



**CHUGACH ELECTRIC ASSOCIATION, INC.  
ANCHORAGE, ALASKA**

**REGULAR BOARD OF DIRECTORS' MEETING**

**AGENDA**

Sam Cason, Chair  
Sisi Cooper, Vice Chair  
Rachel Morse, Treasurer  
Susanne Fleek-Green, Secretary

Mark Wiggin, Director  
Bettina Chastain, Director  
Jim Nordlund, Director

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**March 27, 2024**

**4:00 p.m.**

**Chugach Board Room**

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- I. CALL TO ORDER (4:00 p.m.)
  - A. *Pledge of Allegiance*
  - B. *Roll Call*
  - C. *Safety Minute: First Aid (Freeman)*
  - D. *Electric Power Factoid: Railbelt Transmission System (Reid)*
- II. APPROVAL OF THE AGENDA\* (4:15 p.m.)
- III. PERSONS TO BE HEARD (4:15 p.m.)
  - A. *Member Comments*
- IV. DIRECTOR REPORTS (4:30 p.m.)
  - A. *Alaska Power Association (APA) Report*
  - B. *Board Committee Reports (Audit & Finance, Operations & Governance)*
  - C. *Other Meeting Reports*
- V. CONSENT AGENDA\* (4:45 p.m.)
  - A. *Board Calendar*
  - B. *Training and Conferences*
    - 1. *NWPPA Annual Conference, May 12 - 15, 2024, Salt Lake City, UT*
    - 2. *Alaska Sustainable Energy Conference, May 21 – 23, 2024, Anchorage, Ak*
  - C. *Minutes*
    - 1. *February 28, 2024, Regular Board of Directors' Meeting (Slocum)*
  - D. *Board Policy Updates (BP 101, BP 102, BP 103, BP 104, BP 105, BP 106, BP 107, BP 108, BP 306, BP 506, & BP 605)*
  - E. *Director Expenses*
- VI. CEO REPORTS AND CORRESPONDENCE (4:50 p.m.)

\* *Denotes Action Items*

\*\* *Denotes Possible Action Items*

3/22/2024 2:47:25 PM

*A. Overview of 2024 Election, Member Appreciation Event, and Annual Meeting  
(Pherson/Kurka/Ayers/Hasquet) (4:50 p.m.)*

*B. Board Policy Scheduled Tasks (Board/Staff) (5:10 p.m.)*

VII. UNFINISHED BUSINESS (*none*)

VIII. NEW BUSINESS\* (*scheduled*) (5:15 p.m.)

*A. Annual Election: Approval of Date of Record, Master Election Judge, and Election  
Procedures\* (Pherson/Kurka) (5:15 p.m.)*

*B. Southcentral Power Project & Sullivan Solar (Ori) (5:25 p.m.)*

*C. Outside Electrical Line Construction Contract Authorization\* (M. Miller) (5:45 p.m.)*

*D. Legislative Position (Baker) (6:00 p.m.)*

IX. EXECUTIVE SESSION\* (*scheduled*) (6:25 p.m.)

(Recess 20-Minutes)

*A. Eklutna Project Update (Laughlin/Hasquet/Owen/Glass) (6:45 p.m.)*

*B. Financial Matters (S. Highers) (7:05 p.m.)*

X. NEW BUSINESS (*none*)

XI. DIRECTOR COMMENTS (7:25 p.m.)

XII. ADJOURNMENT\* (7:45 p.m.)

\* *Denotes Action Items*

\*\* *Denotes Possible Action Items*



**KEEP  
CALM  
AND  
LEARN  
FIRST AID**

**FIRST AID YOU  
SHOULD KNOW**

## NOTE:

- The first aid list that follows is not an exhaustive list. It is a starting point.
- The list is intended to get you thinking about what you may need to review and brush up on.



1	Know how to perform CPR.
2	Know the signs of a stroke (facial droop, weakness or numbness of the face, arm or leg, slurred speech).
3	Know how to make a splint. A splint for a broken bone or sprained joint will keep the injury from getting worse and contribute to making a person feel better.
4	Know how to clean and dress a wound. This can mean the difference between it healing quickly or becoming infected.
5	Know the Heimlich maneuver. If someone is choking, you only have seconds to respond. Patting on the back isn't going to help if something is lodged. This maneuver is effective and easy to learn.
6	Know how to stop bleeding. Recognizing arterial bleeds and knowing how to stop the bleeding is critical.
7	Know when someone is going into shock (pale, difficulty breathing, rapid heartbeat, anxiety) and what to do.

# YTD Safety STATISTICS

Recordable Injuries			
Business Unit	2023	2023 Feb YTD	2024 Feb YTD
Line Operations	6	0	4
Power Generation	2	0	2
Office and Administrative	1	0	0
Total	9	0	6

Lost time Injuries			
Business Unit	2023	2023 Feb YTD	2024 Feb YTD
Line Operations	4	0	2
Power Generation	0	0	0
Office and Administrative	0	0	0
Total	4	0	2

Rates and Lost Workdays			
	2023	2023 Feb YTD	2024 Feb YTD
OSHA Rate	2.20	0	9.75
Lost Time Rate	.98	0	3.25
Lost Workdays	453	0	42

**Recordable Injury:** Injury resulting in medical treatment, lost time, or restricted duty

**OSHA Rate:** Number of recordable injuries x 200,000/employee hours worked

**Lost Time Rate:** Number of lost time injuries X 200,000/employee hours worked

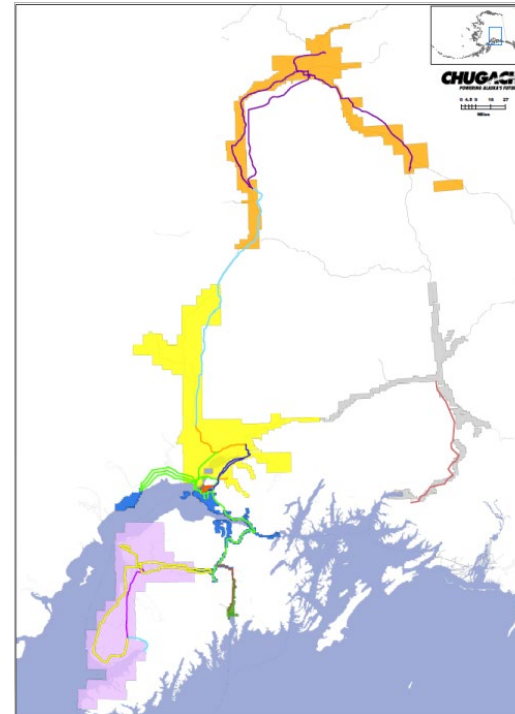
**Lost workday:** A day a worker is absent from the workplace due to a work-related injury

# 2024 YTD Incident Review

Incident Description	Nonconformance with Safety Procedures or Work Practices	Incident Type	Opportunity for Intervention
Cut thumb while cutting tape on coiled service line	No	Normal Task	No
Strained knee while walking through deep snow	No	Normal Task	Possible
Strained shoulder when hit by ice that was shedding from building while performing rounds	No	Normal Task	No
Injured foot when descending off of vehicle during DOT inspection	No	Normal Task	No
Strained back pounding on ice with hatchet to find survey marker	No	Infrequent Task	No
Slipped on ice boarding plane	No	Normal Task	No

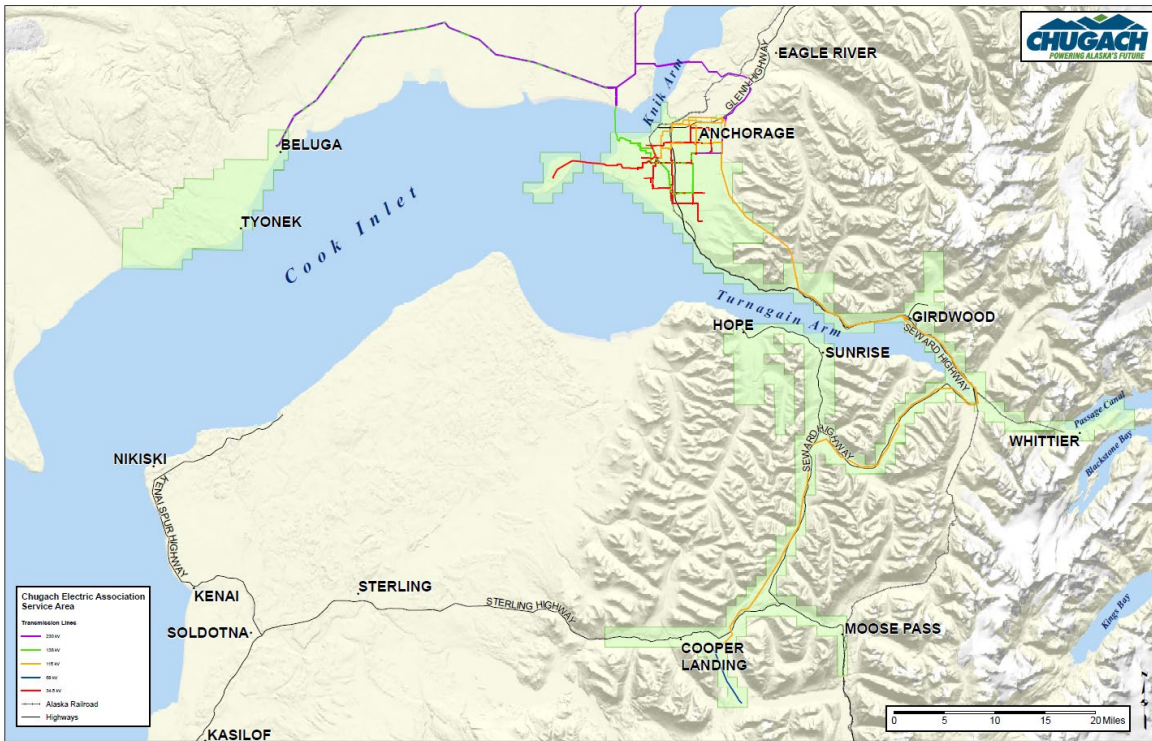
# Energy Factoid: Chugach's Transmission System

Regular Board of Directors Meeting  
March 27, 2024





# Chugach Transmission and Interconnections



Transmission Lines*	Approx. Winter Rating (MW)	Approx. Summer Rating (MW)
230 kV Submarine Line	300	280
138 kV Submarine Lines	180	170
138 kV Underground Lines	250	140
138 kV Beluga Line	280	220
230 kV Beluga Lines	440	240
115 kV Southern Intertie**	75	75
138 kV Alaska Intertie**	85	85

\*Includes interconnections with other LBAs

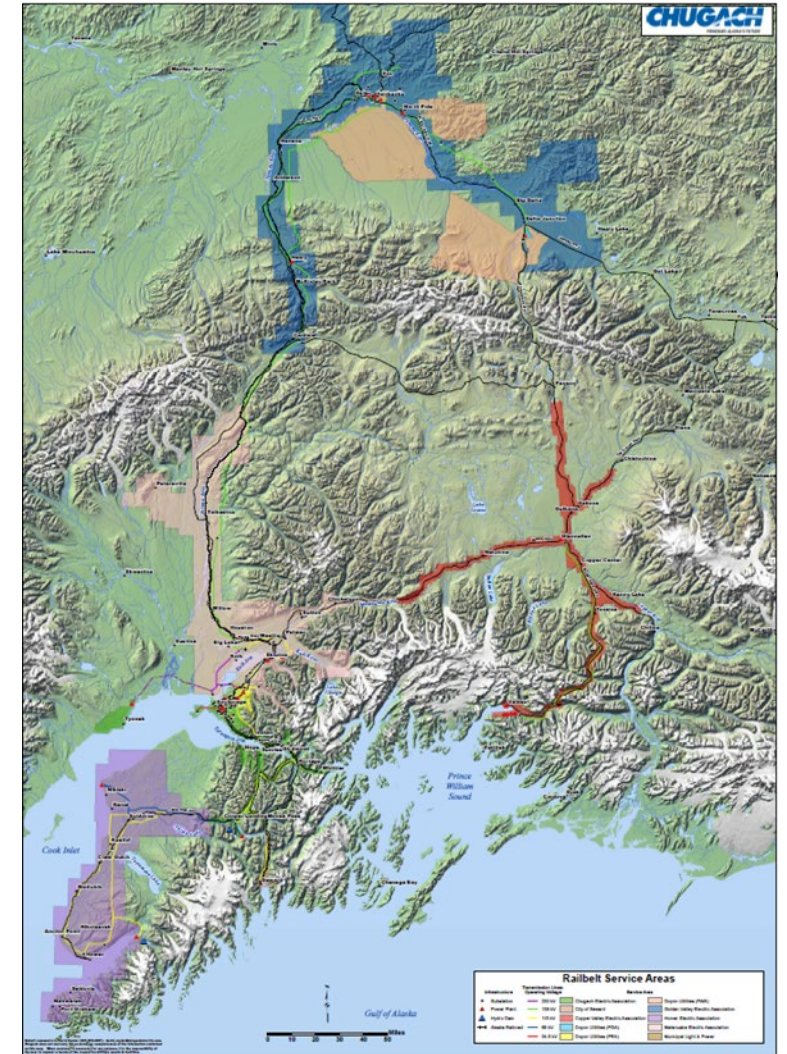
\*\*Lines are stability limited

- Transmission lines are limited by thermal ratings and stability limits.
- Most lines in the Chugach system are thermally limited.
- Alaska Intertie and Southern Intertie are stability limited.
- Reactive compensation is used on these transmission lines to increase limits.

# Railbelt Transmission System

The Railbelt transmission system includes the transmission systems for HEA, Chugach, MEA, and GVEA.

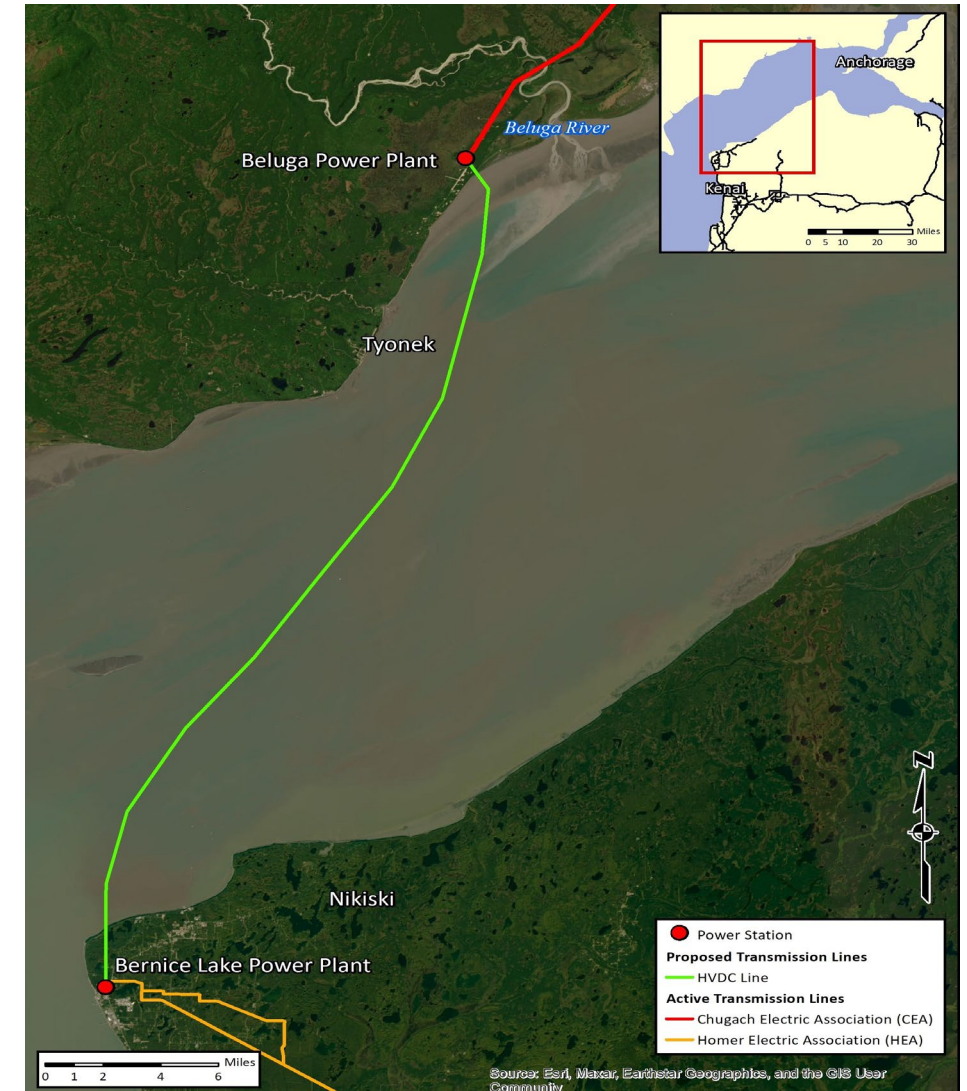
- Three Load Balancing Areas (LBAs)
- No transmission redundancy between LBAs
- Not interconnected with CVEA





# AC vs DC and Proposed Nikiski to Beluga Line

	Pros	Cons
AC	<i>Equipment is common</i>	<i>Propagates Oscillations</i>
	<i>Maintenance of equipment can be easier</i>	<i>System requires 3 wires instead of 2 wires</i>
	<i>Lower cost</i>	<i>Line resistance is higher</i>
DC	<i>Oscillations don't propagate</i>	<i>Equipment is less common</i>
	<i>2 wires vs. 3 wires</i>	<i>Expensive to maintain</i>
	<i>Line resistance is lower</i>	<i>Complicated</i>





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# March 2024

March 2024							April 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1 2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 25	26	27	28	29	Mar 1	2
					8:00am NRECA PowerXchange (March 1 - 6, San Antonio TX)	
					9:00am FW: APA Legislative Update Conference Call (Microsoft Teams)	
3	4	5	6	7	8	9
NRECA PowerXchange (March 1 - 6, San Antonio TX) 8:30am					9:00am FW: APA Legislative Update Conference Call (Microsoft Teams Meeting) -	
10	11	12	13	14	15	16
	8:30am OPS Packet Review (Board Room CR) - Sandra Cacy	5:30pm FW: 2024 Election Committee Meeting #3 (Board Room CR) - Brett Pherson	4:00pm Operations Committee Meeting (Board Room CR) - Sandra Cacy	4:00pm Review Governance Packet (Board Room CR) - Sandra Cacy	9:00am FW: APA Legislative Update Conference Call (Microsoft Teams Meeting) -	
17	18	19	20	21	22	23
	4:00pm Governance Committee Meeting (Board Room CR) - Sandra Cacy		4:00pm Board Tour of Building C (CEA Lobby) - Sandra Cacy		9:00am FW: APA Legislative Update Conference	
					1:30pm Review Board Packet (Board Room)	
24	25	26	27	28	29	30
		4:00pm Canceled: HOLD - NVE Meeting w/ CEA Board (South Denali CR) - Sandra	4:00pm Regular Board of Directors Meeting (Board Room CR) - Sandra Cacy		9:00am FW: APA Legislative Update Conference	
					9:00am Review Audit & Finance Packet	
31	Apr 1	2	3	4	5	6

