



**CHUGACH ELECTRIC ASSOCIATION, INC.
ANCHORAGE, ALASKA**

REGULAR BOARD OF DIRECTORS' MEETING

AGENDA

Bettina Chastain, Chair
Susan Reeves, Vice Chair
Rachel Morse, Treasurer
Stuart Parks, Secretary

Harry T. Crawford, Jr., Director
Jim Henderson, Director
Harold Hollis, Director

March 25, 2020

4:00 p.m.

Chugach Boardroom

- I. CALL TO ORDER (4:00 p.m.)
 - A. *Pledge of Allegiance*
 - B. *Roll Call*
 - C. *Safety Minute – “Using an AED” (Freeman)*
- II. APPROVAL OF THE AGENDA*
- III. PERSONS TO BE HEARD
 - A. *Member Comments*
- IV. CONSENT AGENDA* (4:10 p.m.)
 - A. *Board Calendar*
 - B. *Director Training/Education and Conferences (Board Discussion)*
 - 1. *2020 APA Federal Legislative Conference, June 2-4, 2020, Washington, D.C. (Deadline for conference and hotel registration is April 13, 2020)*
 - 2. *Directors Summer School, June 5-10, 2020, Charleston, SC (Deadline for registration and hotel is April 15, 2020)*
 - 3. *2020 APA & AIE Annual Meeting, August 26-28, 2020, Homer, AK (Deadline for meeting and hotel registration is June 24, 2020)*
 - C. *Minutes*
 - 1. *February 19, 2020, Regular Board of Directors’ Meeting (Scott/Quezon)*
 - 2. *March 5, 2020, Special Board of Directors’ Meeting (Scott)*
 - 3. *March 18, 2020, Special Board of Directors’ Meeting (Quezon)*
 - D. *Director Expenses*
- V. CEO REPORTS AND CORRESPONDENCE (4:25 p.m.)
 - A. *Election Audit Results (Jim Bates, The Strive Group) (4:25 p.m.)*
 - B. *1st Quarter 2020 Railbelt Bill Comparison (Skaling/Miller) (4:40 p.m.)*
 - C. *2020 State Legislative Update (Steyer/Miller) (4:50 p.m.)*
 - D. *RRC Update (Hickey) (5:00 p.m.)*
 - E. *COVID-19 Update (5:10 p.m.)*
 - 1. *Governor/Mayor Orders & Press Releases*
 - 2. *Implementation of Procedures on Guidelines/Requirements*

3. *Chugach Candidate Forum*
 4. *Chugach Annual Meeting*
 - F. *Board Policy Scheduled Tasks/Reports (Board/Staff) (5:55 p.m.)*
- VI. DIRECTOR REPORTS (6:00 p.m.)
- A. *Alaska Power Association (APA) Report*
 - B. *Alaska Railbelt Cooperative Transmission & Electric Company (ARCTEC) Report*
 - C. *Renewable Energy Alaska Project (REAP) Report*
 - D. *Board Committee Reports (Audit and Finance, Operations & Governance)*
 - E. *Other Meeting Reports*
- VII. UNFINISHED BUSINESS (*none*)
- VIII. EXECUTIVE SESSION* (*scheduled*) (6:20 p.m.)
- A. *Chugach Annual Meeting Discussion (6:20 p.m.)*
 - B. *ML&P Acquisition Update (6:40 p.m.)*
 - C. *Finance Update (6:55 p.m.)*
- IX. NEW BUSINESS* (*scheduled*) (7:05 p.m.)
- A. *Approval of 2020 Date of Record* (Kurka/Miller) (7:05 p.m.)*
 - B. *Approval of 2020 Master Election Judge* (Kurka/Miller) (7:10 p.m.)*
 - C. *2020 Election Procedures* (Kurka/Miller) (7:15 p.m.)*
 - D. *Resolution – Board Travel* (Board) (7:30 p.m.)*
- X. DIRECTOR COMMENTS (7:35p.m.)
- XI. ADJOURNMENT* (7:55 p.m.)

* *Denotes Action Items*

** *Denotes Possible Action Items*

USING AN AED



Regular Board of Directors' Meeting
March 25, 2020

AED MYTHS PERPETUATED BY HOLLYWOOD

You cannot self administer an AED as James Bond did in Casino Royale

An AED will not help a drowning victim (the Abyss) as they have been deprived of oxygen in their brain, which isn't something an AED can remedy.

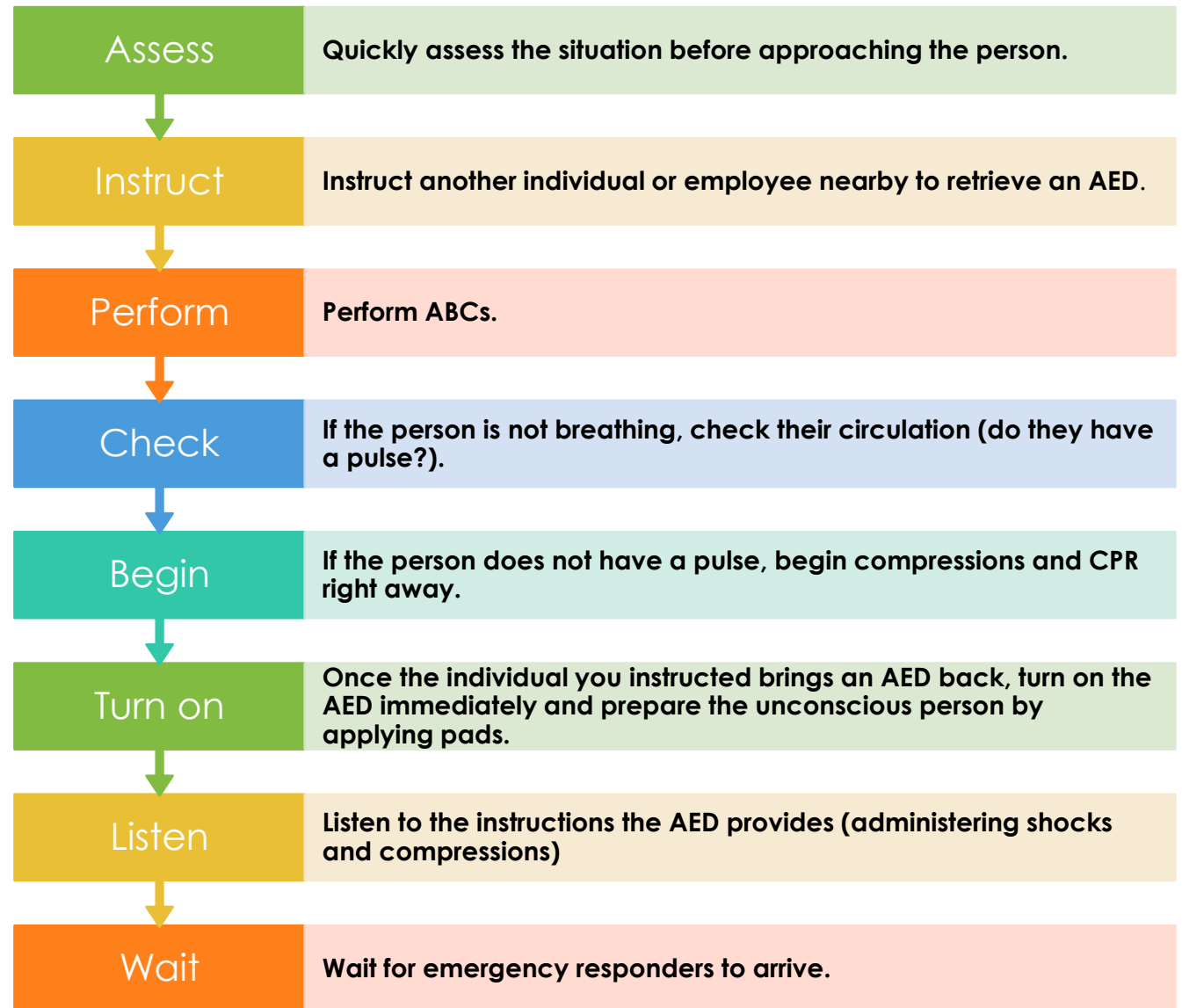
Even ET gets defibrillated, after doctors suggest using it as a last resort.

AED KEY POINTS

- An **AED**, or **automated external defibrillator**, is **used** to help those experiencing sudden cardiac arrest.
- It's a sophisticated, yet easy-to-use, medical device that can analyze the heart's rhythm and, if necessary, deliver an electrical shock, or defibrillation, to help the heart re-establish an effective rhythm.
- Minutes matter. If defibrillated within the first minute of collapse, the victim's chances for survival are close to 90 percent. For every minute that defibrillation is delayed, survival decreases by 7 percent to 10 percent.



WHAT TO DO



HOW TO SAVE A LIFE BY USING AN AED

SUDDEN CARDIAC ARREST is a condition in which the heart suddenly and unexpectedly stops beating. It causes blood to stop flowing to the brain and other organs. Sudden cardiac arrest is the leading cause of death in North America, and it can affect people of all ages—*anytime and anywhere*. Follow the instructions below to learn how to operate an automated external defibrillator (AED). It could save a life.

1 TURN ON



2 FOLLOW PROMPTS



3 PRESS SHOCK BUTTON IF INSTRUCTED





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- XI. ADJOURNMENT* (7:55 p.m.)

* *Denotes Action Items*

** *Denotes Possible Action Items*

March 2020

March 2020							April 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 1	2	3	4	5	6	7
<p>← From Feb 27</p> <p>NRECA Annual Meeting - Director Education 2/27-3/1 - Annual Meeting 3/1-3/4 2/27 (New Orleans, LA) - Connie Owens</p>		<p>8:00am Operations Committee Meeting [3297048] (Teleconference (907) 762-4185 Participant Code: 3297048) -</p> <p>5:15pm Election Committee Meeting (Crawford) (BoardRoomCR) - Arden</p>		<p>5:00pm Special Board of Directors' Meeting (BoardRoomCR) - Arden Quezon-Vicente</p>	<p>11:00am First Quarter - All Employee Quarterly Meeting (Training Room) - Connie Owens</p>	
8	9	10	11	12	13	14
		<p>5:15pm Election Committee Meeting (Crawford) (BoardRoomCR) - Arden Quezon-Vicente</p>	<p>1:30pm REAP Public Policy Committee Meeting (Morse/Henderson) (CIRI) - CCBOD</p> <p>4:00pm Operations Committee Meeting (BoardroomCR) - Connie Owens</p>		<p>9:00am Audit & Finance Committee Meeting Material Review (BoardRoomCR) - Deanna Scott</p> <p>5:30pm Nominating Committee (Chugach Board room) - Tom Schulman</p>	
15	16	17	18	19	20	21
		<p>5:30pm Nominating Committee (BoardRoomCR) - Tom Schulman</p>	<p>4:00pm Audit and Finance Committee Meeting (Followed by a Special Board of Directors Meeting) (BoardroomCR) - Connie Owens</p>	<p>5:30pm Bylaws Committee Meeting (Reeves) (BoardRoomCR) - CCBOD</p>		
22	23	24	25	26	27	28
	<p>9:15am Teleconference: Review Board Packet w/Thibert (Chastain/Reeves) [4598759] (LDT's Office) - Connie</p> <p>1:30pm Teleconference: APA Board of Directors, Government Affairs Committee and Managers' Forum</p>		<p>4:00pm Regular Board of Directors Meeting (BoardroomCR) - Connie Owens</p>	<p>5:30pm Nominating Committee (Board Room) - Tom Schulman</p>		
29	30	31	Apr 1	2	3	4

