- B. *Battery Energy Storage System (BESS) Project (Hickey/Laughlin)*

Director Morse moved and Director Hollis seconded the motion that the Operations Committee recommend the Board of Directors authorize the Chief Executive Officer to proceed with the Battery Energy Storage System project at an estimated total cost of \$58,500,000 with an estimated final completion date of December 2023 and as discussed in Executive Session. The motion passed unanimously.

VIII. DIRECTOR COMMENTS

Comments were made at this time.

IX. ADJOURNMENT

At 6:02 p.m., Director Wiggin moved and Director Morse seconded the motion to adjourn. The motion passed unanimously.

CHUGACH ELECTRIC ASSOCIATION, INC.
Anchorage, Alaska

OPERATIONS COMMITTEE MEETING
AGENDA ITEM SUMMARY

January 17, 2022

ACTION REQUIRED

AGENDA ITEM NO. VII.A.

☐ Information Only
☒ Motion
☐ Resolution
☐ Executive Session
☐ Other

TOPIC

Enterprise Resource Planning (ERP) and Customer Information System (CIS) replacement – Project Authorization

DISCUSSION

The Enterprise Resource Planning (ERP) and Customer Information System (CIS) replacement project is a project to replace CEA's antiquated billing, financial, and HR software. The new software, identified through two independent RFPs in 2021, provides the cooperative with substantial improvements that will aid in advanced billing techniques, member experience, and an estimated \$815,000 reduction in operating expenses annually.

The project is estimated to take 30 months to complete, dependent on contract negotiations and functional department availability. Once complete, operation expense savings will be realized immediately through a reduction in contractor expenses, payment processing, and software maintenance fees. It will also provide CEA with a more reliable system on updated architecture reducing overall cyber security risks we face with our current software

The total project cost is estimated at \$16,973,000.

MOTION

Move that the Operations Committee recommend the Board of Directors authorize the Chief Executive Officer to proceed with the Enterprise Resource Planning (ERP) and Customer Information System (CIS) replacement project at an estimated total cost of \$16,973,000 with an estimated final completion date of June 2024 and as discussed in Executive Session.

CHUGACH ELECTRIC ASSOCIATION, INC.
Anchorage, Alaska

OPERATIONS COMMITTEE MEETING
AGENDA ITEM SUMMARY

January 17, 2022

ACTION REQUIRED

AGENDA ITEM NO. VII.B.

☐ Information Only
☒ Motion
☐ Resolution
☐ Executive Session
☐ Other

TOPIC

2022 Resource Data Inc. (RDI) Contract Approval

DISCUSSION

The 2022 Resource Data Inc. (RDI) Contract at a value not to exceed \$3,420,000 supports capital and consolidation program spending presented and approved by the Board through the 2022 Operating and Capital Budget on December 15, 2021.

MOTION

Move that the Operations Committee recommend the Board of Directors authorize the Chief Executive Officer to approve the 2022 Resource Data Inc. (RDI) Contract at a value not to exceed \$3,420,000 as discussed in Executive Session.