# April 2024

April 2024							May 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6				1	2	3	4
7	8	9	10	11	12	13	5	6	7	8	9	10	11
14	15	16	17	18	19	20	12	13	14	15	16	17	18
21	22	23	24	25	26	27	19	20	21	22	23	24	25
28	29	30					26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 31	Apr 1	2	3 4:00pm Audit & Finance Committee Meeting (Board Room CR) - Sandra Cacy	4	5 9:00am FW: APA Legislative Update 9:00am Review OPS Packet (Board Room) 10:00am Review Governance	6
7	8	9	10 4:00pm Operations Committee Meeting (Board Room CR) - Sandra Cacy	11 5:00pm 2024 MAC meeting #2 (Board Room CR) - Julie Hasquet	12 9:00am FW: APA Legislative Update Conference Call (Microsoft Teams Meeting) - Michael	13 NWPPA Washington,
14	15	16	17 4:00pm Joint NVE/MEA/CEA Meeting (South Denali CR) - Sandra Cacy	18	19 9:00am FW: APA Legislative Update Conference 1:30pm Review Board Packet (Board Room CR) - Sandra	20
NWPPA Washington, DC Trip April 13-18 (Morse)						
21	22	23	24 4:00pm Regular Board of Directors Meeting (Board Room CR) - Sandra Cacy	25	26 9:00am FW: APA Legislative Update Conference Call (Microsoft Teams Meeting) - Michael	27
NRECA 2024 Legislative Conference (April 21-24, Washington DC)						
28	29	30	May 1	2	3	4

# May 2024

May 2024							June 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 28	29	30	May 1	2	3 9:00am FW: APA Legislative Update Conference Call (Microsoft Teams Meeting) - Michael	4
5	6	7	8	9	10 9:00am FW: APA Legislative Update Conference Call (Microsoft Teams Meeting) - Michael	11
12 NWPPA Annual Conference ( May 12-15, Salt Lake City Utah)	13	14	15	16	17 9:00am FW: APA Legislative 9:00am Review Board Packet 3:00pm Member Appreciation 6:00pm Annual Membership	18
19	20	21	22 4:00pm Regular Board of Directors Meeting (Board Room CR) - Sandra Cacy	23	24 9:00am Audit & Finance Packet Review (Sherri's Office) - Sandra Cacy	25
26	27 Memorial Day	28	29 4:00pm Audit & Finance Committee Meeting (Board Room CR) - Sandra Cacy	30	31 9:00am Governance Packet Review (Board Room CR) - Sandra Cacy	Jun 1

# June 2024

June 2024							July 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 26	27	28	29	30	31	Jun 1
2	3	4	5 4:00pm Governance Committee Meeting (Board Room CR) - Sandra Cacy	6	7	8
9	10	11	12	13	14	15
16	17	18	19 Juneteenth	20	21 9:00am Board Packet Review (Board Room CR) - Sandra Cacy	22
23	24	25	26 4:00pm Regular Board of Directors Meeting (Board Room CR) - Sandra Cacy	27	28	29
30	Jul 1	2	3	4	5	6

# July 2024

July 2024

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 30	Jul 1	2	3	4 Independence Day	5 9:00am OPS Packet Review (Board Room CR) - Sandra Cacy	6
7	8	9	10 4:00pm Operations Committee Meeting (Board Room CR) - Sandra Cacy	11	12	13
14	15	16	17	18 5:00pm 2024 MAC meeting #3 (Board Room CR) - Julie Hasquet	19 9:00am Board Packet Review (Board Room CR) - Sandra Cacy	20
21	22	23	24 4:00pm Regular Board of Directors Meeting (Board Room CR) - Sandra Cacy	25	26	27
28	29	30	31	Aug 1	2	3



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 28	29	30	31	Aug 1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16 9:00am Audit & Finance Packet Review (Sherri's Office) - Sandra Cacy	17
18	19	20	21 4:00pm Audit & Finance Committee Meeting (Board Room CR) - Sandra Cacy	22	23 9:00am Board Packet Review (Board Room CR) - Sandra Cacy	24
25	26	27 8:00am HOLD - Strategic Planning	28 4:00pm Regular Board of Directors' Meeting (Board Room CR) - Sandra Cacy	29	30	31

# September 2024

September 2024						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 1	2 Labor Day	3	4	5	6 9:00am Governance Packet Review (Board Room CR) - Sandra Cacy	7
8	9	APA & AIE Annual Meetings (Sept. 10 - 13, Fairbanks) - CCBOD			13	14
			11 4:00pm Governance Committee Meeting (Board Room CR) - Sandra Cacy	12		
15	16	17	18	19	20 9:00am Board Packet Review (Board Room CR) - Sandra Cacy	21
22	23	NRECA Region 7&9 Meeting (September 24-26, Sacramento CA)			27	28
			25 4:00pm Regular Board of Directors Meeting (Board Room CR) - Sandra Cacy	26		
29	30	Oct 1	2	3	4	5

# October 2024

October 2024							November 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 29	30	Oct 1	2	3 5:00pm 2024 MAC meeting #4 (Board Room CR) - Julie Hasquet	4 9:00am OPS Packet Review (Board Room CR) - Sandra Cacy	5
6	7	8	9 4:00pm Operations Committee Meeting (Board Room CR) - Sandra Cacy	10 5:00pm 2024 MAC Meeting #4 (Chugach Board Room)	11	12
13	14 Indigenous Peoples' Day	15	16	17	18 Alaska Day 9:00am Board Packet Review (Board Room CR) - Sandra Cacy	19
20	21	22	23 4:00pm Regular Board of Directors' Meeting (Board Room CR) - Sandra Cacy	24	25	26
27	28	29	30	31	Nov 1	2

# November 2024

November 2024						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 27	28	29	30	31	Nov 1 9:00am Audit & Finance - Budget Packet Review (Sherri's Office) - Sandra Cacy	2
3	4	5	6 4:00pm Audit & Finance Committee Meeting - Budget (Board Room CR) - Sandra Cacy	7	8 9:00am Board Packet Review (Board Room CR) - Sandra Cacy	9
10	11 Veterans Day	12	13 4:00pm Regular Board of Directors' Meeting (Board Room CR) - Sandra Cacy	14	15 9:00am Audit & Finance Packet Review (Sherri's Office) - Sandra Cacy	16
17	18	19	20 4:00pm Audit & Finance Committee Meeting (Board Room CR) - Sandra Cacy	21	22	23
24	25	26	27	28 Thanksgiving Holiday	29 9:00am Governance Packet Review (Board Room CR) - Sandra Cacy	30

# December 2024

December 2024						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 1	2	3	4 4:00pm Governance Committee Meeting (Board Room CR) - Sandra Cacy	5	6 9:00am Board Packet Review (Board Room CR) - Sandra Cacy	7
8	9	10	11 4:00pm Regular Board of Directors' Meeting (Board Room CR) - Sandra Cacy	12	13 NRECA Winter School (December 13-17, Nashville TN)	14
15 NRECA Winter School (December 13-17, Nashville TN)	16	17	18	19	20	21
22	23	24 Christmas Eve	25 Christmas Day	26	27	28
29	30	31 New Year's Eve	Jan 1, 25	2	3	4

# January 2025

January 2025							February 2025						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 29	30	31	Jan 1, 25 New Year's Day	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	Feb 1

# February 2025

February 2025

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 26	27	28	29	30	31	Feb 1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	Mar 1

# March 2025

March 2025							April 2025						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 23	24	25	26	27	28	Mar 1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	Apr 1	2	3	4	5



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CONFERENCE HOME

AGENDA

SPONSORS

AGENDA

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SUNDAY, MAY 12

Noon	<b>Golf Tournament</b> Team tee times will start at noon.
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MONDAY, MAY 13

8:30 a.m.-4:30 p.m.	<b>Pre-conference class: <u>The What, Why, and How of Board Governance</u></b> <i>(separate registration required)</i>
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8:30 a.m.-4:30 p.m.	<b>Pre-conference class: What to Say (or Not Say) to the Media</b> <i>(separate registration required)</i>
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8:30-11:30 a.m.	<b>Government Relations Committee Meeting</b> Open to all members
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1:30-4:30 p.m.	<b>NWPPA Board of Trustees meeting</b>
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5-6:30 p.m.	<b>NWPPA Welcome Reception</b> <i>Hosted by Diamond Sponsor CoBank</i>
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TUESDAY, MAY 14

7-8 a.m.	<b>Breakfast and exhibits</b> <i>Hosted by Silver Sponsor Meridian Cooperative</i>
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8-10 a.m.	<b>Spouse/companion hospitality room</b>
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8-9:30 a.m.	<b>Welcome and keynote speaker</b> <i>Kurt Miller, Executive Director, NWPPA</i> <i>Mason Baker, CEO/General Manager, Utah Associated Municipal Power Systems (UAMPS) (invited)</i>
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	<b>Keynote speaker</b> <i>Maj. Gen. Vinny Boles, Retired Army Major, Supply Chain Expert</i>
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	<i>Hosted by Diamond Sponsor NRUCFC</i> Using his over four decades worth of military logistical experience, work in the commercial sector, academia and executive coaching to the DOD, Major General Boles illustrates the lessons from previous historical challenges providing attendees “news they can use” as they work to address their supply chain challenges and opportunities.
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9:30-10 a.m.	<b>General session TBD</b>
10:20-11:35 a.m.	<b>How Not to Get Stung by Security Breaches: Cyber, Financial, and Physical</b> <i>Panelists: Brendan Johnson, Manager of IT, Columbia REA; Julie Desimone, Partner, National Practice Leader—Renewable Energy, Moss Adams; and Joe Wilson, Transmission &amp; Distribution Manager, Tacoma Public Utilities</i>
11:45 a.m.-1:15 p.m.	<b>NWPPA Annual Business Meeting and Lunch</b> Listen to Executive Director Kurt Miller report the association's achievements for the year, as well as vote on board nominations and policy resolutions.
1:15-2:30 p.m.	<b>New Technology Is All the Buzz</b> Technologies addressed include battery storage, hydrogen, and nuclear fusion.
2:50-4 p.m.	<b>PowerTalks</b> Five 12-minutes sessions addressing key takeaways from your Human Resources, Engineering, Customer Service, Communications, and Operations departments.
Evening	<b>Dine Around Salt Lake City</b> Join long-time colleagues and make new connections at one of several local Salt Lake City restaurants. Sign-up sheets will be available at the registration desk.

## WEDNESDAY, MAY 15

7-8 a.m.	<b>Breakfast and exhibits</b> <i>Hosted by Silver Sponsor CINTAS</i>
8-10 a.m.	<b>Spouse/companion hospitality room</b>
8-9 a.m.	<b>Creating Connection and Engagement Through a DEI Strategy</b> <i>Speaker: Dr. Jon Wedding, Program Manager, SMUD; Visiting Assistant Professor, University of the Pacific (invited)</i>
9:10-10:25 a.m.	<b>Growth and the Sticky Challenges It Can Create</b> <i>Panelists: TBD</i>
10:45-11:55 a.m.	<b>The Legislative Hive</b> <i>Panelists: Andy Barth, Government Affairs &amp; Community Relations Manager, Inland Power &amp; Light; Michael Rovito, CCC, Deputy Director, Alaska Power Association; and TBD</i> <i>Moderator: Scott Corwin, CEO, American Public Power Association</i> Government relations experts from throughout NWPPA’s territory will discuss public power issues being addressed (or not addressed) in D.C.
Noon-1:30 p.m.	<b>Lunchtime presentation: The Power of One</b> <i>Keynote: Tony Anderson, Board President, NRECA</i> Take a different look at safety through the loss of a father, loss of a lineworker, and what it is like to grow up without a parent and the impact of simple acts of kindness.
1:30-2:45 p.m.	<b>Get Involved: How to Be a Worker Bee for Public Power</b> <i>Panelists: TBD</i> Learn different ways our members are advocating for public power and enlisting their customers/members to be a voice for their utilities.
3:05-4:05 p.m.	<b>Closing keynote</b>
5-6 p.m.	<b>President’s reception</b>
6-9 p.m.	<b>Awards banquet and entertainment</b> <i>Banquet hosted by Platinum Sponsor Powerex</i> <i>Entertainment hosted by Gold Sponsor NISC</i>

## PRE-CONFERENCE CLASSES

### The What, Why, and How of Board Governance

As someone who governs a public utility, you carry a significant responsibility. The services your utility provides are critical in consumers’ lives. Ensuring the operations are well managed and appropriate is a top priority. Just as important is how you approach monitoring, evaluating, and executing priorities.

REGISTER

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## **Control Your Narrative: What to Say (or Not Say) to the Media**

Do you really know what it takes to be interviewed in today's digital world? From what to do when a customer, or "concerned citizen," puts a cellphone in your face and hits record, to how to control the narrative of a traditional media interview, to how to survive the "gotcha" questions we all fear!

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**REGISTER**



# AGENDA

## Day 1 | Tuesday, May 21, 2024

8:30 AM – 9:30 AM

Registration, Breakfast and Exhibitor Booths Open

9:30 AM – 10:00 AM

Welcome Remarks

10:00 AM – 10:45 AM

Opening Plenary Presentation

10:45 AM – 11:15 AM

Break

11:15 AM – 12:15 PM

Breakout Sessions

12:15 PM – 12:30 PM

Break

12:30 PM – 1:30 PM

Lunch Presentation

1:30 PM – 2:00 PM

Break

2:00 PM – 3:00 PM

Breakout Sessions

3:00 PM – 3:30 PM

Break

3:30 PM – 4:30 PM

Closing Plenary Presentations

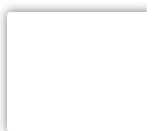
5:30 PM – 7:30 PM

Alaska Railroad Excursion

## **Day 2 | Wednesday, May 22, 2024**

8:00 AM – 9:00 AM

Registration, Breakfast and Exhibitor Booths Open



9:00 AM – 9:15 AM

Welcome Remarks

9:15 AM – 10:45 AM

Opening Plenary Presentations

10:45 AM – 11:15 AM

Break

11:15 AM – 12:15 PM

Breakout Sessions

12:15 PM – 12:30 PM

Break

12:30 PM – 1:30 PM

Lunch Presentation

1:30 PM – 2:00 PM

Break

2:00 PM – 3:00 PM

Breakout Sessions

3:00 PM – 3:30 PM

Break

3:30 PM – 4:30 PM

Breakout Sessions



4:30 PM – 6:00 PM  
Networking Reception

## Day 3 | Thursday, May 23, 2024

8:00 AM – 9:00 AM  
Registration, Breakfast and Exhibitor Booths Open

9:00 AM – 9:15 AM  
Welcome Remarks

9:15 AM – 10:45 AM  
Opening Plenary Presentations

10:45 AM – 11:15 AM  
Break

11:15 AM – 12:15 PM  
Breakout Sessions

12:15 PM – 12:30 PM  
Break

12:30 PM – 1:30 PM  
Lunch Presentation

1:30 PM – 2:00 PM  
Break



2:00 PM – 3:00 PM

Breakout Sessions

3:00 PM – 3:15 PM

Break

3:15 PM – 3:45 PM

Closing Plenary Presentation

3:45 PM – 4:00 PM

Closing Remarks

4:00 PM – 5:30 PM

Closing Reception



**CHUGACH ELECTRIC ASSOCIATION, INC.**  
**Anchorage, Alaska**

**February 28, 2024**  
**Wednesday**

**REGULAR BOARD OF DIRECTORS' MEETING**

Recording Secretary: Heather Slocum

**I. CALL TO ORDER**

Chair Cason called the Regular Board of Directors' Meeting to order at 4:04 p.m. in the boardroom of Chugach Electric Association, Inc., 5601 Electron Drive, Anchorage, Alaska.

*A. Pledge of Allegiance*

*B. Roll Call*

*Board Members Present:*

Sam Cason, Chair

Sisi Cooper, Vice Chair (*In-person, Telephonic*)

Susanne Fleek-Green, Secretary – *arrived at 4:10 p.m.*

Rachel Morse, Treasurer

Mark Wiggin, Director (*In person, Telephonic*)

Bettina Chastain, Director

Jim Nordlund, Director

*Guests and Staff Attendance*

*Present:*

Arthur Miller

Sherri Highers

Matt Clarkson

Andrew Laughlin

Allan Rudeck

Tiffany Wilson

Karen Griffin

Marty Freeman

Kevin Skiba

Steve Stangl

Mike Brodie

Scarlett Masten

Kate Ayers

Susan Imlach

Deborah Brollini

Steve Strait

Dean Ratliff

Bernie Smith

Crystal Enkvist, APA

Alex Petkanas

Jim Strandberg

Dan Rogers

Matt Perkins

Louise Lazure

*Via Teleconference:*

Sandra Cacy

Teresa Kurka

Brett Pherson

Dustin Highers

Todd McCarty

Sean Skaling

Faith Tyson

Mitchell Roth

Brad Authier

Mel Langdon

Aurora Roth

Todd Glass

Samantha Owen

C. *Safety Minute*

Marty Freeman, Senior Manager of Safety and Security presented on eye strain and the year-to-date safety information and responded to questions from the Board.

D. *Electric Power Factoid: Cold Weather Event*

Kevin Skiba, Manager, Fuel Supply and Operations presented on the January cold weather event and answered questions from the board.

**II. APPROVAL OF AGENDA**

Director Wiggin moved, and Director Morse seconded the motion to approve the agenda. The amended motion passed unanimously.

**III. PERSONS TO BE HEARD**

A. *Member Comments*

Bill Herman, a member, gave comments on planning for the energy future. Mitchell Roth, member, gave comments on Susitna Wind Farm

**IV. DIRECTOR REPORTS**

A. *Alaska Power Association (APA) Report*

Crystal Enkvist, Executive Director, APA, provided an update on APA activities, upcoming events, and responded to questions from the board.

B. *Board Committee Reports (Audit & Finance, Operations & Governance)*

Director Morse reported on the upcoming Audit & Finance Committee meeting April 3.

Director Fleek-Green reported that there was a MAC meeting on, another on April 11 and there will be a Governance Committee Meeting on March 18, 2024.

Director Morse reported on the NWPPA Board meeting in Vancouver, Washington.

Director Cooper gave a report on the election committee. They will be meeting in March.

C. *Other Meeting Reports*

Cason reported on APA government affairs committee.

Cason presented Director Chastain with the NRECA Director Gold certificate.

**V. CONSENT AGENDA**

A. *Board Calendar*

B. *Training and Conferences*

1. *NERCA PowerXchange, March 1 – 6, 2024, San Antonio, TX*

C. *Minutes*

1. *January 24, 2024, Regular Board of Directors' Meeting (Hamilton)*

2. *February 12, 2024 Special Board of Directors' Meeting (Slocum)*

*D. Director Expenses*

Director Morse moved, and Director Wiggin seconded the motion to approve the consent agenda. The motion passed unanimously.

**VI. CEO REPORTS AND CORRESPONDENCE**

*A. Vegetation Management (Stangl/Laughlin)*

Steve Stangl, Manager, Special Support Services and Andrew Laughlin, Chief Operating Officer presented on vegetation management and responded to questions from the Board.

*B. Legislative Update*

Trish Baker, Sr. Manager, Government Affairs, presented a legislative update and responded to questions from the Board.

*C. General Rate Case Update*

Matthew Clarkson, Chief Legal Officer, gave an update on the rate case, and responded to questions from the Board.

*D. Gas Supply Update*

Allan Rudeck, Chief Strategic Officer presented an update on gas supply and answered questions from the Board.