April 2020

April 2020

Su	Mo	Tu	We	Th	Fr	Sa
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May 2020

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24	25	26	27	28	29	30
31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 29	30	31	Apr 1	2	3	4 Directors Conference 4/4-4/7 (Ka)
5 Directors Conference 4/4-4/7 (Kansas City, MO)	6	7	8 4:00pm Operations Committee Meeting (boardroomcr) - Connie Owens	9	10	11
12	13	14	15	16	17	18
19	20 9:00am Review Board Packet w/Thibert (Chastain/Reeves) (LDT's Office) - Connie Owens	21	22 4:00pm Regular Board of Directors Meeting (BoardroomCR) - Connie Owens	23	24	25
26	27	28	29	30	May 1	2

May 2020

May 2020						June 2020							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 26	27	28	29	30	May 1	2
3	4	5	6 4:00pm Operations Committee Meeting (BoardroomCR) - Connie Owens	7 4:00pm Candidate Forum (BoardroomCR) - Connie Owens	8 11:00am REAP Board Meeting (Morse/Henderson) (NeighborWorks) - CCBOD	9
10	11	12 4:00pm Audit and Finance Committee Meeting (BoardroomCR) - Connie Owens	13 APA Board Strategic Planning Session (APA Conference Room) - Connie Owens	14	15	16
17	18	19	20	21	22	23
24	25 Memorial Day (United States)	26 8:30am Review Board Packet w/Thibert (Chastain/Reeves) (LDT's Office) - Connie Owens	27 4:00pm Regular Board of Directors Meeting (BoardroomCR) - Connie Owens	28	29	30
31	Jun 1	2	3	4	5	6

June 2020

June 2020							July 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20	12	13	14	15	16	17	18
21	22	23	24	25	26	27	19	20	21	22	23	24	25
28	29	30					26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 31	Jun 1	2 APA Federal Legislative Conference (6/2-4, 2020) (Washington, DC) - Connie Owens	3	4	5 Directors Summer School - 6/5-6/10 (Charleston, C.C.) 5:00pm Farewell Gathering - Crawford & Reeves (Simon & Seafort's) - Connie Owens	6
7 Directors Summer School - 6/5-6/10 (Charleston, C.C.)	8	9	10 4:00pm Operations Committee Meeting (BoardroomCR) - Connie Owens	11	12	13
14 1:00pm Chugach Picnic (Alaska Zoo) - Connie Owens	15 6:30pm Annual Meeting Date (Deni'ana Center) - Connie Owens	16	17	18	19 9:00am New Board Member Orientation (BoardroomCR) - Connie Owens	20
21	22 8:30am Review Board Packet w/Chair (LDT's Office) - Connie Owens	23	24 4:00pm Regular Board of Directors Meeting (BoardroomCR) - Connie Owens	25	26	27
28	29	30	Jul 1	2	3	4

July 2020

July 2020						August 2020							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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26	27	28	29	30	31		23	24	25	26	27	28	29
							30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 28	29	30	Jul 1	2	3 Independence Day Observed	4 Independence Day (United States)
5	6	7	8 4:00pm Operations Committee Meeting (Boardroom) - Connie Owens	9	10	11
12	13	14	15	16	17	18
19	20 8:30am Review Board Packet w/Chair (LDT's Office) - Connie Owens	21	22 4:00pm Regular Board of Directors Meeting (Boardroom) - CCBOD	23	24 Directors Summer School - 7/24-7/29 (Sal Lake City, Utah)	25
26 Directors Summer School - 7/24-7/29 (Sal Lake City, Utah)	27	28	29	30	31	Aug 1

August 2020

August 2020						
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September 2020						
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27	28	29	30			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 26	27	28	29	30	31	Aug 1
2	3	4	5 4:00pm Operations Committee Meeting (BoardroomCR) - Connie Owens	6	7	8
9	10	11	12 4:00pm Audit and Finance Committee Meeting (BoardroomCR) - CCBOD	13	14	15
16	17 8:30am Review Board Packet w/Chair (LDT's Office) - Connie Owens	18	19 4:00pm Regular Board of Directors Meeting (Boardroom) - CCBOD	20	21	22
23	24	APA Annual Meeting (8/25-28/19) (Homer, AK)				29
30	31	Sep 1	2	3	4	5

September 2020

September 2020

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October 2020

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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 30	31	Sep 1	2	3	4	5
6	7 Labor Day (United States)	8	9 4:00pm Operations Committee Meeting (BoardroomCR) - Connie Owens	10	11	12
13	14	15	16	17 Strategic Planning w/Board (TBD) - Connie Owens	18	19
20	21 8:30am Review Board Packet w/Chair (LDT's Office) - Connie Owens	22	23 4:00pm Regular Board of Directors Meeting (Boardroom) - CCBOD	24	25	26
27	28	29 NRECA Region IX - 9/29 - 10/1 (Omaha, Neb.) - Connie Owens	30	Oct 1	2	3

October 2020

October 2020

Su	Mo	Tu	We	Th	Fr	Sa
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November 2020

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29	30					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 27	28	29	30	Oct 1 NRECA Region IX - 9/29 - 10/1	2	3
4	5	6	7 4:00pm Operations Committee Meeting (BoardroomCR) - Connie Owens	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26 8:30am Review Board Packet w/Chair (LDT's Office) - Connie Owens	27	28 4:00pm Regular Board of Directors Meeting (Boardroom) - CCBOD	29	30	31

November 2020

November 2020

Su	Mo	Tu	We	Th	Fr	Sa
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December 2020

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27	28	29	30	31		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 1	2	3	4	5	6	7
8	9 4:00pm Audit and Finance Committee Meeting (BoardroomCR)	10 4:00pm Audit and Finance Committee Meeting (BoardroomCR)	11 Strategic Planning (Meghan Room)		12	13
15	16	17	18	19	20	21
22	23	24 11:45am Chugach Legislative Luncheon (Embassy Suites) - Connie Owens 2:00pm Review Board Packet w/Chair (LDT's Office) - Connie Owens 4:00pm Regular Board of Directors Meeting (Boardroom)	25	26 Thanksgiving Day Holiday (United States)	27	28
29	30	Dec 1	2	3	4	5

December 2020

December 2020

Su	Mo	Tu	We	Th	Fr	Sa
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January 2021

Su	Mo	Tu	We	Th	Fr	Sa
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31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 29	30	Dec 1	2 APA December Meeting Series (12/2-3, 2020) (Anchorage, AK) - Cont	3	4	5
6	7	8	9	10	11 Directors Winter School - 12/11-12/16 (Nashville, TN)	12
13 Directors Winter School - 12/11-12/16 (Nashville, TN)	14 8:30am Review Board Packet w/Chair (LDT's Office) - Connie Owens	15	16 4:00pm Regular Board of Directors Meeting (Boardroom) - CCBOD	17	18	19
20	21	22	23	24 Christmas Holiday (United States)	25	26
27	28	29	30	31 New Year's Holiday (United States)	Jan 1, 21	2

January 2021

January 2021						
Su	Mo	Tu	We	Th	Fr	Sa
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February 2021						
Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 27	28	29	30	31	Jan 1, 21 New Year's Holiday (United States) New Year's Day (United States)	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27 4:00pm Regular Board of Directors Meeting (Boardroom)	28	29	30
31	Feb 1	2	3	4	5	6

February 2021

February 2021

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021

Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 31	Feb 1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24 4:00pm Regular Board of Directors Meeting (Boardroom)	25	26	27
28	Mar 1	2	3	4	5	6

Connie Owens

From: Michael Rovito <MRovito@alaskapower.org>
Sent: Wednesday, February 26, 2020 2:47 PM
To: Michael Rovito
Subject: APA 2020 Federal Legislative Conference - Registration Open!!

Follow Up Flag: Follow up
Flag Status: Flagged

*****EXTERNAL EMAIL*****

There is still time to register for APA's annual Federal Legislative Conference in Washington, D.C. Here's the information you need:

The **2020 APA Federal Legislative Conference** is scheduled for June 2-4, in Washington, D.C. As in past years, we will be based at the Phoenix Park Hotel near Union Station and right down the street from the Capitol Building and National Mall. We do a lot of walking and attend numerous meetings over two and a half days, but the connections we make and information we gain is of high value to APA and our members.

The deadline to register for the conference is Friday, May 15, 2020. The purpose of the deadline is so APA can have a firm count of attendees when finalizing meetings in D.C. that are limited on space.

To register for the conference, click on the following link (to register multiple people, click on "add" under the member information section):

<http://events.constantcontact.com/register/event?llr=t4howobab&oeidk=a07egum1uwseb6e535d>

To book a room at the Phoenix Park Hotel, click on the following link: <https://reservations.travelclick.com/75979?groupID=2706406>

Here's important information about the room block:

Hotel Accommodations are being held at the Phoenix Park Hotel for the **Alaska Power Association**. Attendees may now book hotel accommodations by calling toll free # 855-371-6824 and identifying themselves as being with Group Code: **23241** or **Alaska Power Association**. Or attendees may book their reservations directly online by clicking on the online reservation web link above. A major credit card information is required at time of reservation. Deadline date to make reservation is **Monday, May 4, 2020**. Reservation requests received after this deadline date will be subject to availability and prevailing rate.

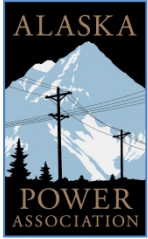
Individual cancellation policy is 72 hours prior to date of arrival to avoid one night's room plus tax charge to credit card provided. Please obtain a cancellation # when doing so. Also a charge of one night's room and tax will also be applicable to any guest who amends an existing reservation at the point of check in. To avoid any additional fees, we ask that you please reiterate arrival and departure dates to your attendees.

The APA Federal Legislative Conference is an important opportunity for our industry to meet with Alaska's federal delegation and with high-level officials at federal agencies that impact our membership.

Those who have been on the trip before recognize its value for building relationships and advancing our priorities at the federal level.

If you have any questions about the conference or hotel, please contact me.