*E. Railbelt Reliability Council*

Allan Rudeck, Chief Strategic Officer, presented on the Railbelt Reliability Council and answered questions from the Board.

*F. Eklutna Update*

Andrew Laughlin, Chief Operating Officer, and Samantha Owen, McMillen, presented on the Eklutna project and answered questions from the Board.

*G. Board Policy Scheduled Tasks/Reports*

The Board Policy Scheduled Tasks were provided in the meeting packets.

Arthur Miller, Chief Executive Officer, discussed CEO Reports and responded to questions from the Board.

*Director Cooper left the meeting at 5:44 p.m.*

**VII. UNFINISHED BUSINESS**

**NONE.**

**VIII. NEW BUSINESS**

*A. Nominating Committee Report*

Steve Strait, member, and Nominating Committee Vice-Chair, and Scarlett Masten, Sustainability, Key Accounts and Document Control Specialist, and employee liaison to the Nominating Committee reported to the Board and answered questions.

*B. Amendments to Bylaws*

Jim Strandberg, member, and Bylaw Committee Secretary, and Scarlett Masten, Sustainability, Key Accounts and Document Control Specialist, and employee liaison to the Bylaw Committee reported recommended changes to the Bylaws and answered questions from the Board.

Director Fleek-Green moved, and director Wiggin seconded that the Board of Directors approve the proposed Bylaw Committee's recommended amendments for placement on the ballot for a vote by the Chugach membership in the 2024 annual meeting election that would reduce the number of meetings that directors are compensated, and move that the Board of Directors join the Bylaws Committee's proposed comment in support of the recommended revisions. The motion passed unanimously.

*Director Cooper was not present at the time of the vote.*

Director Wiggin moved, and Director Chastain seconded that the Board of Directors approve the proposed Bylaw Committee's recommended amendments for placement on the ballot for a vote by the Chugach membership in the 2024 annual meeting election to reflect formatting and grammatical changes, and move that the Board of Directors join the Bylaws Committee's proposed comment in support of the recommended revisions. The motion passed unanimously.

*Director Cooper was not present at the time of the vote.*

*C. KeyBank Commercial Banking Services*

Director Wiggin moved and Director Fleek-Green seconded that the Board of Directors approve the attached resolution establishing commercial banking services with KeyBank and designating certain officers to act on behalf of Chugach in establishing commercial banking services. The motion passed unanimously.

*Director Cooper was not present at the time of the vote.*

## **IX. EXECUTIVE SESSION**

*A. Eklutna Project Update*

At 7:05 p.m. Director Wiggin moved, and Director Nordlund seconded the motion that pursuant to Alaska Statute 10.25.175(c)(1) and (3), the Board of Directors go into executive session to: 1) discuss and receive reports regarding matters the immediate knowledge of which would clearly have an adverse effect on the finances of the cooperative; and 2) discuss with its attorneys matters the

immediate knowledge of which could have an adverse effect on the legal position of the cooperative. The motion passed unanimously.

*Director Cooper was not present at the time of the vote.*

*Directors Chastain, Nordlund, and Wiggin left the meeting during Executive Session. The time was not noted.*

*The meeting reconvened in open session at 8:39*

**X. NEW BUSINESS**  
**NONE.**

**XI. DIRECTOR COMMENTS**

Director comments were made at this time.

*Director Wiggin rejoined the meeting telephonically at 8:32 p.m.*

*Director Cooper rejoined the meeting telephonically at 8:43 p.m.*

**XII. ADJOURNMENT**

At 8:50 p.m., Director Fleek-Green moved, and Director Morse seconded the motion to adjourn. The motion passed unanimously.

*Director Chastain was not present at the time of the vote.*

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Susanne Fleek-Green, Secretary  
Date Approved: March 27, 2024

## CHUGACH ELECTRIC ASSOCIATION, INC.

### BOARD POLICY: 101

#### STATEMENT OF OBJECTIVES

##### I. OBJECTIVE

This Board Policy defines the objectives of the Board of Directors in its management of the business and affairs of the Association with respect to the Association's members, employees, and the public.

##### II. CONTENT

###### A. Major Objectives With Association Members ("members")

1. To operate the Association as a non-profit enterprise on a continuing basis in accordance with its Articles of Incorporation, Bylaws, corporate policies and documents, and other applicable legal and contractual requirements.
2. To maximize the value members receive through innovation, leadership and prudent management, which includes, but is not limited to, the ~~establishment~~establishment of an adequate financial structure, sufficient funds available to cover all costs of service, retirement of outstanding debt ~~obligations~~obligations, provisions for future expansion to meet the needs of members, and equitable remuneration to employees.
3. To keep members informed of the manner of operation, plans, progress, and problems of their utility system; to strive to obtain their understanding, acceptance and support; and to provide reasonable means through which the needs of members can be expressed and acted upon as appropriate.
4. To educate members concerning ways they can most efficiently utilize electric energy. - It is in members' best interest to use electrical energy efficiently in order to delay the need for additional generation.

5. To develop and maintain processes that allow and encourage participation of members in the leadership of the Association.
6. To enhance the Association's reputation for fair dealings, prompt and efficient service, ~~dependability~~reliability, integrity, courtesy, and technical competence.
7. To strive constantly for ever higher standards of service through sound management, ~~utilization~~utilization of new equipment and techniques, and improved methods of operations; and to use these factors to increase system efficiency.
8. To develop, operate, and maintain the electric generation, transmission, and distribution systems at optimum performance to assure quality of service and safety of members while maintaining investment at a reasonable level and minimizing premature obsolescence.
9. To prudently maintain an appropriate equity level.

B. Major Objectives With Employees

1. To establish the attitude that the Association's greatest assets are its employees and that opportunities will be provided to encourage their growth and development.
2. To motivate and encourage employees to perform to the highest standards and to foster an increased level of personal responsibility for management of Association resources and efficiency of the work processes.
3. To fully communicate the importance of safety as a high priority of the Association.
4. To operate within the bounds of accepted safety practices and to promote the safety and well-being of employees, members, and the general public.
5. To ~~adequately train, develop~~support the adequate training, development, and ~~compensate~~compensation of all employees.

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6. To ~~inform~~support ~~informing~~ employees of decisions or situations affecting them or their jobs, and ~~to solicit~~soliciting their ideas and support.

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7. To ~~seek~~support the seeking out, ~~stimulate~~stimulating, and ~~motivate~~motivating ~~of~~ those ~~individuals~~individuals who have leadership potential.

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C. Major Objectives With Public

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1. To develop understanding, acceptance, and support of the Association's objectives, plans, policies, and programs.

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2. To foster and develop the Association as a good corporate citizen in the community.

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3. To provide leadership and to cooperate with other community and civic groups in furthering programs of mutual interest that benefit members and the community.

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III. RESPONSIBILITIES

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- A. The Board of Directors shall be responsible for considering the expressed goals and objectives of the Association in making decisions that directly or indirectly affect members, employees, and the public.

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- B. The Chief Executive Officer shall be responsible for the administration of this Policy.

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Date Approved: March ~~20~~27, 2024

Attested: \_\_\_\_\_  
Susanne Fleek-Green  
Secretary of the Board

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## **CHUGACH ELECTRIC ASSOCIATION, INC.**

### **BOARD POLICY: 101**

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3. To keep members informed of the manner of operation, plans, progress, and problems of their utility system; to strive to obtain their understanding, acceptance and support; and to provide reasonable means through which the needs of members can be expressed and acted upon as appropriate.
4. To educate members concerning ways they can most efficiently utilize electric energy. It is in members' best interest to use electrical energy efficiently in order to delay the need for additional generation.
5. To develop and maintain processes that allow and encourage participation of members in the leadership of the Association.
6. To enhance the Association's reputation for fair dealings, prompt and efficient service, reliability, integrity, courtesy, and technical competence.
7. To strive constantly for ever higher standards of service through sound management, utilization of new equipment and techniques, and improved methods of operations; and to use these factors to increase system efficiency.

8. To develop, operate, and maintain the electric generation, transmission, and distribution systems at optimum performance to assure quality of service and safety of members while maintaining investment at a reasonable level and minimizing premature obsolescence.
9. To prudently maintain an appropriate equity level.

B. Major Objectives With Employees

1. To establish the attitude that the Association's greatest assets are its employees and that opportunities will be provided to encourage their growth and development.
2. To motivate and encourage employees to perform to the highest standards and to foster an increased level of personal responsibility for management of Association resources and efficiency of the work processes.
3. To fully communicate the importance of safety as a high priority of the Association.
4. To operate within the bounds of accepted safety practices and to promote the safety and well-being of employees, members, and the general public.
5. To support the adequate training, development, and compensation of all employees.
6. To support informing employees of decisions or situations affecting them or their jobs, and soliciting their ideas and support.
7. To support the seeking out, stimulating, and motivating of those individuals who have leadership potential.

C. Major Objectives With Public

1. To develop understanding, acceptance, and support of the Association's objectives, plans, policies, and programs.
2. To foster and develop the Association as a good corporate citizen in the community.
3. To provide leadership and to cooperate with other community and civic groups in furthering programs of mutual interest that benefit members and the community.

**III. RESPONSIBILITIES**

- A. The Board of Directors shall be responsible for considering the expressed goals and objectives of the Association in making decisions that directly or indirectly affect members, employees, and the public.
- B. The Chief Executive Officer shall be responsible for the administration of this Policy.

Date Approved: March 27, 2024

Attested: \_\_\_\_\_  
Susanne Fleek-Green  
Secretary of the Board

## CHUGACH ELECTRIC ASSOCIATION, INC.

### BOARD POLICY: 104

#### CONFLICT OF INTEREST

##### I. OBJECTIVE

The Association's Board of Directors ("Directors") are expected to uphold the highest ethical standards in performing their duties to the Association, which includes avoiding conflicts of interest. This Policy establishes guidelines, procedures, and requirements for identifying and appropriately managing a Conflict of Interest in accordance with legal requirements and the goals of accountability and transparency.

##### II. CONTENT

###### A. Definitions

1. "Conflict of Interest" means situations where: (1) a material direct or indirect personal, financial, organizational, or professional interest; (2) held by a Director or a Related Party; (3) is determined by a majority of the Board of Directors to interfere or compete with the interests of the Association.
2. "Interested Director" means a Director who has any actual, potential, or perceived Conflict of Interest.
3. "Related Party" means (1) a Director's immediate family member, (2) a person living in the same household with and financially interdependent ~~upon~~with a Director; (3) an entity owned or controlled by a Director, or (4) an entity in which a Director has a professional interest.

###### B. Duty to Disclose

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1. A Director must disclose the existence of any actual, potential, or perceived Conflict of Interest in writing to the Board Chair as soon as such Director identifies that there may be a Conflict of Interest, and before the Association enters into the proposed transaction or arrangement that gives rise to the Conflict of Interest.
2. The disclosure should state all pertinent facts regarding the actual, potential, or perceived Conflict of Interest. If the Director is not sure whether a particular interest rises to the level of a Conflict of Interest, he/she should disclose it.
3. If a Director reasonably believes that he/she cannot disclose the nature of a personal, financial, organizational, or professional interest that may constitute a Conflict of Interest because such disclosure would violate a confidentiality obligation, the Director may declare a Conflict of Interest and abstain from participating in, and voting on, the matter before the Board.

C. Determining Whether a Conflict of Interest Exists. After ~~disclosure of the an~~ actual, potential, or perceived Conflict of Interest has been disclosed by a Director to the Board Chair, the Board shall determine whether a Conflict of Interest exists by following the procedures listed below. The Board shall have the right to retain outside legal counsel to assist it with this determination at its discretion.

1. The Interested Director shall disclose all material facts relating to the potential Conflict of Interest to the Board.
2. After any discussion between the Board and the Interested Director, the Interested Director shall leave the Board meeting while the determination of a Conflict of Interest is discussed and voted upon.
3. -The Directors, other than the Interested Director, shall decide if a Conflict of Interest exists. If the Board determines by majority vote that no conflict exists, no further review of the transaction or arrangement by the Board is required if not ordinarily required in the normal course of business. The discussion and determination of the existence of a Conflict of Interest shall be documented in accordance with the procedures outlined in Article IV Section II.D below.

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4. The determination that a Conflict of Interest exists shall not preclude the Board (other than the conflicted Director) from approving the matter, but such determination shall require the conflicted Director to recuse him/herself from the portion of meeting in which the topic is discussed and refrain from voting on the topic.

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D. Record of Proceedings. The minutes of any meeting(s) of the Board where a Conflict of Interest is considered shall contain: (i) the names of the persons who disclosed ~~or otherwise were found to have~~ an actual, potential, or perceived Conflict of Interest; (ii) the nature of the disclosed interest; (iii) any action taken to determine whether a Conflict of Interest was present; (iv) ~~whether~~ whether the Interested Director was present during the determination; and (v) the ~~Board's~~ Board's decision as to whether a Conflict of Interest in fact existed.

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#### **IV. RESPONSIBILITIES**

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- A. Each Director shall comply with this Policy.
- B. Any Director whose conduct violates this Policy may be subject to removal pursuant to Article IV, Section 3(c) or Section 7 of the Association's Bylaws.
- C. The Association's Board of Directors shall be responsible for the administration of this policy.

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Date Approved: March 27, 2024

Attested: \_\_\_\_\_  
Susanne Fleek-Green  
Secretary of the Board

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# **CHUGACH ELECTRIC ASSOCIATION, INC.**

## **BOARD POLICY: 104**

### **CONFLICT OF INTEREST**

#### **I. OBJECTIVE**

The Association's Board of Directors ("Directors") are expected to uphold the highest ethical standards in performing their duties to the Association, which includes avoiding conflicts of interest. This Policy establishes guidelines, procedures, and requirements for identifying and appropriately managing a Conflict of Interest in accordance with legal requirements and the goals of accountability and transparency.

#### **II. CONTENT**

##### **A. Definitions**

1. "Conflict of Interest" means situations where: (1) a material direct or indirect personal, financial, organizational, or professional interest; (2) held by a Director or a Related Party; (3) is determined by a majority of the Board of Directors to interfere or compete with the interests of the Association.
2. "Interested Director" means a Director who has any actual, potential, or perceived Conflict of Interest.
3. "Related Party" means (1) a Director's immediate family member, (2) a person living in the same household with and financially interdependent with a Director, (3) an entity owned or controlled by a Director, or (4) an entity in which a Director has a professional interest.

##### **B. Duty to Disclose**

1. A Director must disclose the existence of any actual, potential, or perceived Conflict of Interest in writing to the Board Chair as soon as such Director identifies that there may be a Conflict of Interest, and before the Association enters into the proposed transaction or arrangement that gives rise to the Conflict of Interest.
2. The disclosure should state all pertinent facts regarding the actual, potential, or perceived Conflict of Interest. If the Director is not sure whether a particular interest rises to the level of a Conflict of Interest, he/she should disclose it.

3. If a Director reasonably believes that he/she cannot disclose the nature of a personal, financial, organizational, or professional interest that may constitute a Conflict of Interest because such disclosure would violate a confidentiality obligation, the Director may declare a Conflict of Interest and abstain from participating in, and voting on, the matter before the Board.

C. Determining Whether a Conflict of Interest Exists. After an actual, potential, or perceived Conflict of Interest has been disclosed by a Director to the Board Chair, the Board shall determine whether a Conflict of Interest exists by following the procedures listed below. The Board shall have the right to retain outside legal counsel to assist it with this determination at its discretion.

1. The Interested Director shall disclose all material facts relating to the potential Conflict of Interest to the Board.
2. After any discussion between the Board and the Interested Director, the Interested Director shall leave the Board meeting while the determination of a Conflict of Interest is discussed and voted upon.
3. The Directors, other than the Interested Director, shall decide if a Conflict of Interest exists. If the Board determines by majority vote that no conflict exists, no further review of the transaction or arrangement by the Board is required if not ordinarily required in the normal course of business. The discussion and determination of the existence of a Conflict of Interest shall be documented in accordance with the procedures outlined in Section II.D below.
4. The determination that a Conflict of Interest exists shall not preclude the Board (other than the conflicted Director) from approving the matter, but such determination shall require the conflicted Director to recuse him/herself from the portion of meeting in which the topic is discussed and refrain from voting on the topic.

D. Record of Proceedings. The minutes of any meeting(s) of the Board where a Conflict of Interest is considered shall contain: (i) the names of the persons who disclosed an actual, potential, or perceived Conflict of Interest; (ii) the nature of the disclosed interest; (iii) any action taken to determine whether a Conflict of Interest was present; (iv) whether the Interested Director was present during the determination; and (v) the Board's decision as to whether a Conflict of Interest in fact existed.

### III. RESPONSIBILITIES

- A. Each Director shall comply with this Policy.



- B. Any Director whose conduct violates this Policy may be subject to removal pursuant to Article IV, Section 3(c) or Section 7 of the Association's Bylaws.
- C. The Association's Board of Directors shall be responsible for the administration of this policy.

Date Approved: March 27, 2024

Attested: \_\_\_\_\_  
Susanne Fleek-Green  
Secretary of the Board

CHUGACH ELECTRIC ASSOCIATION, INC.

BOARD POLICY: 106

**DIRECTOR DUTIES AND STANDARDS OF CONDUCT**

**I. OBJECTIVE**

To describe and set forth the fiduciary duties of Directors, to clarify the standards of conduct for which Directors will be held accountable when serving on the Board, and to define prohibited conduct for the Directors.

**II. CONTENT**

A. Directors are subject to legal standards of fiduciary responsibility. These include the duties of care and loyalty.

1. Under the duty of care, Directors are required to:

- a. Exercise that degree of care that an ordinarily prudent person would exercise under similar circumstances.
- b. Have or acquire the minimum knowledge and skills necessary to direct the affairs of the Association.
- c. Make every effort to attend all applicable meetings of the Board or Board committee and to study materials sent prior to each Board or committee meeting.
- d. Study and adhere to all obligations imposed by the Articles of Incorporation, the Bylaws, contractual agreements, and Board Policies.

2. Under the duty of loyalty, Directors are required to:

- a. Elevate the best interests of the Association and its members over any personal interests.

- b. Maintain undivided loyalty to the Association, which requires that there be no conflict between duty and self-interest.
  - c. Refrain from using their position of trust and confidence with the Association to further private interests.
  - d. Exert all reasonable and lawful efforts to ensure that the Association is not deprived of any advantage to which it is entitled.
- B. Directors must act in good faith. Every Director in expressing his or her views, questions, concerns, positions, and activities relating to Association policies, rates, charges, programs, etc., shall be given the benefit of the assumption that the Director is pursuing the best interests of the Association. -In turn, good faith requires that:
1. Directors reveal all information or interests which they may have that may bear upon action being considered by the Board or management;
  2. Directors not pursue a position, inquiry, recommendation or motion ~~to~~for the purpose of unduly harassharassing or annoyannoying another Director or member of management during a Board or committee meeting or during outside meetings;
  3. Directors not exercise any special privilege that is not available to the general membership unless in a Board or committee meeting, or while acting upon authority delegated by the whole Board; and
  4. Directors' communications with employees other than management, if made at all, shall be casual and conducted on a friendly and courteous basis and not for the purpose of influencing an employee's position or attitude concerning Association-related activities, or concerning such activities or the employment positions of other Association employees, or seeking Association information or data.
- C. Directors shall act only through the Board.
1. The Board recognizes that should any Director undertake in private conversation with others to make commitments for the Board of Directors, unless directed officially by the Board, that Director becomes involved in a serious breach of policy that might disrupt the entire organization. -The Director shall be subject to reprimand from fellow Directors should a Director attempt to make commitments unofficially for the Board.