Thanks,



Michael Rovito, CCC

Deputy Director

Alaska Power Association

703 West Tudor Road, Suite 200 | Anchorage, Alaska 99503-6650

907-771-5700 Main Office | 907-771-5711 Direct

907-561-5547 Fax | www.alaskapower.org

~ The Unified Voice of Alaska's Electric Utilities ~

Summer School for Directors: East

Charleston, SC June 5 - 9, 2020

Schedule

Subject to change

FRI. 06/05

8:00am - 4:00pm	2600 Director Duties and Liabilities
8:00am - 4:00pm	905.1 Assessing Governance: Taking a Continuous Improvement Approach to Governing Your Co-op
8:00am - 4:00pm	943.1 Conversation Skills Outside the Boardroom
8:00am - 4:00pm	961.1 The Evolution of Electric Cooperative Power Supply

SAT. 06/06

8:00am - 4:00pm	2620 Board Operations and Process
8:00am - 4:00pm	929.1 Current Issues in Policy Development
8:00am - 4:00pm	944.1 Giving and Receiving Effective Feedback
8:00am - 4:00pm	957.1 How to Evaluate and Improve Board Performance
8:00am - 4:00pm	964.1 Communicating the New Energy Landscape

SUN. 06/07

8:00am - 4:00pm	2640 Financial Decision Making
8:00am - 4:00pm	914.1 Cooperative Communications and Public Opinion: The Director's Perspective
8:00am - 4:00pm	921.1 Risk Oversight: The Board's Role in Risk Management
8:00am - 4:00pm	925.1 Co-op Bylaws: Guiding Principles & Current Issues
8:00am - 4:00pm	963.1 Strategic Technologies and Their Impact on The Cooperative

MON. 06/08

8:00am - 12:00am	951.2 Developing Effective Boardroom Decision-Making (1.5 days)
8:00am - 4:00pm	2610 Understanding the Electric Business
8:00am - 4:00pm	953.1 Improving Board Decision Making Quality
8:00am - 4:00pm	955.1 Your Board's Culture: It's Impact on Effectiveness
8:00am - 4:00pm	975.1 Capital Credits Issues and Decisions

TUE. 06/09

8:00am - 11:30am	951.2 Developing Effective Boardroom Decision-Making (continued)
8:00am - 4:00pm	2630 Strategic Planning
	913.1 Cooperative Fundamentals, Legacy and Economic Impact

8:00am - 4:00pm

8:00am - 4:00pm 918.1 Maximizing Your Grassroots Strategy

8:00am - 4:00pm 977.1 Equity Management and Boardroom Decision Making

From: Michael Rovito <MRovito@alaskapower.org>
Sent: Thursday, February 20, 2020 2:21 PM
To: Michael Rovito <mrovito@alaskapower.org>
Subject: APA/AIE 2020 Annual Meeting Lodging Information - Important
Importance: High

*****EXTERNAL EMAIL*****

Important APA & AIE Annual Meeting Information Below

Our members have been great at booking lodging early for the 2020 APA & AIE Annual Meeting in Homer. **The Land's End Resort is now SOLD OUT of rooms.** Below are other options for lodging in Homer (please note that APA is not providing transportation between hotels):

Aspen Hotel, 91 Sterling Hwy., Homer (Director Training will be held at this hotel on Wednesday, August 26. The hotel is roughly a 15 minute drive from Land's End)

NRECA Director Training will be held here
- 907-235-2351 www.aspenhotelsak.com
- APA group code: APA20
- \$185 plus 7.85% tax

Best Western Bidarka Inn, 575 Sterling Hwy. Homer (The hotel is about 15 minutes away from Land's End)

APA does not have a room block here, but they have rooms available, serve breakfast, and have a pool hall next door.
- 907-235-8148, 1-800-780-7234
- www.bestwestern.com

Driftwood Inn and Seaside Lodges, 135 W. Bunnell Ave., Homer (15 minutes from Land's End)
APA does not have a room block here. **The hotel suggests reservations be made before the end of February.**

- 907-235-8019
- www.driftwoodinn.com

There are multiple B&Bs in the Homer area. Car rental at the Homer airport is slim. We recommend renting a vehicle in Anchorage and enjoying the drive to Homer. It's a four to five hour drive through the mountains. HEA will be offering a tour of their Soldotna Combustion Turbine plant, which is on the way to Homer. The plant tour and the welcome reception are on Tuesday, August 25th. The time is yet to be determined, but plan for the tour late morning and the welcome reception late afternoon. More information on these events will be sent in the next few months.

Please contact us if you have any questions.

Thanks!



Michael Rovito, CCC

Deputy Director

Alaska Power Association

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~ The Unified Voice of Alaska's Electric Utilities ~

**CHUGACH ELECTRIC ASSOCIATION, INC.
Anchorage, Alaska**

**February 19, 2020
Wednesday
4:00 p.m.**

REGULAR BOARD OF DIRECTORS' MEETING

Recording Secretary: DeAnna Scott

I. CALL TO ORDER

Chair Chastain called the Regular Board of Directors' Meeting to order at 4:04 p.m. in the boardroom of Chugach Electric Association, Inc., 5601 Electron Drive, Anchorage, Alaska.

A. *Pledge of Allegiance*
Chair Chastain led the Board in the Pledge of Allegiance.

B. *Roll Call*
Board Members Present:
Bettina Chastain, Chair
Susan Reeves, Vice Chair (*via teleconference*)
Stuart Parks, Secretary
Rachel Morse, Treasurer
Jim Henderson, Director
Harry Crawford, Director
Harold Hollis, Director

Guests and Staff in Attendance:

Lee Thibert	Mark Fouts	Laurel Foster
Brian Hickey	Arthur Miller	Crystal Enkvist, Alaska
Matthew Clarkson	Sherri Highers	Power Association (APA)
Tyler Andrews	Arden Quezon	Bill Murray
Sean Skaling	Marty Freeman	Russ Thornton
Andrew Laughlin	Josh Resnick	Connie Owens
Julie Hasquet	Teresa Kurka	Marcos Santos, RGP
Jean Kornmuller	Pete Smithson	Grant Johnston, Yuti
Mitchell Roth, Member	Alexandra Veri di Suvero,	Nabgha Qureshi, Public
Jenny Marie Stryker, The Alaska Center	AKPIRG	

C. *Safety Minute*
Marty Freeman, Manager, Safety discussed "*Ice Safety/Ice Rescue*".

II. APPROVAL OF THE AGENDA

Director Hollis moved and Director Crawford seconded the motion to approve the agenda. Director Morse requested to add *Sponsorships of Events* to the Executive Session. Director Hollis accepted the amendment. The motion passed unanimously, as amended.

III. PERSONS TO BE HEARD

- A. *Member Comments*
None

IV. CONSENT AGENDA

- A. *Board Calendar*
- B. *Training and Conferences*
 - 1. *2020 APA NRECA Annual Meeting, February 27-March 1, 2020, New Orleans, LA (Deadline for conference registration is December 30, 2019)*
- C. *Minutes*
 - 1. *January 22, 2020, Regular Board of Directors' Meeting (Portades)*
- D. *Director Expenses*

Director Morse moved and Director Parks seconded the motion to approve the consent agenda. The motion passed unanimously.

Chair Chastain stated that Director Reeves is participating via teleconference and will need to designate a Board member to sign her expense report. Vice Chair Reeves requested Director Crawford to sign her expense report. No objections were made.

V. CEO REPORTS AND CORRESPONDENCE

- A. *ML&P Acquisition Education Campaign (Yuti-Grant Johnston/Hasquet)*
Julie Hasquet, Sr. Manager, Corporate Communications and Grant Johnston, Yuti discussed the ML&P Acquisition Education Campaign and responded to questions from the Board.
- B. *2020 State Legislative Update (Steyer/Miller/Hickey)*
Arthur Miller, Executive V.P. Regulatory & External Affairs, and Brian Hickey, Chief Operating Officer reported on the 2020 State Legislative Update and responded to questions from the Board.

VI. DIRECTOR REPORTS

- A. *Alaska Power Association (APA) Report*
Director Hollis stated that Crystal Enkvist, APA is present and is reporting on upcoming events and responded to questions from the Board.
- B. *Alaska Railbelt Cooperative Transmission & Electric Company (ARCTEC) Report*
Director Crawford stated that there was no ARCTEC meeting to report.
- C. *Renewable Energy Alaska Project (REAP) Report*
Director Morse reported there was a Policy Committee meeting she was not able to attend, however, will be attending the Executive Committee meeting scheduled this month.
- D. *Board Committee Reports (Audit and Finance, Operations & Governance)*
Director Morse stated that there was no Audit and Finance Committee meeting to report but the Committee will be meeting on March 18, 2020.

Director Parks reported on the February 5, 2020 Operations Committee meeting.

Director Reeves reported the Governance Committee will be meeting in March and the Bylaws Committee met and no recommended changes were proposed by the Committee.

- E. *Other Meeting Reports*
None

VII. UNFINISHED BUSINESS

None

VIII. NEW BUSINESS

- A. *IMO GIS Contract Approval* (Fouts)*

Mark Fouts, Executive V.P., Fuel & Corporate Planning, discussed the IMO GIS Contract Approval and responded to questions from the Board.

Director Parks moved and Director Hollis seconded the motion that the Board of Directors authorize the Chief Executive Officer to execute an IMO Professional Service Contract with JCMB Technology for IT consulting services with a not-to-exceed total contract amount of \$1,105,000 with a period ending of December 31, 2020. The motion passed unanimously.

- B. *Mobile Radio Replacement Contract Authorization* (Hickey)*

Brian Hickey, Chief Operating Officer introduced Paul Johnson, Sr. Manager, Control and Communications and Bill Murray, Supervisor, Telecommunication. Mr. Johnson and Mr. Murray discussed the Land Mobile Radio Replacement project. Mr. Johnson, Mr. Murray and Mr. Hickey responded to questions from the Board.

Move that the Board of Directors approve the resolution authorizing the Chief Executive Officer to execute an equipment and services contract with RACOM to replace Chugach's UHF Land Mobile Radio System in the amount of \$1,454,133.16. The motion passed unanimously.

- C. *Simplified Rate Filing (SRF): December 2019 Test Year* (Kornmuller/Miller)*

Jean Kornmuller, Manager, Regulatory Affairs discussed the December 2019 Test Year Simplified Rate Filing.

Director Morse moved and director Hollies seconded the motion that the Board of Directors approve the attached Resolution authorizing Chugach to file with the Commission: 1) a December 2019 test year SRF requesting approval to increase the demand and energy rates by 1.1 percent to Chugach retail and increase the demand and energy rates by 1.3 percent to Seward; and, 2) a request to suspend participation in the SRF process if the Commission approves the acquisition of ML&P. The motion passed unanimously.

The Board acknowledged the arrival of Mitchell Roth, member, Alexandra Veri di Suvero, Alaska Public Interest Research Group (APIRG), Jenny-Marie Stryker, The Alaska Center and Nabgha Qureshi, public after Agenda Item III. A.

IX. EXECUTIVE SESSION

- A. IMO Update*
- B. ML&P Acquisition Update*
- C. Finance Update*
- D. Railbelt Directors Meeting*
- E. Eklutna Update*

At 5:07 p.m., Director Crawford moved and Director Parks seconded the motion that pursuant to Alaska Statute 10.25.175 (c)(1) and (3) the Board of Directors go into executive session to: 1) discuss and receive reports regarding financial matters, the immediate knowledge of which would clearly have an adverse effect on the finances of the cooperative; and, 2) discuss with its attorneys legal matters, the immediate knowledge of which could have an adverse effect on the legal position of the cooperative. The motion passed unanimously.