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2. The Directors shall refrain as individuals from discussing management and personnel problems with personnel of the Association. ~~The Board of Directors, in consultation with the Chief Executive Officer, may confer with key personnel at regular or special meetings of the Board.~~  
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3. The “flow” of authority for the management of the Association shall be through the Board of Directors to the Chief Executive Officer. ~~The Board of Directors shall require full, complete and timely information from the Chief Executive Officer concerning pertinent matters in connection with the management of the Association as set forth in Board Policies.~~  
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- D. Director’s initiatives for Board of Directors’ meetings. Any Director may propose a topic for discussion at an upcoming board meeting or committee meeting. ~~The Chief Executive Officer and the Board Chair will consider any such proposal as a possible item of new business for regular Board meetings. For Committee meetings, the Chair of the Committee will consider any such proposal in consultation with the Chief Executive Officer.~~  
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- E. Directors shall comply with the Association’s Bylaws, Articles of Incorporation, Board policies, and applicable local, state and federal laws.  
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- F. Directors shall comply with Board Policy 605, Request for Association Information. A Director shall not:  
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  1. Use Association information in any manner that is not in the best interests of the Association;  
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  2. Individually conduct negotiations or make contacts or inquiries on behalf of the Association and/or the Board unless officially designated to do so;  
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  3. Disclose confidential Association information in violation of Board Policy 605, Requests for Association Information, and Board Policy 105, Confidential Information;  
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  4. Directors shall comply with any Association policy, with any direction provided by the Chief Executive Office, and with applicable law with regard to any Confidential Information.  
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G. Director serving as Liaison or Representative. Any Director appointed by the Board to serve as a Liaison or as a Representative of the Board to any member committee, trade or other organization, or to any third party or group (collectively, “Entity”) shall:

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1. Act solely within the scope of any direction provided by the Board and/or by the Board Chair either by resolution or otherwise.
2. Provide adequate notice of important matters coming before the Entity and meaningful opportunities to provide guidance to the Board and the Chief Executive Officer.
3. Represent the Association’s best interest in all votes taken by the Entity.
4. Keep the Board and management fully informed of all significant Entity activities.

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H. Media and Public Statements.

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1. Any Director may speak with the media on behalf of the Association only if he or she has been designated as an Association media spokesperson on the topic or issue.
2. Subject to paragraph 1, a Director is encouraged to be an ambassador of the Association and, subject to rules regarding confidentiality, to promote the activities and actions of the Board with the Association’s membership. In so doing, a Director must stay faithful to the intent of the Board as expressed in its official statements, and should not reinterpret or re-characterize the Board’s actions to reflect the Director’s own view. While having the right and responsibility to exercise independent judgment and to express dissenting opinions during Board deliberations, a Director also has the obligation outside the Boardroom to respect and support decisions of the majority, even when the Director dissented from the majority view. Provided that the limitations of this paragraph are honored, a Director may express personal views on any topic of public debate, which may include, generic discussion of matters of public policy involving the Association’s activities. -It is not a violation of this Policy for an incumbent Director, during the course of a campaign for re-election, to describe or explain that Director’s voting record and to state positions on issues concerning the Association.

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I. Prohibited Conduct.

1. Directors of the Association are prohibited from:

- a. Receiving gifts, fees, loans, or favors from suppliers, contractors, consultants, financial houses, employees, or other Directors which may reasonably obligate or induce Directors to compromise their duties and responsibilities to negotiate, obligate, inspect, audit, purchase or consider, award, or authorize the Chief Executive Officer (“CEO”) to enter into contracts in the best interests of the Association. ~~Payment for a Director’s meal for the purpose of discussing Association business matters is not prohibited if the cost or value of the meal is \$100.00 or less per person. This section does not prohibit Directors from receiving contributions to their campaigns for election to the Board of Directors in accordance with any policy or procedure established by the Board for such campaign contributions;~~
- b. Using Association information in any manner that is not in the best interests of the Association;
- c. Individually conducting negotiations or making contacts or inquiries on behalf of the Association and/or the Board of Directors unless officially designated to do so;
- d. Disclosing confidential Association information in violation of Board Policy 605, ~~“Requests for Association Information”~~ and Board Policy 105, “Confidential Information”;
- e. Acquiring or having a financial interest in any Association property;
- f. Having a financial interest in a competing enterprise or being a supplier, contractor, consultant, or other entity with which the Association does business, except as provided in Article IV, Section 3(a)(4) of the Bylaws. Directors may own securities in a publicly-owned company unless ownership of such securities provides the Director with the ability to materially influence or affect the business relationship between the Association and such publicly-owned company;

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- g. Having other interests in or relationships with an outside organization or individual having business dealings with the Association if the interest or relationship would impair the ability of the Director to serve the best interests of the Association.

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2. Directors are also prohibited from being:

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- a. An employee of the Association;

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- b. An employee of a competing enterprise except as provided in Article IV, Section 3(a)(2) of the Bylaws;

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- c. A member, officer, director or employee of any union local currently acting as a bargaining agent for Association employees;

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- d. A person living in the same household with and financially interdependent ~~upon~~with any person included in subparagraphs ~~4~~, ~~2.a. b.~~ and ~~3c. of Section I.1.~~ above;

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- e. A member of a standing or ad hoc member committee as described in Article XV, Section 1 of the Association's Bylaws.

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J. Enforcement.

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1. The Board Chair is authorized to ensure compliance with this Policy. - Any Director may request the review of actions taken by another Director by requesting a meeting with that Director and the Board Chair to discuss concerns.

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2. If that discussion does not resolve the concern or if the compliance issue arises out of a potential breach of Board Policy ~~403106~~, Section ~~III.F.II.C.~~, the Director questioning the action of another Director may deliver to each Director a notice, signed by at least two Directors, setting forth the charges against such other Director. -The Director against whom the charges are brought shall be informed in writing of the charges at least ten ~~(10)~~ days prior to the meeting of the Board. -This meeting shall be presided over by the Board Chair unless he/she is the charged party ~~or the charging party~~ in which case the presiding officer shall be the Vice Chair.- At such Board

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meeting and in the presence of the Director charged, the person or persons bringing the charges shall present evidence of non-compliance. The Director charged shall have an opportunity to present evidence in support of a defense to the charges. The Director may be disciplined or censured only by a 3/4ths majority vote of the entire Board, less the member charged, finding that the Director failed to comply with one or more Board Policies. Any such review of compliance undertaken by the Board and any action taken by the Board shall be reflected in the minutes of the meeting at which such review occurred.

3. Disciplinary action under this section is in addition to the right of the membership to remove a Director.

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### III. RESPONSIBILITIES

- A. Each Director shall make every reasonable effort to adhere to this Policy.
- B. The Board Chair is responsible for bringing non-adherence with this Policy to the attention of Directors.
- C. Any Director whose conduct violates section ~~IIII~~.I of this Policy may be subject to removal pursuant to Article IV, Section 3(c) or Section 7 of the Association's Bylaws.
- D. The Association's Board of Directors shall be responsible for administration of this policy

Date Approved: March ~~27~~, 2024

Attested: \_\_\_\_\_

Susanne Fleek-Green  
Secretary of the Board

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## **CHUGACH ELECTRIC ASSOCIATION, INC.**

### **BOARD POLICY: 106**

#### **DIRECTOR DUTIES AND STANDARDS OF CONDUCT**

##### **I. OBJECTIVE**

To describe and set forth the fiduciary duties of Directors, to clarify the standards of conduct for which Directors will be held accountable when serving on the Board, and to define prohibited conduct for the Directors.

##### **II. CONTENT**

A. Directors are subject to legal standards of fiduciary responsibility. These include the duties of care and loyalty.

1. Under the duty of care, Directors are required to:
  - a. Exercise that degree of care that an ordinarily prudent person would exercise under similar circumstances.
  - b. Have or acquire the minimum knowledge and skills necessary to direct the affairs of the Association.
  - c. Make every effort to attend all applicable meetings of the Board or Board committee and to study materials sent prior to each Board or committee meeting.
  - d. Study and adhere to all obligations imposed by the Articles of Incorporation, the Bylaws, contractual agreements, and Board Policies.
2. Under the duty of loyalty, Directors are required to:
  - a. Elevate the best interests of the Association and its members over any personal interests.
  - b. Maintain undivided loyalty to the Association, which requires that there be no conflict between duty and self-interest.
  - c. Refrain from using their position of trust and confidence with the Association to further private interests.
  - d. Exert all reasonable and lawful efforts to ensure that the Association is not deprived of any advantage to which it is entitled.

- B. Directors must act in good faith. Every Director in expressing his or her views, questions, concerns, positions, and activities relating to Association policies, rates, charges, programs, etc., shall be given the benefit of the assumption that the Director is pursuing the best interests of the Association. In turn, good faith requires that:
1. Directors reveal all information or interests which they may have that may bear upon action being considered by the Board or management;
  2. Directors not pursue a position, inquiry, recommendation or motion for the purpose of unduly harassing or annoying another Director or member of management during a Board or committee meeting or during outside meetings;
  3. Directors not exercise any special privilege that is not available to the general membership unless in a Board or committee meeting, or while acting upon authority delegated by the whole Board; and
  4. Directors' communications with employees other than management, if made at all, shall be casual and conducted on a friendly and courteous basis and not for the purpose of influencing an employee's position or attitude concerning Association-related activities, or concerning such activities or the employment positions of other Association employees, or seeking Association information or data.
- C. Directors shall act only through the Board.
1. The Board recognizes that should any Director undertake in private conversation with others to make commitments for the Board of Directors, unless directed officially by the Board, that Director becomes involved in a serious breach of policy that might disrupt the entire organization. The Director shall be subject to reprimand from fellow Directors should a Director attempt to make commitments unofficially for the Board.
  2. The Directors shall refrain as individuals from discussing management and personnel problems with personnel of the Association. The Board of Directors, in consultation with the Chief Executive Officer, may confer with key personnel at regular or special meetings of the Board.
  3. The "flow" of authority for the management of the Association shall be through the Board of Directors to the Chief Executive Officer. The Board of Directors shall require full, complete and timely information from the Chief Executive Officer concerning pertinent matters in connection with the management of the Association as set forth in Board Policies.
- D. Director's initiatives for Board of Directors' meetings. Any Director may propose a topic for discussion at an upcoming board meeting or committee meeting. The Chief

Executive Officer and the Board Chair will consider any such proposal as a possible item of new business for regular Board meetings. For Committee meetings, the Chair of the Committee will consider any such proposal in consultation with the Chief Executive Officer.

- E. Directors shall comply with the Association's Bylaws, Articles of Incorporation, Board policies, and applicable local, state and federal laws.
- F. Directors shall comply with Board Policy 605, Request for Association Information. A Director shall not:
  - 1. Use Association information in any manner that is not in the best interests of the Association;
  - 2. Individually conduct negotiations or make contacts or inquiries on behalf of the Association and/or the Board unless officially designated to do so;
  - 3. Disclose confidential Association information in violation of Board Policy 605, Requests for Association Information, and Board Policy 105, Confidential Information;
  - 4. Directors shall comply with any Association policy, with any direction provided by the Chief Executive Office, and with applicable law with regard to any Confidential Information.
- G. Director serving as Liaison or Representative. Any Director appointed by the Board to serve as a Liaison or as a Representative of the Board to any member committee, trade or other organization, or to any third party or group (collectively, "Entity") shall:
  - 1. Act solely within the scope of any direction provided by the Board and/or by the Board Chair either by resolution or otherwise.
  - 2. Provide adequate notice of important matters coming before the Entity and meaningful opportunities to provide guidance to the Board and the Chief Executive Officer.
  - 3. Represent the Association's best interest in all votes taken by the Entity.
  - 4. Keep the Board and management fully informed of all significant Entity activities.
- H. Media and Public Statements.
  - 1. Any Director may speak with the media on behalf of the Association only if he or she has been designated as an Association media spokesperson on the topic or issue.

2. Subject to paragraph 1, a Director is encouraged to be an ambassador of the Association and, subject to rules regarding confidentiality, to promote the activities and actions of the Board with the Association's membership. In so doing, a Director must stay faithful to the intent of the Board as expressed in its official statements, and should not reinterpret or re-characterize the Board's actions to reflect the Director's own view. While having the right and responsibility to exercise independent judgment and to express dissenting opinions during Board deliberations, a Director also has the obligation outside the Boardroom to respect and support decisions of the majority, even when the Director dissented from the majority view. Provided that the limitations of this paragraph are honored, a Director may express personal views on any topic of public debate, which may include, generic discussion of matters of public policy involving the Association's activities. It is not a violation of this Policy for an incumbent Director, during the course of a campaign for re-election, to describe or explain that Director's voting record and to state positions on issues concerning the Association.

I. Prohibited Conduct.

1. Directors of the Association are prohibited from:
  - a. Receiving gifts, fees, loans, or favors from suppliers, contractors, consultants, financial houses, employees, or other Directors which may reasonably obligate or induce Directors to compromise their duties and responsibilities to negotiate, obligate, inspect, audit, purchase or consider, award, or authorize the Chief Executive Officer ("CEO") to enter into contracts in the best interests of the Association. Payment for a Director's meal for the purpose of discussing Association business matters is not prohibited if the cost or value of the meal is \$100.00 or less per person. This section does not prohibit Directors from receiving contributions to their campaigns for election to the Board of Directors in accordance with any policy or procedure established by the Board for such campaign contributions;
  - b. Using Association information in any manner that is not in the best interests of the Association;
  - c. Individually conducting negotiations or making contacts or inquiries on behalf of the Association and/or the Board of Directors unless officially designated to do so;
  - d. Disclosing confidential Association information in violation of Board Policy 605, "Requests for Association Information" and Board Policy 105, "Confidential Information";

- e. Acquiring or having a financial interest in any Association property;
  - f. Having a financial interest in a competing enterprise or being a supplier, contractor, consultant, or other entity with which the Association does business, except as provided in Article IV, Section 3(a)(4) of the Bylaws. Directors may own securities in a publicly-owned company unless ownership of such securities provides the Director with the ability to materially influence or affect the business relationship between the Association and such publicly-owned company;
  - g. Having other interests in or relationships with an outside organization or individual having business dealings with the Association if the interest or relationship would impair the ability of the Director to serve the best interests of the Association.
2. Directors are also prohibited from being:
- a. An employee of the Association;
  - b. An employee of a competing enterprise except as provided in Article IV, Section 3(a)(2) of the Bylaws;
  - c. A member, officer, director or employee of any union local currently acting as a bargaining agent for Association employees;
  - d. A person living in the same household with and financially interdependent with any person included in subparagraphs a. b. and c. of Section I.1. above;
  - e. A member of a standing or ad hoc member committee as described in Article XV, Section 1 of the Association's Bylaws.

J. Enforcement.

- 1. The Board Chair is authorized to ensure compliance with this Policy. Any Director may request the review of actions taken by another Director by requesting a meeting with that Director and the Board Chair to discuss concerns.
- 2. If that discussion does not resolve the concern or if the compliance issue arises out of a potential breach of Board Policy 106, Section II.C, the Director questioning the action of another Director may deliver to each Director a notice, signed by at least two Directors, setting forth the charges against such other Director. The Director against whom the charges are brought shall be informed in writing of the charges at least ten (10) days prior to the meeting of the Board. This meeting shall be presided over by

the Board Chair unless he/she is the charged party or the charging party in which case the presiding officer shall be the Vice Chair. At such Board meeting and in the presence of the Director charged, the person or persons bringing the charges shall present evidence of non-compliance. The Director charged shall have an opportunity to present evidence in support of a defense to the charges. The Director may be disciplined or censured only by a 3/4ths majority vote of the entire Board, less the member charged, finding that the Director failed to comply with one or more Board Policies. Any such review of compliance undertaken by the Board and any action taken by the Board shall be reflected in the minutes of the meeting at which such review occurred.

3. Disciplinary action under this section is in addition to the right of the membership to remove a Director.

### **III. RESPONSIBILITIES**

- A. Each Director shall make every reasonable effort to adhere to this Policy.
- B. The Board Chair is responsible for bringing non-adherence with this Policy to the attention of Directors.
- C. Any Director whose conduct violates section II.I of this Policy may be subject to removal pursuant to Article IV, Section 3(c) or Section 7 of the Association's Bylaws.
- D. The Association's Board of Directors shall be responsible for administration of this policy

Date Approved: March 27, 2024

Attested: \_\_\_\_\_

Susanne Fleek-Green  
Secretary of the Board

CHUGACH ELECTRIC ASSOCIATION, INC.

BOARD POLICY: 108

**DIRECTOR ACCESS TO ASSOCIATION DATA AND INFORMATION**

**I. OBJECTIVE**

To describe and set forth the standards applicable to Directors' access to data and information of the Association.

**II. CONTENT**

A. Any Director is entitled to have access to any data or information of the Association at reasonable times during business hours and for a proper purpose that is germane to a Board member's standing. -This principle is subject to and will be honored in accordance with the following standards:

1. All requests for such information or data shall be made to and through the Board Chair and Chief Executive Officer. ~~-, unless otherwise noted in another Board policy.~~ In no case (unless after consultation with and being advised otherwise by the Board Chair and General Counsel because an actual or potential criminal activity of the Chief Executive Officer is involved) shall such information or data be sought by a Board member through other employees, agents, or independent contractors.
2. In any instance in which a Director has sought access to information or data not generally or ordinarily made available or reported to the Board, the Board Chair shall so report in detail to the Board at its next meeting.
3. Information or data received by a Director pursuant to this Policy shall not be revealed by the Director to any other persons unless the Director is sincerely convinced, after consultation with General Counsel, that to do so is compelled by law or the overriding best interests of the Association.

4. In no case should a Director reveal to others information and data received by a Director because of the Director’s inside position in the Association if the actual or potential effect of such revelation is to damage the Association, including its image.

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III. **RESPONSIBILITIES**

- A. The Board Chair is authorized to ensure compliance with this Policy.
- B. Each Director shall make every reasonable effort to ensure that this policy is adhered to.

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Date Approved: March ~~—~~27, 2024

Attested: \_\_\_\_\_  
Susanne Fleek-Green  
Secretary of the Board

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# **CHUGACH ELECTRIC ASSOCIATION, INC.**

## **BOARD POLICY: 108**

### **DIRECTOR ACCESS TO ASSOCIATION DATA AND INFORMATION**

#### **I. OBJECTIVE**

To describe and set forth the standards applicable to Directors' access to data and information of the Association.

#### **II. CONTENT**

- A. Any Director is entitled to have access to any data or information of the Association at reasonable times during business hours and for a proper purpose that is germane to a Board member's standing. This principle is subject to and will be honored in accordance with the following standards:
  - 1. All requests for such information or data shall be made to and through the Board Chair and Chief Executive Officer, unless otherwise noted in another Board policy. In no case (unless after consultation with and being advised otherwise by the Board Chair and General Counsel because an actual or potential criminal activity of the Chief Executive Officer is involved) shall such information or data be sought by a Board member through other employees, agents, or independent contractors.
  - 2. In any instance in which a Director has sought access to information or data not generally or ordinarily made available or reported to the Board, the Board Chair shall so report in detail to the Board at its next meeting.
  - 3. Information or data received by a Director pursuant to this Policy shall not be revealed by the Director to any other persons unless the Director is sincerely convinced, after consultation with General Counsel, that to do so is compelled by law or the overriding best interests of the Association.
  - 4. In no case should a Director reveal to others information and data received by a Director because of the Director's inside position in the Association if the actual or potential effect of such revelation is to damage the Association, including its image.

#### **III. RESPONSIBILITIES**

- A. The Board Chair is authorized to ensure compliance with this Policy.

- B. Each Director shall make every reasonable effort to ensure that this policy is adhered to.

Date Approved: March 27, 2024

Attested: \_\_\_\_\_  
Susanne Fleek-Green  
Secretary of the Board

## CHUGACH ELECTRIC ASSOCIATION, INC.

### BOARD POLICY: 306

#### STRATEGIC PLANNING

##### I. OBJECTIVE

The purpose of this policy is to describe the authority and responsibility for the Association's strategic planning.

##### II. OVERVIEW

The Association's Bylaws empower the Board of Directors to make, adopt and enforce such policy *as it may deem advisable for the management of the affairs and business of the Association, for the protection of its investments, and for the interest and welfare of its members* (Chugach Electric Association, Inc. Bylaws Article IV, Section 6).

Board Policy 103 (*Duties and Responsibilities of the Board of Directors*) directs the Board to consider and adopt short and long-range plans, including:

- Objectives and major goals for the Association that are in conformance with the Articles of Incorporation and the Bylaws as well as all applicable federal and state laws; and
- Operating programs, services and activities developed and recommended by the Chief Executive Officer (CEO).

The Association shall establish an ongoing strategic planning process by which it transforms its mission and values into actionable, measurable goals. Strategic planning shall be based on consideration of the Association's Mission Statement, Value Statement, established decarbonization targets and on its internal capabilities and limitations and the external market, regulatory environment and other trends, events and developments.

The Board may guide the direction and conduct of the Association through periodic, fact-based, thoughtful and collaborative strategic planning. The Association's strategic plan will be updated annually and may be amended between updates if warranted.

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### III. CONTENT

To implement the strategic planning process, the Board Chair or his or her designee shall meet periodically with the CEO prior to any scheduled Board meeting to review a list of Significant Strategic Initiatives currently under consideration, and to decide whether and when the CEO shall present any such initiatives to the Board and how the Board will review that initiative. -A "Significant Strategic Initiative" is a potential program, service or activity that:

- (1) Requires a substantial investment of staff time or other Association assets;
- (2) Has a potential substantial impact on the cost structure of the Association; or
- (3) Has the potential to substantially affect the Association's relationship with the community at large (including employees, members, and government agencies including the Regulatory Commission of Alaska).

When reviewing potential initiatives, the strategic planning process will incorporate an evaluation including, for example, the following components:

Mission Statement, Value Statement, Long-term Vision Statement, safety and ethical concerns, reliability, progress towards meeting established decarbonization targets, rates and efficiency issues, environmental stewardship and a community needs assessment, critical assumptions regarding the future, Association resources, a success profile and exit strategies.

### IV. RESPONSIBILITY

The Board of Directors of the Association has a critical role in the strategic planning process and shall:

- (A) Approve the strategic plan no later than every three (3) years or whenever the Board determines there are material changes that necessitate a more frequent final update.
- (B) Commit the Association to a mission-driven strategic planning process and adopt long-term vision and mission statements for the Association.

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- (C) Establish Board and subcommittee work that focuses on the strategic priorities of the organization, as necessary.
- (D) Identify and prioritize key strategic priorities of the Association and monitor the progress towards achieving these goals. -Make adjustments and take corrective action in response to changes in business and operating conditions, as necessary.
- (E) Remain abreast on industry trends, and federal, state and local issues that have strategic implications to the Association.
- (F) Maintain standing meeting agenda item at each Board meeting for the opportunity to discuss strategic-level issues.

The responsibility of the CEO is to:

- (A) Update the Association's strategic plan based on Board guidance and present the plan to the Board for approval no later than every three (3) years or whenever the Board determines there are material changes that necessitate a more frequent final update. - Strategize, execute and manage the strategic planning process to meet the strategic objectives of the plan.
- (B) Provide a strategic plan accountability report on a semi-annual basis with updates in April, the spring and August/September the fall of each year.
- (C) Provide on-going information to the Board on opportunities, challenges, and industry trends that impact the strategic direction of the Association and progress towards meeting established decarbonization targets. -Bring objective analysis and recommendations to the Board for deliberation and decision making.
- (D) Establish and coordinate strategic planning subcommittees to identify short and long-term strategic matters that impact the Association.
- (E) Structure presentations on strategic topics to allow sufficient time for Board questions and guidance.
- (F) Include a list of Significant Strategic Initiatives in the CEO report to the Board. - A majority of Board members may direct the CEO to present, and the Board to review, any Significant Strategic Initiative on the list at a future meeting of the Board.

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- (G) Schedule annual Board retreat to address key strategic issues impacting the Association.

Date Approved: March       , 27, 2024

Attested:

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Susanne Fleek-Green  
Secretary of the Board

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The Board may guide the direction and conduct of the Association through periodic, fact-based, thoughtful and collaborative strategic planning. The Association's strategic plan will be updated annually and may be amended between updates if warranted.

#### III. CONTENT

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- (B) Provide a strategic plan accountability report on a semi-annual basis with updates in the spring and the fall of each year.
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- (E) Structure presentations on strategic topics to allow sufficient time for Board questions and guidance.
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- (G) Schedule annual Board retreat to address key strategic issues impacting the Association.

Date Approved: March 27, 2024

Attested: \_\_\_\_\_  
Susanne Fleek-Green  
Secretary of the Board

**\*Proposed Removal of Board Policy 506 with Re-Implementation as an Operating Policy\***

**CHUGACH ELECTRIC ASSOCIATION, INC.**

**BOARD POLICY: 506**

**DRUG AND ALCOHOL POLICY & PROCEDURES**

**I. OBJECTIVE**

To provide the Association with high standards for the health and safety of its employees, customers, and the public at large. The use of or impairment by drugs and/or alcohol during work hours is contrary to these high standards and will not be tolerated.

**II. ELIGIBILITY**

The provisions of this Policy, in their entirety, are applicable to all non-bargaining unit employees and to bargaining unit employees in accordance with the terms and conditions of applicable collective bargaining unit agreements.

**III. CONTENT**

**SECTION I. INTRODUCTION AND GENERAL INFORMATION**

**A. Drug and Alcohol Prohibition Policy**

1. Policy The Association has a long-standing commitment to maintain high standards for the health and safety of its employees, customers and the public. The use of or impairment by drugs and/or alcohol during work hours is contrary to these high standards and will not be tolerated.
2. Purpose The purpose of this Drug and Alcohol Policy ("Policy") is to maintain high safety, health and work performance standards and to reduce work-related accidents, injuries and damage which may be caused by drug or alcohol use or impairment. This Policy is also intended to ensure the maintenance of productivity, the quality of products and services and the security of property.
3. Prohibited Conduct The following conduct is prohibited and may result in discipline, up to and including termination:
  - a. the unauthorized use, possession, manufacture, distribution or sale of an illegal drug, controlled substance or drug paraphernalia on or in Association-owned property (including Association-supplied vehicles) or while on company business, or during working hours.

- b. storing any illegal drug, drug paraphernalia, or any controlled substance whose use is unauthorized, in or on Association-owned or supplied property (including vehicles).
- c. reporting to work, working, or acting or appearing on behalf of the Association while under the influence of illegal drugs or a controlled substance whose use is unauthorized.
- d. failure by an employee to notify the employee's supervisor before beginning work that he/she is taking medications or drugs which may interfere with the safe and effective performance of his/her work duties.
- e. refusing to immediately submit to a drug or alcohol test when requested by the Association, in accordance with this Policy.
- f. failing to adhere to the requirements of any drug or alcohol treatment or rehabilitation program in which the employee is participating, either: (1) as a condition of continued employment, or (2) pursuant to a written agreement between the Association and the employee.
- g. violating any criminal drug or alcohol law or statute while working.
- h. failing to notify the Association of any arrest or conviction under any criminal drug or alcohol statute by the next work day following the arrest or conviction.
- i. testing positive for drugs or alcohol in violation of this Policy.
- j. tampering with, adulterating, altering, substituting or otherwise obstructing any drug or alcohol testing process required under this Policy.
- k. reporting to work or remaining on duty requiring the performance of a safety sensitive function while having an alcohol concentration of .04 or greater, or if the employee is otherwise impaired by or under the influence of alcohol.
- l. consuming or using alcohol, illegal drugs or controlled substances whose use is unauthorized while on duty or while performing a safety sensitive function.

- m. performing a safety-sensitive function within eight hours of consuming or using alcohol. An on-call employee who consumes alcohol within four hours of being called in to perform a safety sensitive function must acknowledge the use of alcohol and shall not report for duty.

B. Applicability

1. Individuals Subject to Drug and Alcohol Policy Any prospective employee, all non-bargaining unit employees and bargaining unit employees in accordance with the applicable bargaining unit agreement.
2. Substances Tested For and Positive Results The Association shall test for alcohol and the following drugs:

Screening levels:

**THC (Marijuana) - 50 ng/ml**  
**Cocaine Metab. - 150 ng/ml**  
**Opiates - 2000 ng/ml**  
- **Codeine**  
- **Morphine**  
- **6-Acetylmorphine – 10 ng/ml**  
**PCP (Phencyclidine) - 25 ng/ml**  
**Amphetamines - 500 ng/ml**  
- **Methamphetamines**  
- **MDMA**  
- **MDEA**  
- **MDA**  
**Methamphetamines – 1000ng/ml**

**Testing by evidential Breath Testing Device**

**Alcohol - .02-.039 out of service<sup>1</sup>**

Confirmation levels (GC/MS)\*:

**THC (Marijuana) - 15+ ng/ml**  
**Cocaine Metab. - 100+ ng/ml**  
**Opiates - 2000+ ng/ml**  
- **Codeine**  
- **Morphine**  
- **6-Acetylmorphine – 10 ng/ml**  
**PCP (Phencyclidine) - 25+ ng/ml**

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<sup>1</sup> An employee who tests in this range must be removed from any safety sensitive duties until the next shift (no sooner than 24 hours following administration of that test).

**Amphetamines - 250+ ng/ml**

- **Methamphetamines**

- **MDMA**

- **MDEA**

- **MDA**

**Methamphetamines – 500+ ng/ml**

**Tested by Evidential Breath Testing Device**

**Alcohol - .04 or greater positive.**

\*Substance Abuse and Mental Health Services Administration (SAMHSA) specified threshold

Test results at or above the confirmation level will be considered a positive test.

C. Circumstances Under Which Testing May be Conducted

The Association will test employees for drugs and/or alcohol under the following conditions:

1. Pre-Employment Testing

A pre-employment drug and alcohol test of all prospective employees will be conducted. A positive test result is grounds for denying employment and a negative result is required prior to reporting for work.

2. Post-Accident Testing

a. Persons Subject to Post-Accident Testing

Employees whom the Association reasonably believes may have contributed to an accident in the workplace or during work hours may be required to undergo drug and/or alcohol impairment testing. Such a test will be conducted as soon as practicable after the accident, but not later than 32 hours after the accident for drugs and not later than 8 hours for alcohol. The Association will make reasonable attempts to obtain a sample from an employee after an accident, as defined below, but any injury should be treated first.

An accident that requires testing may involve any of the following:

- Loss of human life,
- Issuance of a moving traffic citation under state or local law,

- Injuries to pedestrians or occupants of the Association's vehicle or other vehicles,
- Medical treatment other than first aid administered away from the scene, or
- Significant property damage

b. Obligations of Employee Subject to Post-Accident Testing

- i. An employee who is subject to post-accident testing shall not consume alcohol for 8 hours after the accident, or until he/she has taken an alcohol test, whichever occurs first.
- ii. An employee who is subject to post-accident testing must remain readily available for such testing and may not take any action to interfere with the testing or the results of testing.

Employees who do not comply with the post-accident testing requirements, or who fail or refuse to provide a sample for testing, will be considered to have refused to submit to testing and will be subject to appropriate disciplinary action, including termination.

3. Random Testing

All employees shall be subject to drug and alcohol testing on an unannounced and random basis. The primary purposes of unannounced random testing are to deter illegal drug and alcohol use which may affect work performance or safety, and to ensure a drug free workforce.

Fifty percent of the testing pool will be randomly selected for drug testing each year and 25 percent will be selected for alcohol testing. The selections will be spread reasonably over a 12-month period.

In addition:

- a. random tests will only be administered during an employee's work hours.
- b. employees must remain in the random selection pool at all times, regardless of whether or not they have been previously selected for testing.
- c. employees shall be selected for testing by using a computer-based random number generator.

- d. no advance warning will be given to employees regarding the dates and times of random testing.

4. Reasonable Suspicion Testing

Any employee whom the Association reasonably suspects may be impaired by the use of drugs or alcohol that may adversely affect job performance, safety or the work environment may be required to submit to a drug and/or alcohol test. Reasonable suspicion testing is done to identify drug and alcohol affected employees who may pose a danger to themselves or others in their job performance.

Supervisors will decide whether there is reasonable suspicion to believe an employee is impaired by or under the influence of a drug or alcohol while on duty in violation of this Policy.

a. When Reasonable Suspicion Exist

The decision to test must be based on a reasonable and articulable suspicion or belief that the employee is impaired or under the influence of an unauthorized drug or by alcohol. Reasonable suspicion is a belief based on contemporaneous articulable observations concerning the employee's appearance, behavior, speech or body odors, or other reliable evidence or information that the employee is under the influence of or impaired by drugs or alcohol. For example, any of the following, either alone or in combination, may constitute reasonable suspicion:

- i. slurred speech;
- ii. irregular or unusual speech patterns;
- iii. impaired judgment;
- iv. alcohol odor on breath;
- v. uncoordinated walking or movement;
- vi. unusual or irregular behavior such as inattentiveness, listlessness, hyperactivity, hostility or aggressiveness;
- vii. possession of drugs or alcohol; and/or
- viii. observation of drug or alcohol use prior to reporting to work or during working hours.

Reasonable suspicion determinations will be made by supervisory personnel who have received training concerning the signs and symptoms of drug and alcohol use.

The observing supervisor shall document the events and record the behavioral signs and symptoms that support the reasonable suspicion. If possible, a second supervisor should also observe the

employee to verify that there is a reasonable basis to believe that a drug or alcohol violation has occurred.

b. Events After Determination Is Made

When a determination is made that reasonable suspicion exists that an employee is under the influence of drugs or alcohol in violation of this Policy, the employee shall be immediately relieved of their duties, pending further action.

The observing supervisor shall immediately notify the department head or other appropriate supervisor if reasonable suspicion is found to exist. Upon review, the department head or other appropriate supervisor may direct or authorize that the employee in question immediately submit to a drug and/or alcohol test.

c. Reports of Possible Violation by Supervisory Personnel

If a non-supervisory employee has reason to believe that a supervisor subject to this Policy is under the influence of drugs or alcohol at work in violation of this Policy, then he/she shall report such potential violation to the Vice President of Member and Employee Services, General Counsel or the Chief Executive Officer who will thereafter take appropriate action.

5. Return-to-Duty Testing

An employee who refuses to take or fails a drug or alcohol test and whose employment is not terminated may not return-to-duty until he/she is evaluated by a Substance Abuse Professional (SAP), passes a drug/alcohol test, and the SAP has determined that the employee may return to work and has completed any recommended treatment.

6. Follow-Up Testing

An employee who is referred for assistance for impairment or being under the influence of drugs or alcohol misuse during work hours may be subject to unannounced follow-up testing for a period not to exceed 60 months, as directed by the SAP. The number and frequency of follow-up testing will be determined by the SAP and the Association but will not be less than six tests in the first 12 months following the employee's return to duty. Follow-up testing will be conducted immediately prior to, during or immediately preceding work time for that employee.



**SECTION II. CONSEQUENCES OF VIOLATING POLICY****A. General**

Compliance with this Policy is a condition of employment. Refusal to take a required drug or alcohol test, a positive drug or alcohol test, or engaging in an activity or behavior which otherwise violates this Policy shall, at a minimum, result in removal from performing assigned functions. Additional disciplinary action may follow, including termination.

**B. Violations and Discipline**

1. The Association may take adverse employment action, up to and including dismissal, based on:
  - a. a positive drug or alcohol test result;
  - b. a prospective employee or employee's refusal to provide a drug or alcohol testing sample;
  - c. an employee's failure to notify the employee's supervisor, before beginning work, that the employee was taking medications or drugs which might interfere with the safe or effective performance of duties;
  - d. verification of valid current prescription or legal use of such drug is not provided upon request by the next scheduled work day; or
  - e. misuse of the prescription or other drug; or
  - f. otherwise violating the terms and requirements of this Policy.
2. Potential adverse employment action may include one or more of the following:
  - a. a requirement that the employee enroll in an approved rehabilitation, treatment or counseling program. This program may include additional drug and alcohol testing. Participation in such a program, when required, is a condition of employment. Costs of participating in such a program will be borne by the employee;
  - b. suspension, with or without pay;
  - c. termination of employment;

- d. in the case of pre-employment drug/alcohol testing, refusal to hire the prospective employee; and
- e. other or additional adverse employment action, at the election and discretion of the Association.

C. Requirements For Return-To-Duty

An employee who is not terminated for violating this Policy may be given the opportunity to return to work provided he/she first:

- 1. receives a return to work evaluation by a SAP;
- 2. passes a Return to Work drug and/or alcohol test;
- 3. continues to receive negative drug or alcohol test results in follow-up tests after returning to duty; and
- 4. participates in and successfully completes any applicable Association approved evaluation/rehabilitation program.

**SECTION III. SAMPLE COLLECTION AND SAMHSA TESTING PROCEDURES**

A. Collection of Samples

- 1. Testing under this Policy is a urinalysis (for drugs) and an evidential breath testing device (for alcohol) administered under approved conditions and procedures conducted for the sole purpose of detecting drugs or alcohol. Other on-site methods to detect the presence of alcohol may also be used, including blood/alcohol and saliva tests.
- 2. The test will be conducted by an Association-appointed medical laboratory and paid for by the Association. Sample collection and testing will be performed under reasonable and sanitary conditions.
- 3. The collection site shall have all necessary trained personnel, materials, equipment, facilities, and supervision to provide for the collection, security, temporary storage, and shipping or transportation of specimens to a certified drug-testing laboratory designated by the Association. An independent medical facility may also be utilized as a collection site.
- 4. All drug test samples will be collected by the split sample collection method. However, if a split sample is not collected, the single sample will be collected and sent to the laboratory for testing.