The meeting reconvened in open session at 7:30 p.m.

X. NEW BUSINESS

None

XI. DIRECTOR COMMENTS

Director comments were made at this time.

XII. ADJOURNMENT

At 7:37 p.m., Director Morse moved and Director Hollis seconded the motion to adjourn. The motion passed unanimously.

Stuart Parks, Secretary
Date Approved: March 25, 2020

CHUGACH ELECTRIC ASSOCIATION, INC.
Anchorage, Alaska

February 19, 2020
Wednesday
4:00 p.m.

REGULAR BOARD OF DIRECTORS' MEETING

Recording Secretary: DeAnna Scott

I. CALL TO ORDER

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A. *Pledge of Allegiance*
Chair Chastain led the Board in the Pledge of Allegiance.

B. *Roll Call*
Board Members Present:
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Susan Reeves, Vice Chair (*via teleconference*)
Stuart Parks, Secretary
Rachel Morse, Treasurer
Jim Henderson, Director
Harry Crawford, Director
Harold Hollis, Director

Guests and Staff in Attendance:

Lee Thibert	Mark Fouts	Laurel Foster
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Andrew Laughlin	Josh Resnick	Connie Owens
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Jean Kornmuller	Pete Smithson	Grant Johnston, Yuti
Mitchell Roth, Member	Alexandra Veri di Suvero,	Nabgha Qureshi, Public
Jenny Marie Stryker, The Alaska Center	AKPIRG	

C. *Safety Minute*
Marty Freeman, Manager, Safety discussed "*Ice Safety/Ice Rescue*".

II. APPROVAL OF THE AGENDA

Director Hollis moved and Director Crawford seconded the motion to approve the agenda. Director Morse requested to add *Sponsorships of Events* to the Executive Session. Director Hollis accepted the amendment. The motion passed unanimously, as amended.

III. PERSONS TO BE HEARD

- A. *Member Comments*
None

IV. CONSENT AGENDA

- A. *Board Calendar*
- B. *Training and Conferences*
 - 1. *2020 APA NRECA Annual Meeting, February 27-March 1, 2020, New Orleans, LA (Deadline for conference registration is December 30, 2019)*
- C. *Minutes*
 - 1. *January 22, 2020, Regular Board of Directors' Meeting (Portades)*
- D. *Director Expenses*

Director Morse moved and Director Parks seconded the motion to approve the consent agenda. The motion passed unanimously.

Chair Chastain stated that Director Reeves is participating via teleconference and will need to designate a Board member to sign her expense report. Vice Chair Reeves requested Director Crawford to sign her expense report. No objections were made.

V. CEO REPORTS AND CORRESPONDENCE

- A. *ML&P Acquisition Education Campaign (Yuti-Grant Johnston/Hasquet)*
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- A. *Alaska Power Association (APA) Report*
Director Hollis stated that Crystal Enkvist, APA is present and is reporting on upcoming events and responded to questions from the Board.
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Director Parks reported on the February 5, 2020 Operations Committee meeting.

Director Reeves reported the Governance Committee will be meeting in March and the Bylaws Committee met and no recommended changes were proposed by the Committee.

- E. *Other Meeting Reports*
None

VII. UNFINISHED BUSINESS

None

VIII. NEW BUSINESS

- A. *IMO GIS Contract Approval* (Fouts)*

Mark Fouts, Executive V.P., Fuel & Corporate Planning, discussed the IMO GIS Contract Approval and responded to questions from the Board.

Director Parks moved and Director Hollis seconded the motion that the Board of Directors authorize the Chief Executive Officer to execute an IMO Professional Service Contract with JCMB Technology for IT consulting services with a not-to-exceed total contract amount of \$1,105,000 with a period ending of December 31, 2020. The motion passed unanimously.

- B. *Mobile Radio Replacement Contract Authorization* (Hickey)*

Brian Hickey, Chief Operating Officer introduced Paul Johnson, Sr. Manager, Control and Communications and Bill Murray, Supervisor, Telecommunication. Mr. Johnson and Mr. Murray discussed the Land Mobile Radio Replacement project. Mr. Johnson, Mr. Murray and Mr. Hickey responded to questions from the Board.

Move that the Board of Directors approve the resolution authorizing the Chief Executive Officer to execute an equipment and services contract with RACOM to replace Chugach's UHF Land Mobile Radio System in the amount of \$1,454,133.16. The motion passed unanimously.

- C. *Simplified Rate Filing (SRF): December 2019 Test Year* (Kornmuller/Miller)*

Jean Kornmuller, Manager, Regulatory Affairs discussed the December 2019 Test Year Simplified Rate Filing.

Director Morse moved and director Hollies seconded the motion that the Board of Directors approve the attached Resolution authorizing Chugach to file with the Commission: 1) a December 2019 test year SRF requesting approval to increase the demand and energy rates by 1.1 percent to Chugach retail and increase the demand and energy rates by 1.3 percent to Seward; and, 2) a request to suspend participation in the SRF process if the Commission approves the acquisition of ML&P. The motion passed unanimously.

The Board acknowledged the arrival of Mitchell Roth, member, Alexandra Veri di Suvero, Alaska Public Interest Research Group (APIRG), Jenny-Marie Stryker, The Alaska Center and Nabgha Qureshi, public after Agenda Item III. A.

IX. EXECUTIVE SESSION

- A. *IMO Update*
- B. *ML&P Acquisition Update*
- C. *Finance Update*
- D. *Railbelt Directors Meeting*
- E. *Eklutna Update*

At 5:07 p.m., Director Crawford moved and Director Parks seconded the motion that pursuant to Alaska Statute 10.25.175 (c)(1) and (3) the Board of Directors go into executive session to: 1) discuss and receive reports regarding financial matters, the immediate knowledge of which would clearly have an adverse effect on the finances of the cooperative; and, 2) discuss with its attorneys legal matters, the immediate knowledge of which could have an adverse effect on the legal position of the cooperative. The motion passed unanimously.

The meeting reconvened in open session at 7:30 p.m.

X. NEW BUSINESS

None

XI. DIRECTOR COMMENTS

Director comments were made at this time.

XII. ADJOURNMENT

At 7:37 p.m., Director Morse moved and Director Hollis seconded the motion to adjourn. The motion passed unanimously.

/s/

Stuart Parks, Secretary

Date Approved: March 25, 2020

CHUGACH ELECTRIC ASSOCIATION, INC.
Anchorage, Alaska

March 5, 2020
Wednesday
5:00 PM

SPECIAL BOARD OF DIRECTORS' MEETING

Recording Secretary: DeAnna Scott

I. CALL TO ORDER

Chair Chastain called the Special Board of Directors' Meeting to order at 5:04 p.m. in the boardroom of Chugach Electric Association, Inc., 5601 Electron Drive, Anchorage, Alaska.

A. Pledge of Allegiance

Chair Chastain led the Board in the Pledge of Allegiance.

B. Roll Call

Board Members Present:

Bettina Chastain, Chair

Susan Reeves, Vice Chair (*via teleconference*)

Stuart Parks, Secretary (*via teleconference*)

Rachel Morse, Treasurer

Harry Crawford, Director (*via teleconference*)

Harold Hollis, Director

Guests and Staff in Attendance:

Lee Thibert

Mark Fouts

Julie Hasquet

Matthew Clarkson

Arthur Miller

Arden Quezon

Tyler Andrews

Sherri Highers

Laurel Foster

II. APPROVAL OF THE AGENDA

Director Hollis moved and Director Morse seconded the motion to approve the agenda. The motion passed unanimously.

III. PERSONS TO BE HEARD

None

IV. CONSENT AGENDA

None

V. CEO REPORTS AND CORRESPONDENCE

None

VI. DIRECTOR REPORTS

None

VII. UNFINISHED BUSINESS

None

VIII. NEW BUSINESS

None

IX. EXECUTIVE SESSION

A. ML&P Acquisition – RCA Order

At 5:09 p.m., Director Morse moved and Director Hollis seconded the motion Move that pursuant to Alaska Statute 10.25.175(c)(1) and (3) the Board of Directors go into executive session to: 1) discuss and receive reports regarding financial matters, the immediate knowledge of which would clearly have an adverse effect on the finances of the cooperative; and, 2) to discuss legal matters with its attorneys, the immediate knowledge of which could have an adverse effect on the legal position of the cooperative. The motion passed unanimously.

Director Parks joined via teleconference during Executive Session.

The meeting reconvened in open session at 7:51 p.m.

X. DIRECTOR COMMENTS

Director comments were made at this time.

XI. ADJOURNMENT

At 7:57 p.m., Director Morse moved and Director Hollis seconded the motion to adjourn. The motion passed unanimously.

Stuart Parks, Secretary

Date Approved: March 25, 2020

Chugach Electric Association, Inc.
Anchorage, Alaska

March 18, 2020

TO: Chugach Board of Directors

FROM: Lee D. Thibert, Chief Executive Officer

SUBJECT: *Railbelt Electric Utility Bill Comparison: First Quarter 2020*

This memo provides analysis of the comparative rates of Railbelt electric utilities effective March 1, 2020. The analysis applies typical usage levels to compare the monthly bill amount on customers' bills within the primary rate classes of residential, small general service (small commercial) and large general service (large commercial).

Chugach Electric Association, Inc. (Chugach) has the second lowest rates among the Railbelt utilities as measured on a total customer bill basis.¹ Anchorage Municipal Light & Power (ML&P) had lower rates with bill levels for residential, small general service and large general service customers 3.1 percent, 0.7 percent and 10.5 percent² lower than Chugach, respectively. This difference is primarily the result of 16.5 percent drop in ML&P's fuel and purchase power rate from 4.12 cents per kWh to 3.44 cents.

On a total bill basis, which includes fuel and purchased power costs, the total bill for a Chugach residential customer using 600 kWh is \$130.31, which compares with \$126.26 for ML&P, \$130.40 for Matanuska Electric Association, Inc. (MEA), \$164.83 for Golden Valley Electric Association, Inc. (GVEA), and \$151.23 for Homer Electric Association, Inc. (HEA).

Below is a summary of the rate changes that have occurred for the residential class over the last quarter. In general, these changes are similarly applicable to changes in the commercial classes.

- The average Chugach residential bill, which includes fuel and purchased power costs, increased 0.9 percent in first quarter 2020. The increase is due to the combination of a 0.4 percent increase to the base energy rate and a 2.2 percent increase to the fuel and purchased power rate.
- ML&P residential bill levels decreased 3.1 percent due to a 16.5 percent decrease to the fuel and purchased power rate. The base energy rate is unchanged since June 2018.
- MEA residential bill levels decreased 1.3 percent due to the combination of a 1.5 percent increase to the base rate and a 6.3 percent decrease to the fuel and purchased power rate.
- HEA residential bill levels increased less than 0.1 percent due to a 0.2 percent increase to their fuel and purchased power rate. The base energy rate is unchanged since April 2019.