5. The person collecting the drug sample will document the sample, including labeling the sample to preclude to the extent reasonable the possibility of misidentification of the person tested in relation to the test result provided.
6. The person collecting the sample shall provide the person to be tested with an opportunity to provide medical information that may be relevant to the test, including identifying current or recently used prescription and nonprescription drugs.
7. Sample collection, storage, and transportation to the testing place shall be performed in a manner reasonably designed to preclude the possibility of sample contamination, adulteration or misidentification.
8. An employee designated for testing must provide reliable individual identification to the person collecting the sample.
9. Drug and alcohol tests will be scheduled during the employee's regular work hours. Testing under this Policy is considered work time and will be compensated at the employee's normal rate of pay.
10. Sample collection will be performed in a manner which ensures the individual employee's privacy to the maximum extent consistent with ensuring that the sample is not contaminated, adulterated, or misidentified.
11. The Association will pay the entire actual costs for drug and alcohol testing required of employees and prospective employees. The Association will also pay reasonable transportation costs to an employee if the required test is conducted at a location other than the normal work site.

**B. Testing Procedures**

1. Unless testing is conducted on-site, the Association shall use a drug-testing laboratory approved or certified by SAMHSA.

If Non-Instrumented Drug tests are used then the Collector must perform the on site tests in the presence of the donor. For on-site testing, an employer may only use products approved by the Food and Drug Administration for employee testing and shall use the products in accordance with the manufacturer's instructions. All presumptive positive tests results must be sent to the SAMSHA Laboratory for confirmation testing before any employment action can be taken.

2. The laboratory shall permit inspections by the Association.

3. The Association may at times use a rapid test kit. If the rapid test is positive, the sample will be sent to the designated laboratory for confirmation.
4. Positive drug tests will be confirmed by a gas chromatography mass spectrometry. The Association will not rely on a positive drug test unless the confirming drug test results have been reviewed by a licensed physician or doctor of osteopathy.
5. Alcohol testing will be performed by a breath alcohol technician (BAT). If the result of an alcohol screening test is an alcohol concentration of .04 or greater, a confirmation test will be performed. The confirmation test will generally be done within 15, but not more than 30, minutes of the screening test. The results of these tests will be reported directly to the Association.

C. Review of Drug Test Results

1. Medical Review Officer

The Association shall contract the services of a Medical Review Officer (MRO). The MRO shall be a licensed physician or doctor of osteopathy. The MRO shall review all confirmed positive drug test results and interview individuals tested positive to verify the laboratory report. The Substance Abuse Professional may also evaluate and recommend to the Association whether and when an employee who either refuses to test or tests positive may return to work. Follow-up unannounced drug testing for a period of up to 60 months may be scheduled.

2. Reporting and Review of Results

- a. The MRO shall review confirmed positive test results. This review shall be performed by the MRO prior to the transmission of results to the Association.
- b. The MRO shall contact the employee within 48 hours and offer an opportunity to discuss the confirmed test result.
- c. The MRO will inform the employee that he/she has 72 hours to request a re-test of the split or single sample. A re-test is an analysis of the second split sample bottle or an aliquot of the original sample. The re-test can be sent to a laboratory approved or certified by the Substance Abuse and Mental Health Services Administration. The employee will be responsible for the costs of the re-test and will be reimbursed by the Association only if the sample comes back negative.

3. Legal Drug Use

If the MRO determines there is a legitimate medical explanation for the positive test result, the MRO shall report the test as negative. Test results that have been caused by appropriate use of prescription medication will be reported as negative.

4. Written Test Results

An employee may obtain a copy of the written test results only upon written request made within six months of the date of the test. The Association will provide the written test results to the employee pursuant to that request within five working days of its receipt.

5. Explanation of Positive Test by Employee

An employee who would like an opportunity to explain a positive test result in a confidential setting must make such a request in writing within 10 working days of being notified of the test result. An employee who submits such a timely written request will be given the opportunity, within 72 hours after its receipt or before the Association takes adverse employment action, to explain the positive test in a confidential setting.

**SECTION IV. EMPLOYEE ASSISTANCE PROGRAM (EAP)**

A. Scope of Program

The Employee Assistance Program or the Service Agent will provide education and training on drug and alcohol use to all employees.

The education shall include:

1. informational material distributed to employees as well as displayed on bulletin boards, employee break rooms, locker rooms, etc;
2. a community service hot line telephone number for employee assistance displayed on bulletin boards and distributed to employees; and,
3. distribution of this Policy regarding the use of prohibited drugs and alcohol to all employees. The Policy shall be displayed in prominent places throughout the Association (i.e., employee bulletin board, break room, locker rooms).

**B. Supervisor Training**

Supervisory personnel will receive training regarding this Policy. The training shall include at least 60 minutes of training on the use of controlled substances, and at least 60 minutes of training on alcohol misuse. This training shall be for all supervisors who may determine whether an employee will be drug and alcohol tested for reasonable suspicion.

**SECTION V. CONFIDENTIALITY OF RESULTS****A. General**

1. All records relating to drug and alcohol testing will be maintained by the Human Resources Department in a confidential medical file in a secure location with controlled access, separate from personnel files.
2. Any communication received by the Association relevant to drug or alcohol test results and received through the Association's testing program is confidential and will not be disclosed by the Association except:
  - a. to the tested employee, prospective employee or another person designated in writing by the employee or prospective employee;
  - b. an individual designated by an employer to receive and evaluate test results or hear the explanation from the employee or prospective employee;
  - c. as ordered by a court or governmental agency; or
  - d. in any proceeding initiated by or on behalf of the individual or the Association arising from a positive test or related to, including but not limited to disciplinary proceedings, whether initiated by the employee, the Association or a third party.

**SECTION VI. DRUG PERSONNEL AND SERVICES**

1. **SERVICE AGENT (SA)**  
Beacon OHSS, Inc.  
800 Cordova Street  
Anchorage, AK 99501  
Phone: (907) 222-7612

2. **MEDICAL REVIEW OFFICER (MRO)**  
David Nahin, M.D.  
i3screen  
9501 Northfield Blvd  
Denver, Colorado 80238
3. **SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES  
ADMINISTRATION (SAMHSA) LABORATORY**  
Pathology Associates Medical Laboratory  
110 West Cliff Avenue  
Spokane, WA 99220
4. **EMPLOYEE ASSISTANCE PROGRAM**  
Magellan Health Services  
1-800-478-2812

## **SECTION VII. DEFINITIONS**

**Alcohol** means ethanol, isopropanol, or methanol.

**Alcohol concentration** means the alcohol in a volume of breath expressed in terms of grams of alcohol - per 210 liters of breath-as indicated by an evidential breath test.

**Alcohol Use** means the consumption of any beverage or mixture, including any medication or mouthwash containing alcohol.

**Breath Alcohol Technician (BAT)** means an individual who operates an EBT and instructs and assists individuals in the alcohol testing process.

**Collection Site Person** Is an individual authorized by the Association to collect samples in accordance with this Policy and trained in procedures for such collections. The Association has chosen to follow the highest industry standards for work place collection, testing, and reporting of test results; therefore, the Association procedures will attempt to follow, as a guide only, the federal drug testing procedures.

**Drug(s)** means a substance considered unlawful under AS 11.71 or under federal law, or the metabolite of the substance.

**Drug Program Manager** means the individual appointed by the Association to administer the drug and alcohol testing program.

**Drug Testing** means testing for evidence of the use of a drug.

**Evidential Breath Testing Device (EBT)** is a device approved by the National Highway Traffic Safety Administration (NHTSA) for the evidential testing of breath, and is placed on NHTSA's "Conforming Products List" (CPL) of evidential breath measurement devices.

**Employee Assistance Program (EAP)** means a confidential counseling/referral service for employees and their dependents. EAP is designed to provide assistance to employees and their families to deal with personal problems which may affect their productivity, health, or continued employment. All counseling, assessment, and referral services will be provided by qualified, experienced clinicians with special training in short-term counseling and in assessing and treating substance abuse problems (See SAP).

**Failing A Drug Test** shall mean the test results show positive evidence of the presence of a drug or drug metabolite in an employee's system in amounts that exceed cutoff levels established by this Policy.

**Medical Review Officer (MRO)** is the licensed physician or doctor of osteopathy who is responsible for reviewing positive laboratory results generated by the Association's testing program.

**Prospective Employee** means a person who has made application to the Association, whether oral or written, to become an employee.

**Random** means a scientifically valid method that ensures that all covered employees have an equal chance of being selected.

**Rapid Test** means a test designed to provide an instant screened test result.

**Refusal to submit** means failure to cooperate and provide a drug or alcohol sample, after receiving notice of the test in accordance with the Association's Drug and Alcohol Policy. A refusal will be treated the same as a positive test result. A refusal to test for alcohol occurs when a covered employee fails to provide an adequate breath for testing without a valid medical explanation after receiving notice of the requirement to be tested in accordance with the provisions of Chugach's alcohol misuse prevention plan or engages in conduct that clearly obstructs the testing process.

**Sample** means urine or breath from the person being tested.

**Screening Test or Initial Test** means an analytic procedure to determine whether an employee may have a prohibited concentration of drugs or alcohol in a specimen.

**Substance Abuse Professional (SAP)** means a licensed physician (medical doctor or doctor of osteopathy), or a licensed or certified psychologist, social worker, employee assistance professional, or addiction counselor ("Certified by the National Association of Alcoholism and Drug Abuse Counselors Certification Commission or by the International Certification Reciprocity Consortium/ Alcohol & Other Drug Abuse") with knowledge of and clinical experience in the diagnosis and treatment of alcohol and controlled substance related disorders.



**IV. RESPONSIBILITIES**

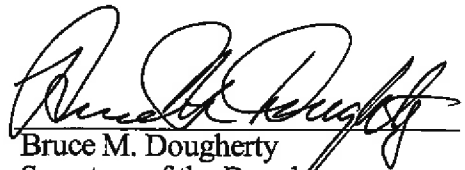
Each manager shall post this Policy in a prominent location readily accessible to all covered employees.

A copy of this Policy will be distributed to each employee.

The Chief Executive Officer shall be responsible for the administration of this Policy.

Date Approved: May 25, 2016

Attested:

  
Bruce M. Dougherty  
Secretary of the Board

**CHUGACH ELECTRIC ASSOCIATION, INC.**

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**BOARD POLICY: 605**

**REQUESTS FOR ASSOCIATION INFORMATION**

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**I. OBJECTIVE**

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Alaska Statute 10.25.235 provides members, and only members, with a right to “at a reasonable time and for a proper purpose, examine and make copies of the books and records of the cooperative at the principal office of the cooperative.”

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The objective of this Policy is:

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- A. To establish the procedures to be followed in responding to requests for Association information from members of the Association;
- B. To establish the cost of reproduction to be charged;
- C. To provide a procedure for accepting or rejecting requests; and,
- D. To provide a procedure for appealing rejected requests.

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**II. CONTENT**

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- A. Requests for current Articles of Incorporation, Bylaws, Board policies, annual reports, and newsletters of the Association shall be provided to the requesting member at no charge and such requests shall not be required to be accompanied by a completed Request for Information Form.
- B. The following information shall be provided to a member pursuant to Article XVII of the Association Bylaws upon completion of a Request for Information Form and payment of the cost of producing the information as provided in Paragraph K. below:

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1. Names and mailing addresses of Association members when requested by a candidate running for election to the Association Board; Formatted: Space After: 12 pt, Widow/Orphan control
  2. Requests for salary, title, job classification and position description, benefits, leave accrued and cashed-in, and hours worked, but not employee name, for each employee in the Association; Formatted: Space After: 12 pt, Widow/Orphan control
  3. Collective bargaining agreements to which the Association is a party; Formatted: Space After: 12 pt, Widow/Orphan control
  4. Documents provided in open session of board or committee meetings, including but not limited to, minutes, budget documents, feasibility studies, audits, cost effectiveness studies, and correspondence between the Association and third parties; Formatted: Space After: 12 pt, Widow/Orphan control
  5. Published information which shall include documents provided to any regulatory authority including, but not limited to, the Regulatory Commission of Alaska (RCA), Federal Energy Regulatory Commission (FERC), and Securities and Exchange Commission (SEC) filings. Formatted: Space After: 12 pt, Widow/Orphan control
- C. The Chief Executive Officer or his/her designee will determine whether or not the requested document or publication falls within paragraph II.A. or II.B. above. Formatted: Space After: 12 pt, Widow/Orphan control
- D. All requests for documents or information ~~which do not fall under paragraphs II.A. or II.B. above~~ shall be accompanied by a Request for Information Form which has been completed and signed by the requestor. ~~The completed form shall be submitted to the Chief Executive Officer or his/her designee who shall determine if the request is being made for a proper purpose. For the purposes of this Policy, Article XVII of the Bylaws, and consistent with Alaska Statute 10.25.235, a proper purpose is one that is necessary for the member to protect or carry out his or her membership interest in the Association.~~ Formatted: Space After: 12 pt, Widow/Orphan control
- E. Requests that are determined not to be by a member and for a proper purpose shall be denied. ~~Any denial of a request for information shall be accompanied by an appropriate explanation. Any request that has been denied may be appealed to the Board of Directors and the Board shall make the final decision whether the request is for a proper purpose.~~ Formatted: Space After: 12 pt, Widow/Orphan control

F. Confidential information shall not be released, except under the circumstances described in Paragraph G below. Confidential information will generally fall into one of the following categories:

1. All information provided to the Board of Directors during executive sessions in accordance with AS 10.25.175, Article V, Section 5 of the Association's Bylaws and Board Policy 201;
2. Privileged and confidential attorney-client information;
3. Attorney work product;
4. Information protected by privacy laws;
5. Trade secrets, information protected by patent or copyright, or similar information;
6. Proprietary information that if revealed to competitors or other entities, would disadvantage the Association;
7. Confidential personnel information;
8. Information which the Association is contractually required to keep confidential;
9. Information protected by the self-evaluative privilege;
10. Information subject to Securities and Exchange Commission nondisclosure rules, if applicable; or
11. Any other information that is required to be kept confidential under applicable state or federal law.

Any denial of a request for confidential information shall be made by the Chief Executive Officer and shall be accompanied by an explanation of the reasons for the denial. A denial may be appealed to the Board of Directors. The Association shall

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also seek judicial protection of court-imposed conditions on confidential information if necessary.

- G. Potential Release of Confidential Documents Presented to Board. Confidential hard copy or electronically stored documents provided to the Board or to a Board Committee (collectively referred to herein as the “Board”) may be released to Association members in accordance with the procedures set forth in this section. Requests that are determined not to be by a member and for a proper purpose shall be denied.

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1. Upon completion of a Request for Information Form for a confidential document previously provided to the Board, the request will be forwarded to the General Counsel (or his or her delegate). The General Counsel shall review the confidential document(s) and decide whether they should remain confidential or be made available for release.

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2. The General Counsel shall be guided by the following more specific guidelines for confidential documents related to labor negotiations and financial, strategic, and long-term planning, unless application of such guidelines to a particular confidential document would not be in the best interest of the Association:

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- a. Collective bargaining agreements will be released in accordance with Article XVII, Section 1(c) of the Association Bylaws and consistent with the remainder of this policy. Analyses and other information describing (i) a ratified agreement and (ii) all voted on, but rejected provisions, will be released, except that analysis and bargaining strategies prepared or used in connection with collective bargaining negotiations will not be released. Cost benefit analyses provided to the Board in accordance with Board Policy 404, “Approval of Collective Bargaining Agreements,” on a confidential basis, shall not be released. Cost benefit analyses made available to the public under Board Policy 404 should not be considered confidential information.

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- b. Documents concerning financial, strategic, and long-term planning matters, the immediate disclosure of which would have had an adverse effect on the finances of the Association when originally presented to the Board, will be released after termination of the circumstances that would cause immediate disclosure of the information to have an adverse effect on the finances of the Association.

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3. In addition to applying the guidelines provided for in Section II-G.2 of this Policy, the General Counsel shall consult with the author of the document, or anyone else he or she needs to consult, to make his or her initial determination.
  4. The General Counsel shall then prepare a memorandum to the Chief Executive Officer who shall review and either approve or amend the determination.
  5. After review by the Chief Executive Officer, the memorandum shall be provided to the Board as confidential information.
  6. If no Director objects to the determination included in the memorandum at the Board meeting following presentation of the memorandum to the Board, the documents scheduled for release would then become available to requesting members. -If a Director objects to any determination to release or not release a document, that determination would be reconsidered by the Board in executive session and then addressed, if necessary, via motion in open session.
  7. If any release of information under this Policy triggers Securities Exchange Commission reporting requirements, if applicable, timely reports will be made.
- H. Except as provided in Article XVII of the Association Bylaws, or in Paragraphs I and J below, information contained within a member's file is confidential and will not be provided to anyone except that individual member or his or her authorized representative upon receipt of proper identification. -Information will not be released to law enforcement personnel or other individuals or agencies without a subpoena or search warrant. -However, the Association may disclose to law enforcement personnel without a subpoena or search warrant information from member's files relating to crimes committed against the Association by that member.
- I. In order to minimize the risk of abandoned properties freezing up, and notwithstanding the provisions of Paragraph H above, the Association will transfer billing responsibility to lenders and property management companies having a bona fide interest in property served by the Association in lieu of physical disconnection of service for nonpayment. -This transfer will be done under procedures as may be set forth by the Association.
- J. The Association has the right and the duty to safeguard the disclosure of the Association's Association's membership list.— Therefore, the Association's

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membership list will not be revealed, distributed, or released except to candidates running for election to the Association Board provided the member requesting the membership list certifies that he or she shall use the list only for the Board election. The Association shall also seek judicial protection of court-imposed conditions on the use of the membership list, if necessary.

- K. There shall be no charge for copies of Association documents provided in hard copy or electronic form except as provided in this subsection. ~~There shall be a charge for researching and making copies of documents if the time required to find and copy the documents exceeds two hours. The charge shall be the average hourly compensation rate (salary and benefits) of the employee(s) required to perform the research and copying times the number of hours required to complete the project. An estimate of costs may be requested prior to research and copying. Members may review the documents requested prior to copying to determine what pages they want copied but must still pay the cost of research required to find those documents.~~

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- L. The Association recognizes that the cost of reproducing voluminous studies and reports may place a financial burden on the resources of many individuals. Therefore, the Association shall, whenever possible, make available at least one copy of major studies and reports that are not confidential to interested members for inspection at the Association's headquarters. ~~Members can review and designate what portion or pages of those reports, if any, they wish copied.~~

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- M. All completed requests for information will be handled as expeditiously as possible, given the operating needs of the Association.

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- N. Nothing in this policy may be interpreted or construed to imply that non-members have any right to Association information.

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### III. RESPONSIBILITIES

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- A. Board of Directors

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It shall be the ultimate responsibility of the Board of Directors to ensure that non-confidential information requested for a proper purpose is released to members in accordance with this Policy.

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- B. Chief Executive Officer

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It shall be the responsibility of the Chief Executive Officer to implement this Policy by promptly providing non-confidential documents requested for a proper purpose, and by promptly denying all other requests with an appropriate explanation.

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Date Approved: March 27, 2024

Attested: \_\_\_\_\_

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Susanne Fleek-Green  
Secretary of the Board



CHUGACH ELECTRIC ASSOCIATION, INC.

ANCHORAGE, ALASKA

MEMBER REQUEST FOR INFORMATION

To allow it appropriately respond to efficiently comply with Requests for Information member requests for information, Chugach Electric Association, Inc. (Chugach or Association) requires that you complete and sign this form (except when requesting information included in Paragraph H.A. of Board Policy 605) from the Association. You will be required to pay for labor required to research and provide copies (exceeding two hours) for requests for information (other than when requesting information included in Paragraph H.A. of Board Policy 605). An Chugach's actual incremental cost of responding to your request and an estimate of the cost will be provided to you in advance upon request.

For documents that do not fall under Sections H.A. and B. of Board Policy 605 or Article XVII, Section 1 of the Association's Bylaws, you will need to state the purpose for requesting the information. Such requests which do not state Your request must include a clearly stated proper purpose for the information you are requesting or the request will be denied. If your request is denied, you will be provided with an appropriatea written explanation of the reason for the denial and you can will be provided to you. You may appeal the denialany denied request to the Board of Directors of Chugach Electric Association, Inc.

Any use of information. The Board of Directors will review and determine whether the denial of your request was appropriate. Requests for current Articles of Incorporation, Bylaws, Board policies, annual reports, and newsletters of the Association shall be provided for purposes other than as stated on this Request for Information form or used in violation of any state, local or federal laws could cause Chugach Electric Association, Inc. to seek legal action against the person(s) who requested to the requesting member at no charge and for misused such information requests shall not be required to be accompanied by a completed Request for Information Form, as provided for in Board Policy 605.

MEMBER NAME: DATE: DAYTIME PHONE:  
NO.: (Print)

ADDRESS:

MEMBER NO. ADDRESS:

INFORMATION REQUESTED

DOCUMENT PURPOSE

- 
- 
- 
- 
- 
- 

Do you wish to be informed of estimated production costs before the documents are produced? Yes No

Document

Proper Purpose


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Do you want to review the document(s) prior to copying? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you represent an organization? Yes \_\_\_\_\_ -No \_\_\_\_\_

Are you ~~a Chugach Member~~ running for election to the Association Board of Directors? Yes \_\_\_\_\_ -No \_\_\_\_\_

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~~I certify that I will only use~~ **TERMS AND CONDITIONS:**

~~In consideration for the receipt of the information requested for~~ herein, I certify and agree as follows:

- ~~1. I will use the purpose(s) requested information solely for the Proper Purpose stated above. I also certify that I and will not sell the information, and that I will only duplicate it for use for disclose or permit access to the stated purpose. I further requested information other than to those individuals or entities expressly identified below (Representatives) who (a) need to know such information; (b) know of the existence of the Terms and Conditions of this Member Request for Information form; and (c) are bound by written confidentiality obligations no less protective of the requested information than the terms and conditions contained herein. I will be responsible for any breach of these terms and conditions caused by my Representatives.~~
- ~~2. I will safeguard and cause my Representatives to safeguard the requested information from unauthorized use, access, or disclosure using at least the same degree of care used to protect my most sensitive information and no less than a reasonable degree of care.~~
- ~~3. I will promptly notify Chugach of any unauthorized use or disclosure of the requested information and use my best efforts to prevent further use or disclosure.~~
- ~~4. I will, within 30 days following Chugach's next annual member meeting subsequent to this request, either return to Chugach or destroy all copies of member lists and member list information (i.e., member names and addresses) in my and my Representative's possession and certify in writing to Chugach that I have either returned or destroyed all such requested information in my possession.~~
- ~~5. I understand that Chugach retains its entire right, title, and interest in and to all requested information and no such disclosure of information hereunder will be construed as a license, assignment, or other transfer of any such right, title, and interest to myself, my Representatives, or any other person.~~
- ~~6. I acknowledge and agree that any breach of these terms and conditions will cause injury to Chugach for which money damages would be an inadequate remedy and that, in addition to remedies at law, Chugach is entitled to equitable relief as a remedy for any such breach.~~
- ~~7. I agree to indemnify, defend, and hold Chugach harmless from and against any claims or damages that may result from use of this information for other than the stated purpose related to my or my Representative's breach of these terms and conditions.~~
- ~~8. These terms and conditions and all matters relating hereto are governed by, and construed in accordance with, the laws of the State of Alaska, without regard to the conflict of law provisions of such State. Any legal suit, action, or proceeding relating to these terms and conditions must be instituted in the federal or state courts located in Anchorage, Alaska.~~

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Signature \_\_\_\_\_ Date \_\_\_\_\_

**REPRESENTATIVES (if applicable):**

Name \_\_\_\_\_  
Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone No. \_\_\_\_\_  
Membership Status \_\_\_\_\_

Brief explanation of need for information: \_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_  
Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone No. \_\_\_\_\_  
Membership Status \_\_\_\_\_

Brief explanation of need for information: \_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_  
Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone No. \_\_\_\_\_  
Membership Status \_\_\_\_\_

Brief explanation of need for information: \_\_\_\_\_  
\_\_\_\_\_

**FOR USE BY CHUGACH ELECTRIC ASSOCIATION, INC.**

<u>DATE</u>	<u>BY</u>	<u>ACTION</u>
_____	_____	Request received.
_____	_____	Member status verified. Member since _____.
_____	_____	Denied. No proper purpose stated. (Explain)
_____	_____	Denied. No documents or records in existence.
_____	_____	Production costs estimated and reported to requestor. ESTIMATED COST: \$ _____
_____	_____	Requestor declined to pay costs.
_____	_____	Requestor informed copies ready. ACTUAL COST: \$ _____
_____	_____	Documents delivered. Payment received.

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# **CHUGACH ELECTRIC ASSOCIATION, INC.**

## **BOARD POLICY: 605**

### **REQUESTS FOR ASSOCIATION INFORMATION**

#### **I. OBJECTIVE**

Alaska Statute 10.25.235 provides members, and only members, with a right to “at a reasonable time and for a proper purpose, examine and make copies of the books and records of the cooperative at the principal office of the cooperative.”

The objective of this Policy is:

- A. To establish the procedures to be followed in responding to requests for Association information from members of the Association;
- B. To establish the cost of reproduction to be charged;
- C. To provide a procedure for accepting or rejecting requests; and
- D. To provide a procedure for appealing rejected requests.

#### **II. CONTENT**

- A. Requests for current Articles of Incorporation, Bylaws, Board policies, annual reports, and newsletters of the Association shall be provided to the requesting member at no charge and such requests shall not be required to be accompanied by a completed Request for Information Form.
- B. The following information shall be provided to a member pursuant to Article XVII of the Association Bylaws upon completion of a Request for Information Form and payment of the cost of producing the information as provided in Paragraph K. below:
  - 1. Names and mailing addresses of Association members when requested by a candidate running for election to the Association Board;
  - 2. Requests for salary, title, job classification and position description, benefits, leave accrued and cashed-in, and hours worked, but not employee name, for each employee in the Association;
  - 3. Collective bargaining agreements to which the Association is a party;
  - 4. Documents provided in open session of board or committee meetings, including but not limited to, minutes, budget documents, feasibility studies, audits, cost effectiveness studies, and correspondence between the Association and third parties;

5. Published information which shall include documents provided to any regulatory authority including, but not limited to, the Regulatory Commission of Alaska (RCA), Federal Energy Regulatory Commission (FERC), and Securities and Exchange Commission (SEC) filings.
- C. The Chief Executive Officer or his/her designee will determine whether or not the requested document or publication falls within paragraph II.A. or II.B. above.
  - D. All requests for documents or information shall be accompanied by a Request for Information Form which has been completed and signed by the requestor. The completed form shall be submitted to the Chief Executive Officer or his/her designee who shall determine if the request is being made for a proper purpose. For the purposes of this Policy, Article XVII of the Bylaws, and consistent with Alaska Statute 10.25.235, a proper purpose is one that is necessary for the member to protect or carry out his or her membership interest in the Association.
  - E. Requests that are determined not to be by a member and for a proper purpose shall be denied. Any denial of a request for information shall be accompanied by an appropriate explanation. Any request that has been denied may be appealed to the Board of Directors and the Board shall make the final decision whether the request is for a proper purpose.
  - F. Confidential information shall not be released, except under the circumstances described in Paragraph G below. Confidential information will generally fall into one of the following categories:
    1. All information provided to the Board of Directors during executive sessions in accordance with AS 10.25.175, Article V, Section 5 of the Association's Bylaws and Board Policy 201;
    2. Privileged and confidential attorney-client information;
    3. Attorney work product;
    4. Information protected by privacy laws;
    5. Trade secrets, information protected by patent or copyright, or similar information;
    6. Proprietary information that if revealed to competitors or other entities, would disadvantage the Association;
    7. Confidential personnel information;
    8. Information which the Association is contractually required to keep confidential;
    9. Information protected by the self-evaluative privilege;

10. Information subject to Securities and Exchange Commission nondisclosure rules, if applicable; or
11. Any other information that is required to be kept confidential under applicable state or federal law.

Any denial of a request for confidential information shall be made by the Chief Executive Officer and shall be accompanied by an explanation of the reasons for the denial. A denial may be appealed to the Board of Directors. The Association shall also seek judicial protection of court-imposed conditions on confidential information if necessary.

G. Potential Release of Confidential Documents Presented to Board. Confidential hard copy or electronically stored documents provided to the Board or to a Board Committee (collectively referred to herein as the “Board”) may be released to Association members in accordance with the procedures set forth in this section. Requests that are determined not to be by a member and for a proper purpose shall be denied.

1. Upon completion of a Request for Information Form for a confidential document previously provided to the Board, the request will be forwarded to the General Counsel (or his or her delegate). The General Counsel shall review the confidential document(s) and decide whether they should remain confidential or be made available for release.
2. The General Counsel shall be guided by the following more specific guidelines for confidential documents related to labor negotiations and financial, strategic, and long-term planning, unless application of such guidelines to a particular confidential document would not be in the best interest of the Association:
  - a. Collective bargaining agreements will be released in accordance with Article XVII, Section 1(c) of the Association Bylaws and consistent with the remainder of this policy. Analyses and other information describing (i) a ratified agreement and (ii) all voted on, but rejected provisions, will be released, except that analysis and bargaining strategies prepared or used in connection with collective bargaining negotiations will not be released. Cost benefit analyses provided to the Board in accordance with Board Policy 404, “Approval of Collective Bargaining Agreements,” on a confidential basis, shall not be released. Cost benefit analyses made available to the public under Board Policy 404 should not be considered confidential information.
  - b. Documents concerning financial, strategic, and long-term planning matters, the immediate disclosure of which would have had an adverse effect on the finances of the Association when originally presented to the Board, will be released after termination of the circumstances that would cause immediate disclosure of the

information to have an adverse effect on the finances of the Association.

3. In addition to applying the guidelines provided for in Section II-G.2 of this Policy, the General Counsel shall consult with the author of the document, or anyone else he or she needs to consult, to make his or her initial determination.
  4. The General Counsel shall then prepare a memorandum to the Chief Executive Officer who shall review and either approve or amend the determination.
  5. After review by the Chief Executive Officer, the memorandum shall be provided to the Board as confidential information.
  6. If no Director objects to the determination included in the memorandum at the Board meeting following presentation of the memorandum to the Board, the documents scheduled for release would then become available to requesting members. If a Director objects to any determination to release or not release a document, that determination would be reconsidered by the Board in executive session and then addressed, if necessary, via motion in open session.
  7. If any release of information under this Policy triggers Securities Exchange Commission reporting requirements, if applicable, timely reports will be made.
- H. Except as provided in Article XVII of the Association Bylaws, or in Paragraphs I and J below, information contained within a member's file is confidential and will not be provided to anyone except that individual member or his or her authorized representative upon receipt of proper identification. Information will not be released to law enforcement personnel or other individuals or agencies without a subpoena or search warrant. However, the Association may disclose to law enforcement personnel without a subpoena or search warrant information from member's files relating to crimes committed against the Association by that member.
- I. In order to minimize the risk of abandoned properties freezing up, and notwithstanding the provisions of Paragraph H above, the Association will transfer billing responsibility to lenders and property management companies having a bona fide interest in property served by the Association in lieu of physical disconnection of service for nonpayment. This transfer will be done under procedures as may be set forth by the Association.
- J. The Association has the right and the duty to safeguard the disclosure of the Association's membership list. Therefore, the Association's membership list will not be revealed, distributed, or released except to candidates running for election to the Association Board provided the member requesting the membership list certifies that he or she shall use the list only for the Board election. The Association shall also



seek judicial protection of court-imposed conditions on the use of the membership list, if necessary.

- K. There shall be no charge for copies of Association documents provided in hard copy or electronic form except as provided in this subsection. There shall be a charge for researching and making copies of documents if the time required to find and copy the documents exceeds two hours. The charge shall be the average hourly compensation rate (salary and benefits) of the employee(s) required to perform the research and copying times the number of hours required to complete the project. An estimate of costs may be requested prior to research and copying. Members may review the documents requested prior to copying to determine what pages they want copied but must still pay the cost of research required to find those documents.
- L. The Association recognizes that the cost of reproducing voluminous studies and reports may place a financial burden on the resources of many individuals. Therefore, the Association shall, whenever possible, make available at least one copy of major studies and reports that are not confidential to interested members for inspection at the Association's headquarters. Members can review and designate what portion or pages of those reports, if any, they wish copied.
- M. All completed requests for information will be handled as expeditiously as possible, given the operating needs of the Association.
- N. Nothing in this policy may be interpreted or construed to imply that non-members have any right to Association information.

### **III. RESPONSIBILITIES**

#### **A. Board of Directors**

It shall be the ultimate responsibility of the Board of Directors to ensure that non-confidential information requested for a proper purpose is released to members in accordance with this Policy.

#### **B. Chief Executive Officer**

It shall be the responsibility of the Chief Executive Officer to implement this Policy by promptly providing non-confidential documents requested for a proper purpose, and by promptly denying all other requests with an appropriate explanation.

Date Approved: March 27, 2024

Attested: \_\_\_\_\_  
Susanne Fleek-Green  
Secretary of the Board

**CHUGACH ELECTRIC ASSOCIATION, INC.  
ANCHORAGE, ALASKA**

**MEMBER REQUEST FOR INFORMATION**

To appropriately respond to member requests for information, Chugach Electric Association, Inc. (Chugach or Association) requires that you complete and sign this form when requesting information from the Association. You will be required to pay Chugach's actual incremental cost of responding to your request and an estimate of the cost will be provided to you in advance upon request.

Your request must include a clearly stated proper purpose for the information you are requesting or the request will be denied. If denied, a written explanation will be provided to you. You may appeal any denied request to the Board of Directors. The Board of Directors will review and determine whether the denial of your request was appropriate. Requests for current Articles of Incorporation, Bylaws, Board policies, annual reports, and newsletters of the Association shall be provided to the requesting member at no charge and such requests shall not be required to be accompanied by a completed Request for Information Form, as provided for in Board Policy 605.

MEMBER NAME: \_\_\_\_\_ PHONE NO.: \_\_\_\_\_ DATE: \_\_\_\_\_

MEMBER NO. \_\_\_\_\_ ADDRESS: \_\_\_\_\_

**INFORMATION REQUESTED**

Document	Proper Purpose

Do you want to review the document(s) prior to copying? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you represent an organization? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you running for election to the Association Board of Directors? Yes \_\_\_\_\_ No \_\_\_\_\_

**TERMS AND CONDITIONS:**

In consideration for the receipt of the information requested herein, I certify and agree as follows:

1. I will use the requested information solely for the Proper Purpose stated above and will not disclose or permit access to the requested information other than to those individuals or entities expressly identified below (Representatives) who (a) need to know such information; (b) know of the existence of the Terms and Conditions of this Member Request for Information form; and

(c) are bound by written confidentiality obligations no less protective of the requested information than the terms and conditions contained herein. I will be responsible for any breach of these terms and conditions caused by my Representatives.

2. I will safeguard and cause my Representatives to safeguard the requested information from unauthorized use, access, or disclosure using at least the same degree of care used to protect my most sensitive information and no less than a reasonable degree of care.
3. I will promptly notify Chugach of any unauthorized use or disclosure of the requested information and use my best efforts to prevent further use or disclosure.
4. I will, within 30 days following Chugach's next annual member meeting subsequent to this request, either return to Chugach or destroy all copies of member lists and member list information (i.e., member names and addresses) in my and my Representative's possession and certify in writing to Chugach that I have either returned or destroyed all such requested information in my possession.
5. I understand that Chugach retains its entire right, title, and interest in and to all requested information and no such disclosure of information hereunder will be construed as a license, assignment, or other transfer of any such right, title, and interest to myself, my Representatives, or any other person.
6. I acknowledge and agree that any breach of these terms and conditions will cause injury to Chugach for which money damages would be an inadequate remedy and that, in addition to remedies at law, Chugach is entitled to equitable relief as a remedy for any such breach.
7. I agree to indemnify, defend, and hold Chugach harmless from and against any claims or damages related to my or my Representative's breach of these terms and conditions.
8. These terms and conditions and all matters relating hereto are governed by, and construed in accordance with, the laws of the State of Alaska, without regard to the conflict of law provisions of such State. Any legal suit, action, or proceeding relating to these terms and conditions must be instituted in the federal or state courts located in Anchorage, Alaska.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**REPRESENTATIVES (if applicable):**

Name \_\_\_\_\_  
Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone No. \_\_\_\_\_  
Membership Status \_\_\_\_\_

Brief explanation of need for information:

\_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_  
Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone No. \_\_\_\_\_  
Membership Status \_\_\_\_\_

Brief explanation of need for information:

\_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_  
Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone No. \_\_\_\_\_  
Membership Status \_\_\_\_\_

Brief explanation of need for information:

\_\_\_\_\_  
\_\_\_\_\_

**FOR USE BY CHUGACH ELECTRIC ASSOCIATION, INC.**

<u>DATE</u>	<u>BY</u>	<u>ACTION</u>
_____	_____	Request received.
_____	_____	Member status verified. Member since _____.
_____	_____	Denied. No proper purpose stated. (Explain)
_____	_____	Denied. No documents or records in existence.
_____	_____	Production costs estimated and reported to requestor. ESTIMATED COST: \$ _____
_____	_____	Requestor declined to pay costs.
_____	_____	Requestor informed copies ready. ACTUAL COST: \$ _____
_____	_____	Documents delivered. Payment received.

**CHUGACH ELECTRIC ASSOCIATION, INC.**  
**Anchorage, Alaska**

**REGULAR BOARD OF DIRECTORS' MEETING**  
**AGENDA ITEM SUMMARY**

**March 27, 2024**

**ACTION REQUIRED**

**AGENDA ITEM NO. V.E.**

<u>      </u>	<b>Information Only</b>
<u>  <b>X</b>  </u>	<b>Motion</b>
<u>      </u>	<b>Resolution</b>
<u>      </u>	<b>Executive Session</b>
<u>      </u>	<b>Other</b>

---

**TOPIC**

Director Expenses

**DISCUSSION**

The Directors' expenses will be submitted for approval at the board meeting.