¹ Bill totals are based on average Chugach residential, small general service and large general service usage levels.

² Does not account for the impacts of the demand ratchet that is assessed to large general service customer classes.

- GVEA’s residential bill levels increased 1.2 percent due to a 3 percent increase to their base energy rate and a 0.3 percent decrease to the fuel and purchase power rate.

Table 1 below compares current retail bill totals of each utility to the prior quarter and to Chugach. The table includes residential, small general service, and large general service customer classes.

Table 1: Summary of First Quarter 2020 Electric Bill Totals¹ (March 2020)					
Customer Class	Chugach	ML&P	MEA	GVEA	HEA
Residential total based on 600 kWh	\$130.31	\$126.26	\$130.40	\$164.83	\$151.23
Cost per kWh	\$0.217	\$0.210	\$0.217	\$0.275	\$0.252
Change from prior quarter	0.9%	(3.1%)	(1.3%)	1.2%	0.0%
Difference from Chugach bill	----	(3.1%)	0.1%	26.5%	16.1%
Small General Service total based on 1,250 kWh	\$224.35	\$222.68	\$257.58	\$331.79	\$301.38
Cost per kWh	\$0.179	\$0.178	\$0.206	\$0.265	\$0.241
Change from prior quarter	1.0%	(3.7%)	(1.3%)	1.4%	0.0%
Difference from Chugach bill	----	(0.7%)	14.8%	47.9%	34.3%
Large General Service Secondary total*	\$4,887.50	\$4,373.48	\$4,953.54	\$5,968.45	\$6,153.24
Cost per kWh	\$0.175	\$0.156	\$0.177	\$0.213	\$0.220
Change from prior quarter	1.1%	(4.2%)	(1.7%)	1.2%	0.0%
Difference from Chugach bill	----	(10.5%)	1.4%	22.1%	25.9%

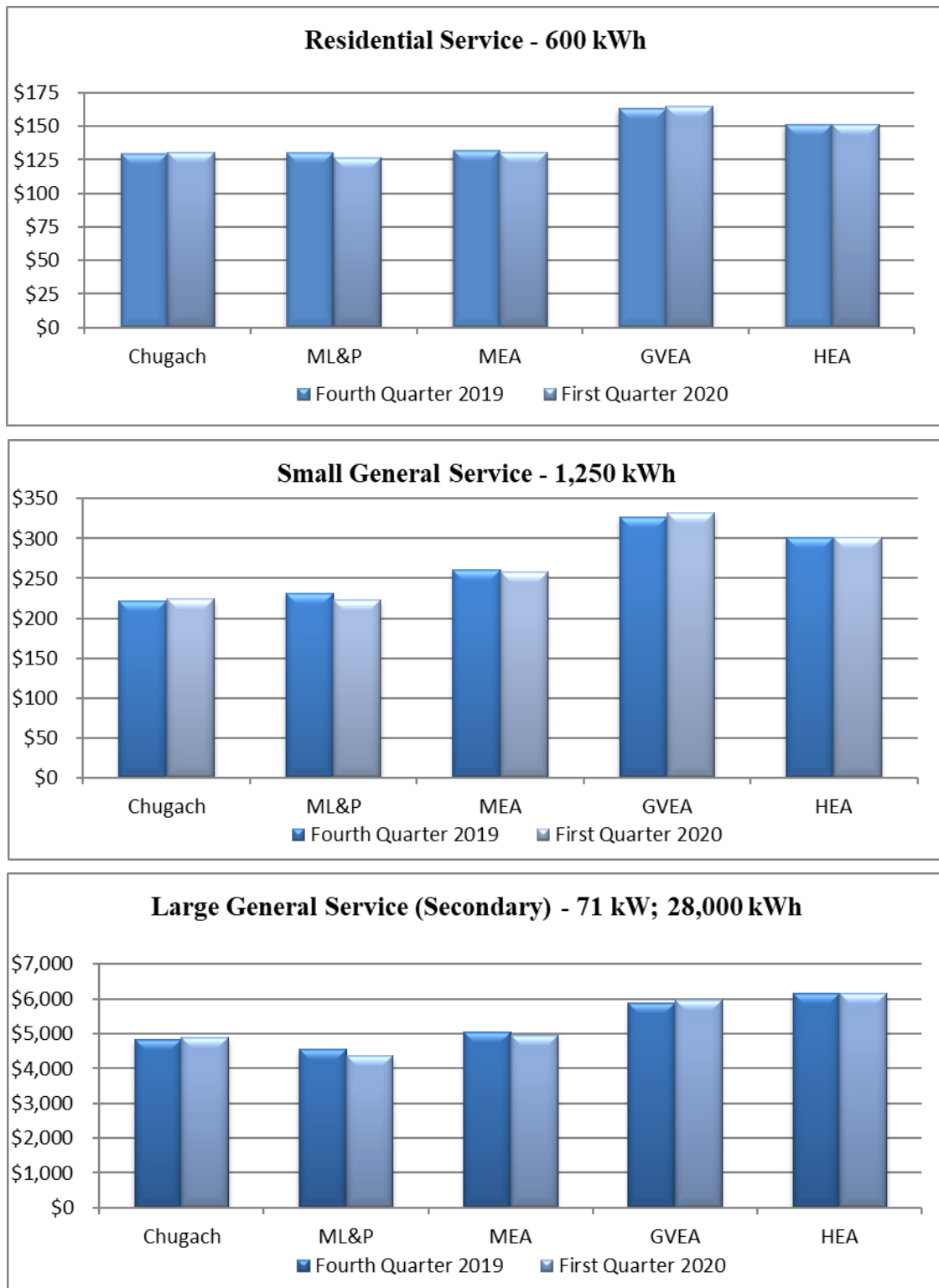
**Based on 28,000 kWh and 71 kW. The total does not reflect the effects of demand ratchets in ML&P and GVEA tariffs.*

¹ Bill totals are based on tariffed rates. Local taxes, including the Municipality of Anchorage two percent underground surcharge, are not applicable to all utilities in this comparison and are therefore excluded from the calculations. The Regulatory Cost Charge is included as this charge is applied equally to all utilities. For all cooperatives, the Gross Revenue Tax is included. The residential and small general service bill totals are based on monthly energy purchases of 600 kWh and 1,250 kWh, respectively. The large general service bill totals are based on 28,000 kWh and 71kW. Large General Service bill totals do not reflect impacts associated with tariffed demand ratchet for ML&P and GVEA. Bill comparisons include all approved and pending fuel and purchased power rates for first quarter 2020.

Figures 1 through 4

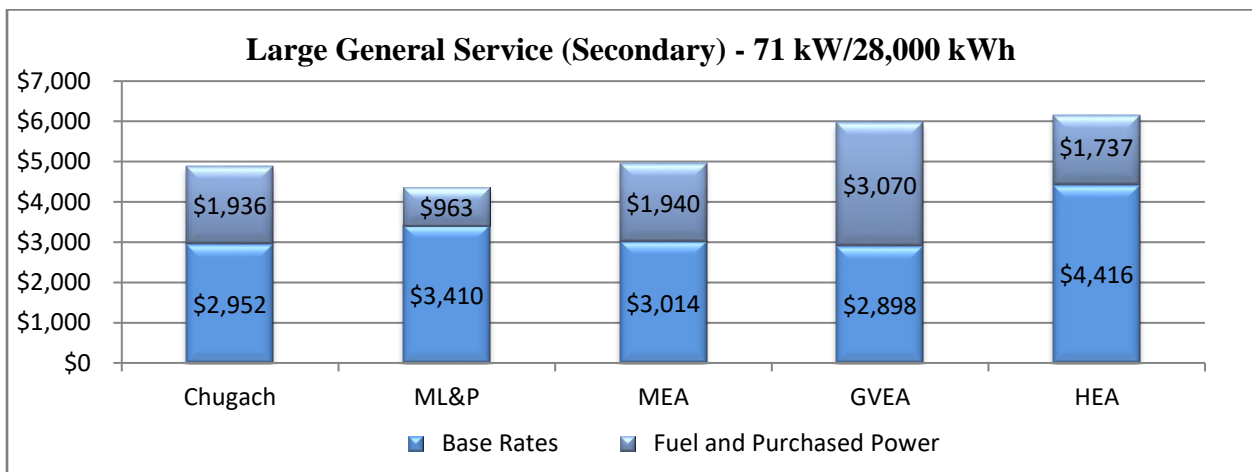
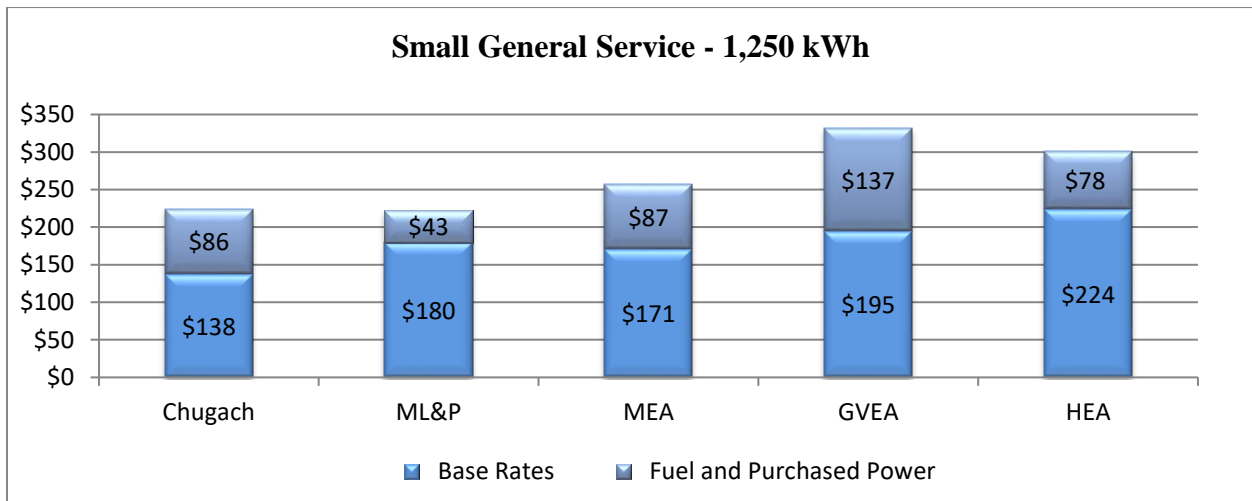
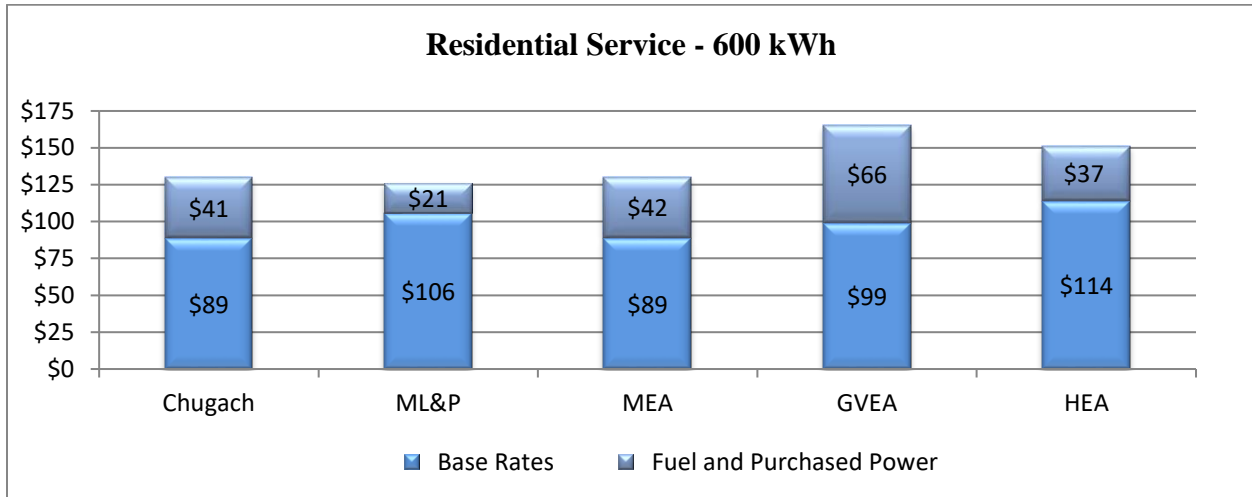
The graphs on the following pages provide additional comparisons of Railbelt utility rates. Figure 1 compares bill totals between first quarter 2020 and the prior quarter. Figure 2 expands the comparison by identifying separately the base rate component and the fuel and purchased power components of each utility this quarter. Figure 3 summarizes Chugach quarterly residential bill levels for the past seven years, identifying the base rate component and the fuel and purchased power component each quarter. Figure 4 illustrates residential bill totals for the last five consecutive quarters for Railbelt electric utilities.

**Figure 1: Retail Electric Bill Totals by Utility
 Comparing Fourth Quarter 2019 and First Quarter 2020**



Bill totals are based on tariffed rates and include state taxes that are applied to all utilities and exclude local taxes and surcharges that vary by community, such as the Municipality of Anchorage two percent undergrounding charge. Large General Service totals do not reflect tariffed impacts of ratchet on demand charges for ML&P and GVEA.

**Figure 2: Base Rate and Fuel and Purchased Power Components
 Bill Totals – First Quarter 2020**



ML&P and GVEA's Large General Service totals do not reflect tariffed impacts of their ratchets on demand charges.

Figure 3: Chugach's Quarterly Residential Bill Total History Based on 600 kWh Consumption

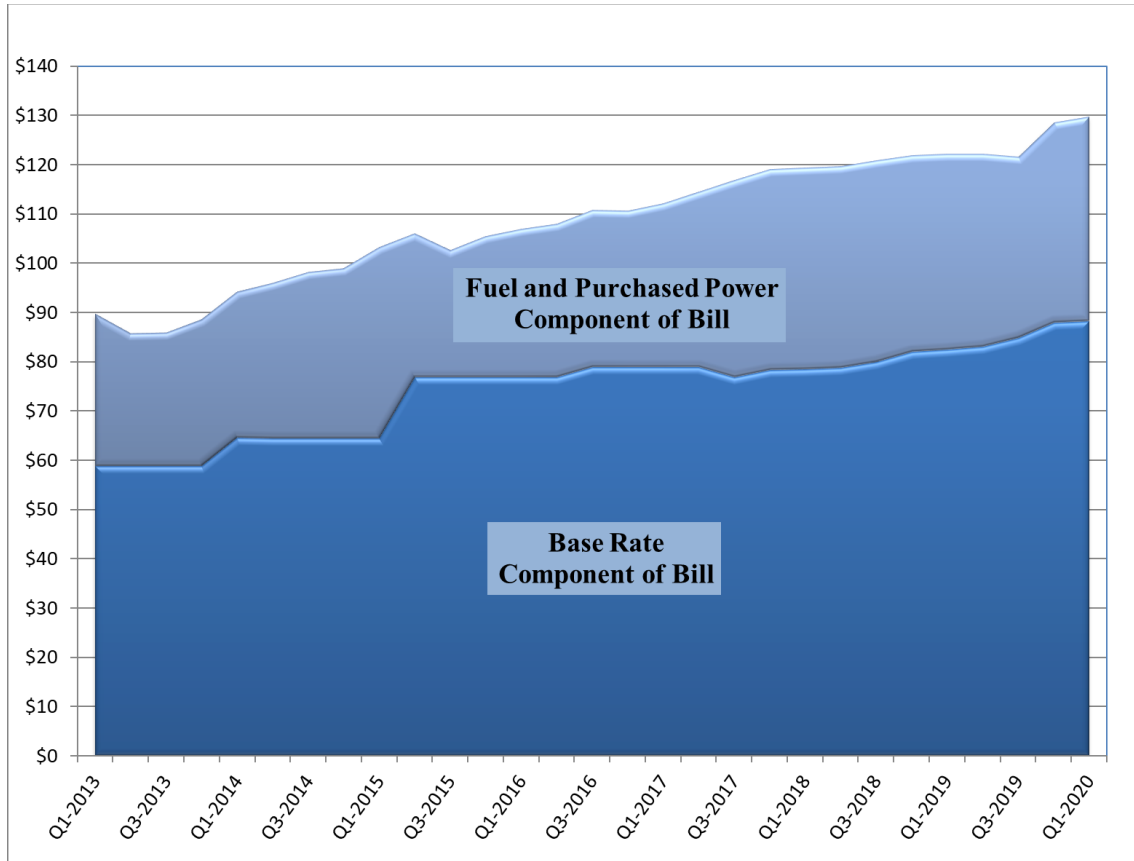
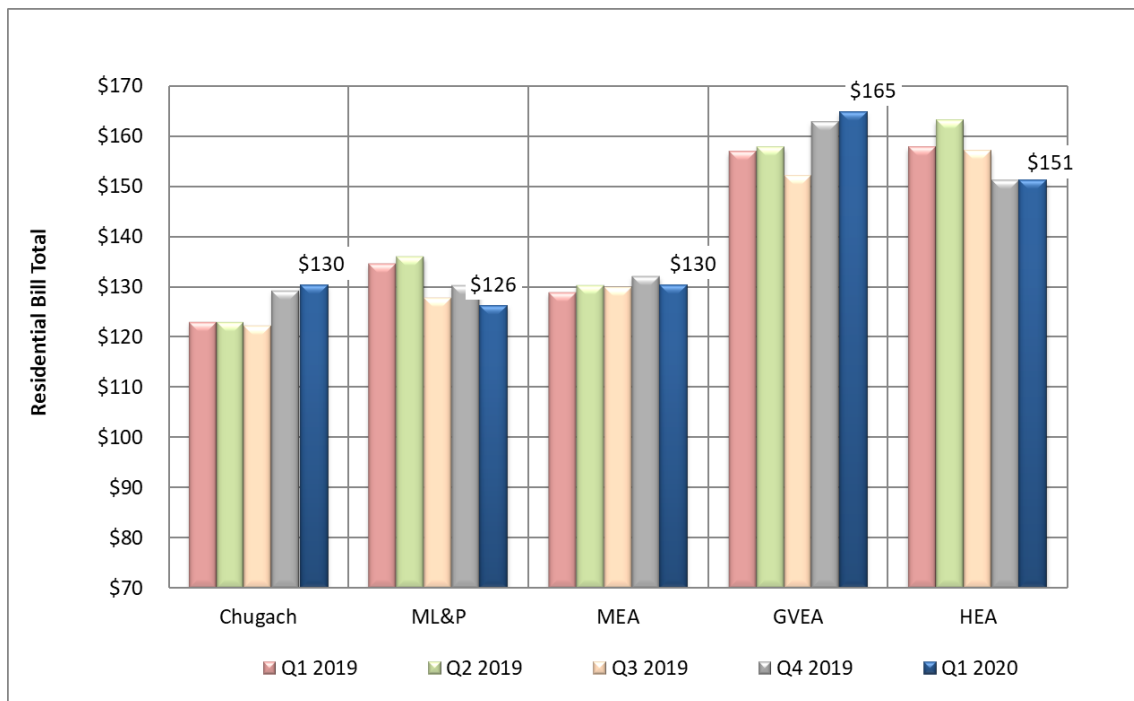


Figure 4: Railbelt Electric Utility Average Residential Bill Levels (600 kWh) First Quarter 2019 through First Quarter 2020



CHUGACH ELECTRIC ASSOCIATION, INC.
Anchorage, Alaska

March 17, 2020

TO: Board of Directors
FROM: Lee D. Thibert, Chief Executive Officer
SUBJECT: *Legislative Update*

Things other than legislation

Things other than legislation have affected the legislature. Concerns about coronavirus led the legislature to limit official travel and access to the Capitol. Rep Gabrielle LeDoux (R-Anchorage) and two associates have been accused of election fraud by the Department of Law.

SB 123 (Electric Reliability Organizations)

The Senate approved SB 123 on March 10, on a vote of 19 yes with one excused absence. The bill would amend AS 42.05 to give the RCA greater authorities, including oversight of an Electric Reliability Organization (ERO). Attached to the bill is a Letter of Intent that speaks to treatment of the Bradley Lake hydro project relative to regulation of an ERO. The bill was referred to the House, where it was substituted for the companion HB 151 and approved by the Resources Committee (its sole referral). As of March 17, SB 123 was at House Rules from which it can be scheduled for a floor vote.

SB 193 (Electric utility liability)

This bill would clarify liability regarding contacts with vegetation relative to an easement or right of way. The bill was sponsored by Sen Coghill and co-sponsored by Senators Bishop, Revak and Reinbold. The bill is supported by the Alaska Power Association and many of its members. Introduced in the Senate on Feb 14, its only referral was to the Resources Committee where it was heard and held on March 9. At a hearing on March 16, a Committee Substitute was introduced noting that utilities were responsible if their employees, with property owner permission, were removing vegetation outside an easement or right of way that comes in contact with a power line. The bill then moved from committee. The bill should next go to the Rules Committee where it can be scheduled for a floor vote.

HB 276 (Electric utility liability)

HB 276 (sponsored by Rep Josephson) is the companion to SB 193. Its sole committee of referral in the House is Resources. As of March 17, it has not yet been scheduled for a hearing.

SB 115 (Motor fuel tax; EV registration fee)

This bill, which would raise the state tax on road and marine motor fuels, would also assess new registration fees for electric vehicles. It passed the Senate on March 2 and was sent to the House, where it received referrals to the Transportation and Finance committees. It passed out of the Transportation Committee on March 12. A hearing in the Finance Committee is scheduled for March 20.

SB 81 (Telephone cooperatives; telecommunications)

Backed by Matanuska Telephone Association, this bill would amend AS 10.25 (the Electric and Telephone Cooperative Act) to in part reflect the fact the industry these days provides more than “telephone service.” Other proposed changes relate to co-op names, participation in annual and board meetings, and subjects for discussion in executive session. In addition to staff from MTA, representatives of both the Alaska Telecom Association and Alaska Power Association have testified in support of the bill. After clearing committee, SB 81 was passed by the Senate on March 4 and transmitted to the House, where it was referred to the Labor & Commerce Committee. The committee has not yet heard the bill.

HB 166 (Telephone cooperatives; telecommunications)

Companion to SB 81, this bill was heard and held by the House Labor & Commerce Committee on February 26.

HB 138 (National resource water designation)

After several hearings, the House Resources Committee continues to hold a bill that would address designation of state water declared “outstanding national resource water.” A Senate bill with similar intent, SB 51, was heard and held in Senate Resources last session. The bills are intended to ensure the Legislature is involved in any designation of what are referred to as Tier 3 waters under the federal Clean Water Act. The issue is of interest to utilities because of the potential to restrict hydroelectric and other development activities. According to the Alaska Department of Environmental Conservation, “Once designated, such Tier 3 waters are required to be preserved in their current status, with no new discharges of pollutants allowed.”

HB 138 (National resource water designation)

Companion to HB 138. Heard and held in Senate Resources last session.

SB 161 (Geothermal resources)

Introduced at the request of the Governor, the bill calls attention to Alaska's geothermal resources. Among other things, it would increase exploration time, change the permit system to a license system and significantly increase the acreage limit for a project. The Senate Resources Committee moved SB 161 on March 11. It is now at the Senate Finance Committee, where it has not yet been scheduled for a hearing.

Susitna-Watana

AEA Executive Director Curtis Thayer is scheduled to make a presentation on the proposed Susitna-Watana hydroelectric project to the House Special Committee on Energy on March 19. He and AEA project engineer Bryan Carey also discussed the project with the Senate Community and Regional Affairs Committee on February 11.

31st Legislature, 2nd Regular Session calendar

1st day: January 21, 2020

90th day: April 19, 2020

121st day: May 20, 2020

CHUGACH ELECTRIC ASSOCIATION, INC.
Anchorage, Alaska

REGULAR BOARD OF DIRECTORS' MEETING
AGENDA ITEM SUMMARY

March 25, 2020

ACTION REQUIRED

AGENDA ITEM NO. IX.A.

Information Only
 Motion
 Resolution
 Executive Session
 Other

TOPIC

Approval of 2020 Date of Record

DISCUSSION

In order to allow time to prepare, the Board of Directors needs to set a record date for the 2020 annual meeting and election in accordance with Article III, Section 7 of Chugach's Bylaws and Alaska Statute 10.25.125, which states:

AS 10.25.125 Record date. To determine the members entitled to notice of a meeting of the members or to vote on a matter that is to be submitted to a vote of the members, or for any other proper purpose, the board of directors may fix a date that occurs no more than 30 days before the date of notice or distribution of mail ballots as the record date for the determination. If a record date is not fixed for the determination of members entitled to notice of a meeting or to vote on a matter, the date on which notice of the meeting or of mail voting is first mailed is the record date. When a determination of members entitled to vote at a meeting is made, the determination applies until the meeting is adjourned sine die.

The Election Committee discussed the record date at its February 25, 2020 meeting and voted to recommend that the Board of Directors set April 22, 2020, as the record date for the 2020 annual meeting and election. The date of the annual meeting and election is June 15, 2020.

MOTION

Move that the Board of Directors set April 22, 2020, as the Date of Record for Chugach's 2020 election.

CHUGACH ELECTRIC ASSOCIATION, INC.
Anchorage, Alaska

REGULAR BOARD OF DIRECTORS' MEETING
AGENDA ITEM SUMMARY

March 25, 2020

ACTION REQUIRED

AGENDA ITEM NO. IX.B.

Information Only
 Motion
 Resolution
 Executive Session
 Other

TOPIC

Approval of 2020 Master Election Judge

DISCUSSION

The Chugach bylaws state the board shall appoint an Election Committee consisting of the Master Election Judge and not more than 12 election judges. At its February 25, 2020 meeting, the Election Committee voted to recommend that Dawn Bundick be appointed as the 2020 Master Election Judge, and Lawrence Camp be appointed the alternate.

MOTION

Move that the Board of Directors appoint Dawn Bundick as the 2020 Master Election Judge and Lawrence Camp be appointed as the alternate.

CHUGACH ELECTRIC ASSOCIATION, INC.
Anchorage, Alaska

REGULAR BOARD OF DIRECTORS' MEETING
AGENDA ITEM SUMMARY

March 25, 2020

ACTION REQUIRED

AGENDA ITEM NO. IX.C.

 Information Only
 X **Motion**
 Resolution
 Executive Session
 Other

TOPIC

2020 Election Procedures

DISCUSSION

The Chugach bylaws state the Election Committee “shall devise such procedures, and adopt such rules and regulations, subject to the approval of the board of directors, as may be reasonably necessary or convenient to the discharge of the election committee’s responsibilities. These responsibilities shall include but are not limited to (1) the registration of members at the annual or special meeting, and (2) the obligation of insuring the fairness, impartiality, confidentiality, and integrity of the voting process.”

The Election Committee met on February 25, 2020, at which they reviewed and updated the procedures to reflect 2020 dates and procedures.

A copy of the 2020 Election Procedures is attached.

MOTION

Move that the Board of Directors approve the 2020 Election Procedures as recommended by the Election Committee.

**Anchorage, Alaska
Election Procedures
Chugach Electric Association, Inc.**

Election Dates	
Date	Activity
2-25-20	First meeting of Election Committee to recommend Date of Record, Master Election Judge and review/revise Election Procedures
Ongoing	Election committee continues to meet as needed
3-17-20	Designated Voter Card mailing to non-natural members
3-25-20	Board to set record date for the next election, appoint Master Election Judge, and approve revised Election Procedures
4-22-20	Date of Record
4-24-20	Election materials complete
4-26-20	Election materials delivered for mailing
5-12-20	Notice of Annual Meeting to Members
5-15-20	Voting opens, electronic voting is activated, and ballots are mailed
5-20-20	Control Number mailing (password mailed to all members)
6-12-20	Deadline per bylaws for paper ballots to be in PO Box or secure drop box locations by noon
6-15-20	Electronic Voting Close and Annual Meeting Date

The Election Committee adopted the following procedures:

General

1. An Election Administrator will be hired to conduct the mechanics of the election. The Master Election Judge and/or their designee(s) may observe all activities of the Election Administrator as described in the Election Procedures.
2. The Election Committee will select a Master Election Judge, agree to the recommended date of record, and prepare election procedures annually. The Election Committee reviews and approves ballot language prior to final printing.
3. In order to participate in the election, a person or non-natural entity must be a Chugach member by the close of business on the date of record, in accordance with bylaw requirements.
4. Chugach will prepare and mail letters to the non-natural members 90+ days before the annual meeting, advising them of the current designated voter for their membership and how to update the designated voter if it has changed. Non-natural members may change their designated voter using voting signature cards returned by the close of business on the date of record.
5. Post-date of record, Chugach will prepare a member voter file which contains the member numbers, member names, mailing addresses, member type, telephone numbers, email address (if available). The voter file will also include information regarding whether or not the member has opted for a paper ballot.
6. Chugach will send one or more mailings to all members of record advising them of their voting options. The communication will provide them with details of the upcoming election and voting deadlines.
7. The Chugach Electric Website and any printed election materials will include the election brochure (containing candidate statements, a summary of the proposed bylaw changes, director attendance and voting records), and the unaudited financial statement information. Additionally, they will include instructions for signing up for electronic election materials, requesting a paper ballot, reporting suspected voter fraud, and a reminder that the right to vote may not be transferred (no proxy voting).
8. The first valid ballot received will be the ballot counted. If a mail ballot envelope is received first, the Election Administrator will disable the member's electronic voting account. If the mail ballot envelope is later determined to be invalid by the

Election Committee, the Election Administrator will notify the member and provide information on how the member can cast a valid ballot.

9. If an invalid ballot envelope is received fewer than 10 calendar days before the election but before the balloting deadline, the Election Administrator will attempt to call the member to notify the member of the problem and provide information on how the member can cast a valid ballot.
10. On the day of the annual meeting, the Election Administrator will provide the membership roster (including member numbers) with "voted" next to the name of each member who has cast a valid ballot for meeting registration. In-person voting is allowed at the Annual Meeting for members who have not previously cast a valid ballot.
11. On the day of the Annual Meeting, the Election Administrator will oversee the registration of members and check their voting status. All members, or the designated voter for non-natural members, will get a voting card. Members by the date of record who have not cast a valid ballot will be given the option to vote in-person, either electronically at one of the voting stations provided, or by paper ballot for in-person voting, which will be distinctive in appearance from the mail ballots. Once the member selects a voting method, the alternate voting method will be disabled.
12. Following the close of voting at the Annual Meeting, the Election Administrator, observed by at least two members of the election committee, will count those ballots cast in-person at the meeting. The results of in-person voting, both electronic and paper, will be combined with those of the previous voting. The Election Administrator will prepare a ballot summary for use by the Master Election Judge.
13. The Master Election Judge will announce the results of the balloting at the Annual Meeting. A representative of the Election Administrator will accompany the Master Election Judge.
14. Provisions for recounts are explained in the Chugach Bylaws, Article III, Sections 9(f) and 9(g).
15. The Election Administrator will secure election materials and may destroy them after receiving written authorization from Chugach Member Services, in accordance with Chugach Bylaws, Article III, Section 9(d).
16. The Election Administrator will prepare and maintain election statistics throughout the election period. Election statistics should include, but are not limited to, voting counts by method of voting, valid and invalid balloting counts, voting activity by period (day and time), voting activity by natural and non-natural members, etc. A preliminary compilation of these statistics will be made available

to Chugach the day after the annual meeting. A follow-up formal written report will be made available within two weeks of the annual meeting.

Electronic

1. For electronic voting, the user ID will be the email address on file and a direct voting link will be sent via email to those members eligible to vote in the election.
2. Chugach will notify members via email when voting is open to those members who have provided a validated email address. For those members whose email address fails, Chugach will attempt to contact the member for a valid email address and document the contact attempt within the customer information system (CIS). If no valid email address is provided, the member will be mailed the control number the week after voting opens.
3. The electronic voting site will be activated for members to begin voting on the same day that the election packets are mailed.
4. Members may request voting assistance for electronic voting from the Election Administrator. If there is no email address on file, the Election Administrator will refer the member to Chugach Member Services to validate the membership status as of the Date of Record and provide an email address. Member Services will provide the email address to the Election Administrator who may then email the replacement voting link and provide voting instructions to the member.
5. The Election Administrator will ensure electronic voting integrity through auditing and reporting. If an electronic ballot is questioned, it will be brought before the Election Committee to determine its validity. The Election Committee will meet periodically throughout the balloting period to perform their oversight function. Please see the 'Electronic Ballot Security Measures' section at the end of this document for details on electronic ballot security.
6. Electronic voting will close at 4:00 PM on Annual Meeting day to allow the database to be updated and secured in preparation for in-person electronic voting at Annual Meeting.

Paper

1. Chugach members retain the right to request paper ballots, (2017 was the first year the default voting method was switched from paper to electronic). Chugach will maintain a list of these requests from the membership from year to year.
2. The following are the three criteria for a valid mail ballot:

- 1) The ballot envelope must contain the member number,
- 2) The ballot envelope must contain an appropriate, valid member signature for the member number on the envelope, and
- 3) No prior valid ballot has been received by the Election Administrator.

A mail ballot is considered received when it is at the Election Administrator's office and has been processed (e.g., validated and entered in the Election Administrator's logs).

3. Chugach will have election materials printed and delivered to the Mailing Subcontractor shortly after the Date of Record. The Mailing Subcontractor will assemble and label election packets, consisting of voting instructions, a paper ballot and return ballot envelope. The Mailing Subcontractor will deliver the election materials to the Post Office for mailing.
4. When printed ballots arrive at the Mailing Subcontractor, the Election Administrator will perform test counts of all ballots until satisfied as to the number of total ballots received from the printer. Both the sequence of the ballot numbers and the rotation of candidates will be checked.
5. The Election Administrator and/or the Election Committee will ensure the election packets are delivered to the Post Office.
6. For a ballot to be valid it must be returned by the deadline for return ballots as per Chugach Bylaws Article III, Section 9(c).
7. Every member mailed an election packet is entitled to request a replacement ballot. Members will be referred to the Election Administrator. The Election Administrator must have a 24-hour phone number to handle member calls. The Election Administrator will mail replacements as requested, along with a new return envelope on which the member's name and member number have been printed. A member may request a replacement ballot once during the election. The Election Administrator will track if a replacement ballot is sent to a member.
8. Only the Election Administrator will notify members of the validity of their ballot envelopes. Information about the validity of individual ballots will not be provided after the election.
9. Mail ballots will be machine-readable.
10. The Election Administrator will be responsible for securing ballot counting equipment compatible with the ballots, and for transporting the equipment. The Election Administrator will test the equipment prior to commencing the ballot count.

11. A dedicated post office box for returned ballots will be used during the election. There will also be a secure drop box available for mail ballots that are dropped off at Chugach Electric headquarters and at the Election Administrator's office. The process of picking up and securing ballot envelopes will be performed at least once a week by a contracted security service. Ballots will not be returned to Chugach. Ballots and ballot envelopes which are inadvertently delivered to Chugach will be immediately turned over to the Election Administrator by the contracted security service.
12. The contracted security service will then take the security drop box to the Election Administrator's facility where they will be counted. At least two parties will verify and record the count of ballot envelopes received. The ballot envelopes will be safeguarded by the Election Administrator.
13. The Election Administrator will sort mail ballot envelopes and bundle them chronologically.
14. The Election Administrator will check the ballot envelopes from each pickup to ensure they have a valid member number and signature. Questioned envelopes will be set aside for review by the Election Committee.
15. The Election Administrator will check mail ballot envelopes containing questioned signatures against the membership application or the non-natural member designated voter signature card on file with Chugach as of the date of record.
16. If an invalid mail ballot envelope is received at least 10 calendar days before the election, it will be mailed to the member within one day of being found invalid. The Election Administrator will also include a dated Ballot Rejection Insert telling the member why the election ballot was invalidated and what the member can do to remedy it (if possible), and a replacement ballot (and ballot envelope with the member's name and member number).
17. If the member requests a replacement ballot for electronic voting, the Election Administrator will coordinate with Chugach to verify the member's eligibility to vote and record a valid email address; then, the Election Administrator will send an email to the member containing the direct voting link.
18. The Election Committee will meet regularly to review the work of the Administrator and rule on the validity of questioned mail ballot envelopes. The Election Committee will have final say on whether questioned ballot envelopes are valid as determined by the Election Committee members at each meeting using copies of the envelopes and member applications or signature cards.
19. On questioned mail ballot envelopes, the Election Committee will not accept a signature as valid if a member does not have a signed application or signature

card on file with Chugach. However, if the committee reaches a tie regarding the validity, the benefit of the doubt will go to the member.

20. In addition to the questioned envelopes, a random sample of the mail ballot envelopes with both a member signature and member number will be checked against the member applications or non-natural member voting signature cards on file with Chugach to ensure the signatures are valid. Based upon the results of the random sampling, the Election Committee may request additional envelope signatures be checked.
21. Each candidate is entitled to be present or represented by an individual at each of the Election Committee meetings where ballots are verified and to observe the ballot counting process on the day of the Annual Meeting. Candidates or their representatives will not be allowed to handle ballots and must remain in the observation area designated by the Election Committee.
22. The final pickup of mail ballot envelopes will be made at noon prior to the Annual Meeting from all designated locations including Chugach headquarters ballot drop box, post office box and Election Administrator's office in accordance with the Chugach Bylaws, Article III, Section 9(c). Mail ballots which arrive at the post office box or one of the designated locations after this time will not be counted.
23. No mail ballot envelopes will be opened before the day of the Annual Meeting.
24. On the day of the Annual Meeting valid mail ballot envelopes will be opened and ballots counted by the Election Administrator and Election Committee, using electronic/mechanical means. Balloting results will be safeguarded by the Election Administrator until the time of the Annual Meeting.

ELECTRONIC BALLOT SECURITY MEASURES

For the ballot voting process, from the member perspective

- A unique 12-digit control number is provided to the member
- The member visits the website chugachelection.com (all activity on the website is encrypted)
- The member logs in by entering their control number (there are 1 trillion possible control number values, so guessing is impossible- automatic lockouts and response delays are used to counter "brute force" login attempts)
- After logging in, the member walks through board & resolution voting pages (an automatic logout happens if the session is idle for a long time)
- The member reaches a confirmation page, where they verify their choices & enter an email if they want a receipt (the receipt does not show specific votes cast or the control number)
- The member officially casts their vote, and a thank you page is shown

And on the hosting/software side...

The system is run in a major datacenter with top-tier security (see <https://azure.microsoft.com/en-us/overview/security> for more info).

The system is professionally engineered using best practice security measures (see <https://www.owasp.org> for more info). Here are some examples:

- Digital signatures – each recorded ballot is stamped with a digital signature, which is used to ensure that the voting record has not been altered in any way since it was received.
- Concurrent voting prevention- the system prevents a member from casting multiple ballots at the same time, from different computers
- "Point-in-time" database backups - we can pull & review a copy of the full election database as it existed at any point during the election
- Transaction log- all balloting and other data change activities are recorded (in full) in the transaction log (& added entries cannot be altered or deleted)
- Authentication log- all login attempts (failed & successful) are logged, to include all known information about the session; warning admin alerts are generated for suspicious activity
- Multi-tiered client/server input validation- ensures full validation of all ballot data before recording (for example, ensuring that a ballot does not vote for more than X candidates, or vote for the same candidate multiple times)
- Strong countermeasures for various classic web application vulnerabilities- such as SQL injection, script injection, cross-site scripting, cross site request forgery, & cookie manipulation.

The security measures for chugachelection.com are very similar to those that are in place for our Alaska Native Corporation elections system. That system has been vetted by eight tabulation/CPA firms (2 national, and 6 local), & it passed a security audit in 2018 (security audits are sometimes required by federal contracts).

CHUGACH ELECTRIC ASSOCIATION, INC.
Anchorage, Alaska

REGULAR BOARD OF DIRECTORS' MEETING
AGENDA ITEM SUMMARY

March 25, 2020

ACTION REQUIRED

AGENDA ITEM NO. IX.D.

<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Motion
<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	Executive Session
<input type="checkbox"/>	Other

TOPIC

Resolution – Board Travel

DISCUSSION

The Board of Directors acknowledge that the COVID-19 public health threat is a dynamic situation that must be evaluated on a day-to-day basis as conditions and requirements evolve and acknowledges that the Association must at all times act in a manner that complies with any and all state and local governmental orders.

Director travel for Association business should be suspended and Director expenses should be limited during the COVID-19 public health threat.

The Board of Directors shall conduct meetings consistent with both its COVID-19 Resolution No. 03 01 20 and all relevant state and local governmental orders. To the extent a conflict or discrepancy arises, the more restrictive gathering requirements and limitations shall be followed.

MOTION

Move that the Board of Directors approve the attached Resolution suspending director travel, limiting director expenses, and further clarifying requirements for board meetings during the COVID-19 public health threat.



RESOLUTION

Board Meetings, Director Travel, and Director Expenses During COVID-19 Public Health Threat

WHEREAS, on March 18, 2020, the Board of Directors passed its Resolution 03 01 20 addressing Meeting Attendance Limitations and Requirements During the COVID-19 Public Health Threat (COVID-19 Resolution);

WHEREAS, on March 20, 2020, the Mayor of the Municipality of Anchorage issued a Proclamation of Emergency “Hunker Down” Order EO-03 requiring individuals to stay at home as much as possible and for all non-critical business to close their premises;

WHEREAS, the Board of Directors acknowledge that this is a dynamic situation that must be evaluated on a day-to-day basis as conditions and requirements evolve;

WHEREAS, the Board of Directors acknowledges that the Association must at all times act in a manner that complies with any and all state and local governmental orders; and,

WHEREAS, the Board of Directors also believes that, in recognition of the need to cut costs and promote the sustainable operation of the Association during this time of economic hardship, Director travel for Association business should be suspended and Director expenses should be limited during the COVID-19 public health threat.

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors shall conduct meetings consistent with both its COVID-19 Resolution and all relevant state and local governmental orders. To the extent a conflict or discrepancy arises, the more restrictive gathering requirements and limitations shall be followed;

BE IT FURTHER RESOLVED, all Director travel for Association business shall be suspended during the COVID-19 public health threat;

BE IT FURTHER RESOLVED, Director expenses shall be limited to the largest extent reasonably possible and reimbursement shall only occur for costs deemed necessary to perform essential Director duties during the COVID-19 public health threat;

BE IT FURTHER RESOLVED, the Chair of the Board of Directors shall be responsible for determining whether Director costs qualify for reimbursement under this Resolution;



BE IT FURTHER RESOLVED, the Chief Executive Officer is authorized to take necessary steps to ensure compliance with meeting limitations contained in this Resolution; and,

BE IT FINALLY RESOLVED, this Resolution shall remain in effect until 11:59 P.M. on Thursday, April 30, 2020, unless further extended by the Board of Directors.

CERTIFICATION

I, Stuart Parks, do hereby certify that I am the Secretary of Chugach Electric Association, Inc., an electric non-profit cooperative membership corporation organized and existing under the laws of the State of Alaska: that the foregoing is a complete and correct copy of a resolution adopted at a meeting of the Board of Directors of this corporation, duly and properly called and held on the 25th day of March, 2020; that a quorum was present at the meeting; that the resolution is set forth in the minutes of the meeting and has not been rescinded or modified.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of this corporation on the 25th day of March, 2020.

Secretary