**MOTION**

*(Consent Agenda)*



# OVERVIEW OF 2024 ELECTION, MEMBER APPRECIATION DAY, AND ANNUAL MEETING

BOARD OF DIRECTORS' MEETING  
MARCH 27, 2024





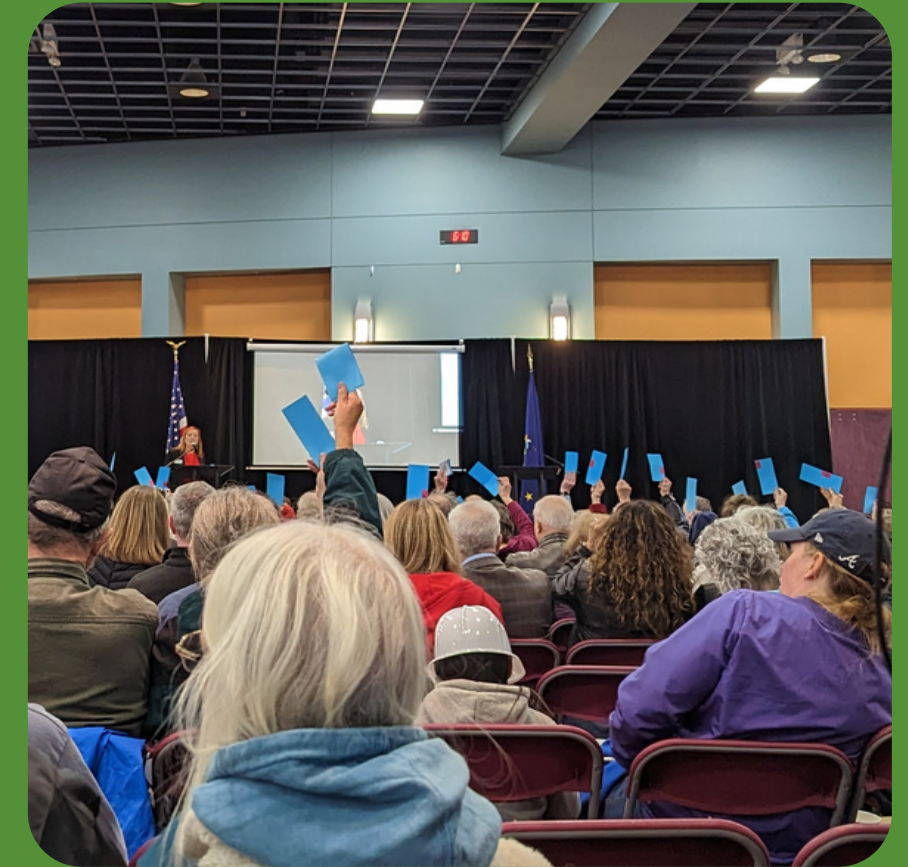
# AGENDA



**Annual Election**



**Member Appreciation Event**



**Annual Meeting**

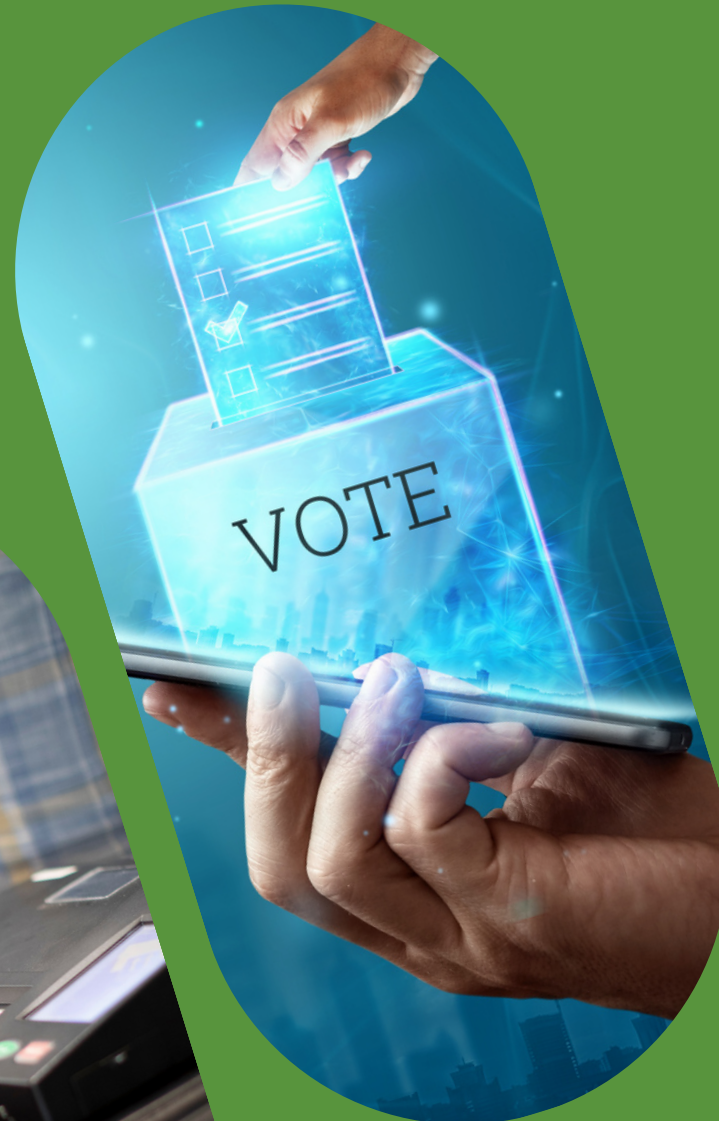




# ANNUAL ELECTION







# ELECTION GOALS

01

Ensure fairness, impartiality, confidentiality, and integrity of the voting process

02

Educate members on cooperative membership and voting

03

Simplify member voting; transparent and easy to understand voting process

04

Seamlessly integrate new election administrator to election process



## NEW ELECTION ADMINISTRATOR

- Survey and Ballot Systems, full service election administrators
- Experienced with cooperative elections
- Email Awareness campaigns
- QR code in-person voting





# 2024 ELECTION COMMUNICATIONS

## Election Communications to Membership

JAN - MAY 2024

*Using The Outlet Newsletter, Chugach website, My Account, email, direct mail and social media posts, announce the upcoming election and annual meeting to all members*

MAR 28



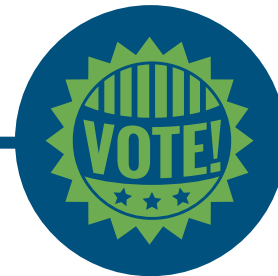
Email awareness campaign begins

MAR 29



"Official Annual Meeting & Election" postcard mailed to all members

APR 17



Voting opens and voting passwords mailed

MAY 16



Paper voting deadline

MAY 17

Member Appreciation Day  
3pm - 6pm

Electronic voting closes at 3pm, in-person voting re-opens at 5pm

Annual Meeting  
6pm - 7:30pm  
(registration opens at 5pm)

MAR 28 - APRIL 16

*Two rounds of awareness emails will be sent during this period to 1) educate members about Survey and Ballot Systems as our election service provider; 2) validate email addresses on file; and 3) address any incorrect email addresses so Member Services can get the new/corrected email addresses.*

APR 24 - MAY 15

*Voting email reminders and voting incentive prizes every Wednesday during voting.*



# MEMBER APPRECIATION EVENT







# MEMBER APPRECIATION EVENT GOALS

01

Show appreciation to Chugach's members

02

Provide a family friendly, safe, and fun event

03

Provide information about energy efficiency, sustainability, and available community services through educational booths



# MEMBER APPRECIATION EVENT

**MAY 17, 2024**

**3 PM - 6 PM**

- Director Candidate Tables
- SPP Tours
- Community Booths
- Bucket Truck Rides
- Picnic Lunch
- Prize Drawings





# ANNUAL MEETING







# ANNUAL MEETING GOALS

01

The purpose of the annual meeting shall be to elect directors, pass upon reports for the previous fiscal year, and transact such other business as may come before the meeting

02

Obtain membership quorum of at least fifty (50) members attending either in-person or electronically



# CHANGEPOINT VENUE





# TIMELINE

**5 pm**

**Registration Opens**

**5 pm – 6 pm**

**Voting Opportunity**

**6 pm**

**Meeting Begins**

**7:30 pm**

**Meeting Ends**



## Meeting Agenda

1. Welcome
2. Reports from committees
3. Board video
4. Treasurer video
5. CEO report
6. Questions from members/Door prizes
7. Election results





**QUESTIONS?**



**Anchorage, Alaska  
Election Procedures  
Chugach Electric Association, Inc.**

The Election Committee adopted the following procedures:

**General**

1. An Election Administrator will be hired to conduct the mechanics of the election. The Master Election Judge and/or their designee(s) may observe all activities of the Election Administrator as described in the Election Procedures.
2. The Election Committee will select a Master Election Judge and at least one alternate (who shall be the committee secretary), agree to the recommended date of record, and prepare election procedures annually. The Election Committee reviews and approves ballot language prior to final printing.
3. To participate in the election, a person or non-natural entity must be a Chugach member by the close of business on the date of record, in accordance with bylaw requirements.
4. Chugach will prepare and mail letters to the non-natural members at least 60 days before the Annual Meeting, advising them of the current designated voter for their membership and how to update the designated voter if it has changed. Non-natural members may change their designated voter using voting signature cards returned by the close of business on the day prior to annual meeting.
5. Post-date of record, Chugach will prepare a member voter file which contains the member numbers, member names, mailing addresses, member type, telephone numbers, and email address (if available). The voter file will also include information regarding whether the member has opted for a paper ballot.
6. Chugach will send one or more mailings to all members of record advising them of their voting options. The communication will provide them with details of the upcoming election and voting deadlines.
7. The Chugach Electric Website and any printed election materials will include the election brochure (containing candidate statements, a summary of the proposed bylaw changes, director attendance and voting records). Additionally, they will include instructions for signing up for electronic election materials, requesting a paper ballot, reporting suspected voter fraud, and a reminder that the right to vote may not be transferred (no proxy voting).
8. The first valid ballot received will be the ballot counted. If a paper ballot envelope is received first, the Election Administrator will disable the member's electronic voting account. If the paper ballot envelope is later determined to be invalid by

the Election Committee, the Election Administrator will notify the member and provide information on how the member can cast a valid ballot.

9. Members may request voting assistance and/or replacement ballots from the Election Administrator. The Election Administrator must have a dedicated phone number to handle member calls.
  - a. Electronic ballot replacement: If there is no email address on file, the Election Administrator will refer the member to Chugach Member Services to validate the membership status as of the Date of Record and provide an email address. Member Services will provide the email address to the Election Administrator who may then email the replacement voting link and provide voting instructions to the member.
  - b. Paper ballot replacement: Every member mailed a paper ballot is entitled to request a replacement ballot. Members will be referred to the Election Administrator. The Election Administrator will mail replacements as requested, along with a new return envelope on which the member's name and member number have been printed. A member may request a replacement ballot once during the election. The Election Administrator will track if a replacement ballot is sent to a member.
10. If an invalid ballot envelope is received with fewer than 10 calendar days before the election but before the balloting deadline, the Election Administrator will attempt to call the member to notify the member of the problem and provide information on how the member can cast a valid ballot.
11. All voting will conclude at the electronic voting deadline the day of the Annual Meeting and results will be compiled. In-person voting will re-open in conjunction with Annual Meeting registration.
12. The Election Administrator will prepare a ballot count summary for use by the Master Election Judge.
13. The Master Election Judge will announce the results of the balloting at the Annual Meeting. A representative of the Election Administrator will accompany the Master Election Judge.
14. Provisions for recounts are explained in the Chugach Bylaws, Article III, Sections 9(f) and 9(g).
15. The Election Administrator will secure election materials and may destroy them after receiving written authorization from Chugach Member Services, in accordance with Chugach Bylaws, Article III, Section 9(d).

16. The Election Administrator will prepare and maintain election statistics throughout the election period. Election statistics should include, but are not limited to, voting counts by method of voting, valid and invalid balloting counts, voting activity by period (day and time), voting activity by natural and non-natural members, etc. A preliminary compilation of these statistics will be made available to Chugach the day after the Annual Meeting. A follow-up formal written report will be made available within two weeks of the annual meeting.

### **Electronic**

1. For electronic voting, the user ID will be the email address on file and a direct voting link will be sent via email to those members eligible to vote in the election.
2. Chugach will notify members via email when voting is open to those members who have provided a validated email address. For those members whose email address fails, Chugach will attempt to contact the member for a valid email address and document the contact attempt within the customer information system (CIS). If no valid email address is provided, the member will be mailed the control number when voting opens.
3. The electronic voting site will be activated for members to begin voting two (2) days after election packets are mailed.
4. The Election Administrator will ensure electronic voting integrity through auditing and reporting. If an electronic ballot is questioned, it will be brought before the Election Committee to determine its validity. The Election Committee will meet periodically throughout the balloting period to perform their oversight function.
5. Electronic voting will close on the day of the Annual Meeting to allow the database to be updated before re-opening for in-person voting at Annual Meeting registration.

### **Paper**

1. Chugach members retain the right to request paper ballots (2017 was the first year the default voting method was switched from paper to electronic.) Chugach will maintain a list of these requests from the membership from year to year.
2. The following are the three criteria for a valid paper ballot:
  - i. The ballot envelope must contain the member number,
  - ii. The ballot envelope must contain an appropriate, valid member signature for the member number on the envelope, and

- iii. No prior valid ballot has been received by the Election Administrator.

A paper ballot is considered received when it is at the Election Administrator's office and has been processed (e.g., validated and entered in the Election Administrator's logs).

3. At Chugach's direction, the Election Administrator will have election materials printed and ready to mail shortly after the Date of Record. The Election Administrator will assemble and label election packets, consisting of voting instructions, a paper ballot and return ballot envelope. The Election Administrator will deliver the election materials to the Post Office for mailing.
4. The Election Administrator will perform test counts of all ballots until satisfied as to the number of total ballots received. Both the sequence of the ballot numbers and the rotation of candidates will be checked.
5. The Election Administrator will ensure the election packets are delivered to the Post Office.
6. For a ballot to be valid it must be returned by the deadline for return ballots as per Chugach Bylaws Article III, Section 9(c).
7. Only the Election Administrator will notify members of the validity of their paper ballot envelopes. Information about the validity of individual paper ballots will not be provided after the election.
8. Paper ballots will be machine-readable.
9. The Election Administrator will be responsible for securing ballot counting equipment compatible with the ballots, and for transporting the equipment. The Election Administrator will test the equipment prior to commencing the ballot count.
10. A dedicated post office box for receiving paper ballots will be used during the election. The process of picking up and securing ballot envelopes will be performed at least once a week. Ballots and ballot envelopes which are inadvertently delivered to Chugach will be turned over to the Election Administrator.
11. The Election Administrator will check the paper ballot envelopes at least once a week to ensure they have a valid member number and signature. Questioned envelopes will be set aside for review by the Election Committee.

12. The Election Administrator will check paper ballot envelopes containing questioned signatures against the membership application, or the non-natural member designated voter signature card on file with Chugach as of the date of record.
13. If an invalid paper ballot envelope is received at least 14 calendar days before the election, a replacement ballot will be mailed to the member within one day of being found invalid. The Election Administrator will also include a dated Ballot Rejection Insert telling the member why the election ballot was invalidated and what the member can do to cast a valid ballot.
14. The Election Committee will meet regularly to review the work of the Election Administrator and rule on the validity of questioned paper ballot envelopes. The Election Committee will have final say on whether questioned ballot envelopes are valid as determined by the Election Committee members at each meeting using copies of the envelopes and member applications or signature cards.
15. On questioned paper ballot envelopes, the Election Committee will not accept a signature as valid if a member does not have a signed application, signature card, or electronically signed application supported by photo ID on file with Chugach. However, if the committee reaches a tie regarding the validity, the benefit of the doubt will go to the member.
16. In addition to the questioned envelopes, a random sample of the paper ballot envelopes with both a member signature and member number will be checked against the member applications, electronically signed applications supported by photo ID or non-natural member voting signature cards on file with Chugach to ensure the signatures are valid. Based upon the results of the random sampling, the Election Committee may request additional envelope signatures be checked.
17. Each candidate is entitled to be present or represented by an individual at each of the Election Committee meetings where ballots are verified and to observe the ballot counting process on the day of the Annual Meeting. Candidates or their representatives will not be allowed to handle ballots and must remain in the observation area designated by the Election Committee.
18. The final pickup of paper ballot envelopes will be made at noon one day prior to the Annual Meeting. Paper ballots received after this time will not be counted.
19. No paper ballot envelopes will be removed from the ballot envelope before the day of the Annual Meeting.



20. On the day of the Annual Meeting, valid paper ballots will be removed from their envelopes and counted by the Election Administrator. Members of the Election Committee will observe the counting. Election Committee members present may be asked to rule on the validity of questioned ballots. Balloting results will be safeguarded by the Election Administrator until the time of the Annual Meeting.

**CHUGACH ELECTRIC ASSOCIATION, INC.**  
**Anchorage, Alaska**

**REGULAR BOARD OF DIRECTORS' MEETING**  
**AGENDA ITEM SUMMARY**

**March 27, 2024**

**ACTION REQUIRED**

**AGENDA ITEM NO.**

<u>      </u>	<b>Information Only</b>
<u>  <b>X</b>  </u>	<b>Motion</b>
<u>      </u>	<b>Resolution</b>
<u>      </u>	<b>Executive Session</b>
<u>      </u>	<b>Other</b>

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**TOPIC**

Chugach Electric Association, Inc. (Chugach) 2024 Annual Election: Date of Record, Master Election Judge, and Election Procedures.

**DISCUSSION**

**Date of Record**

To allow time for preparation, it is recommended that the Chugach Board of Directors set a record date for the 2024 annual meeting and election in accordance with Article III, Section 7 of Chugach's Bylaws and Alaska Statute 10.25.125, which states:

AS 10.25.125 Record date. To determine the members entitled to notice of a meeting of the members or to vote on a matter that is to be submitted to a vote of the members, or for any other proper purpose, the board of directors may fix a date that occurs no more than 30 days before the date of notice or distribution of mail ballots as the record date for the determination. If a record date is not fixed for the determination of members entitled to notice of a meeting or to vote on a matter, the date on which notice of the meeting or of mail voting is first mailed is the record date. When a determination of members entitled to vote at a meeting is made, the determination applies until the meeting is adjourned sine die.

The date of the annual meeting and election is May 17, 2024. The Election Committee discussed the record date and voted to recommend the Chugach Board of Directors set April 4, 2024, as the record date for the 2024 annual meeting and election.

## **Master Election Judge and Election Committee**

Pursuant to Article III, Section 9, of Chugach's Bylaws, the Chugach Board of Directors is required to appoint members to an Election Committee consisting of a Master Election Judge and not more than 12 election judges. On February 28, 2024, the Election Committee voted to recommend that Dawn Bundick be appointed as the 2024 Master Election Judge, and recommended Lawrence Camp be appointed the alternate.

## **2024 Election Procedures**

Article III, Section 9 of Chugach's Bylaws state that the Election Committee,

shall devise such procedures, and adopt such rules and regulations, subject to the approval of the board of directors, as may be reasonably necessary or convenient to the discharge of the election committee's responsibilities. These responsibilities shall include but are not limited to (1) the registration of members at the annual or special meeting, and (2) the obligation of insuring the fairness, impartiality, confidentiality, and integrity of the voting process.

The Election Committee has reviewed and updated the procedures to reflect 2024 dates and procedures. A copy of the 2024 Election Procedures is attached.

## **MOTION**

Move that the Board of Directors set April 4, 2024, as the Date of Record, that Dawn Bundick be appointed Master Election Judge with Lawrence Camp as the alternate, and that the 2024 Election Procedures be approved as recommended for Chugach's 2024 election.

# **SPP and Sullivan Solar Project Authorization**

**Regular Board of Directors Meeting**

**March 27, 2024**



# Bid Results

---

EPC RFPs install the solar plants at SPP and Sullivan were issued February 23<sup>rd</sup> and bids were received March 22<sup>nd</sup>.

Selection of winning EPC bids has not yet been awarded

- EPC bids are being reviewed for responsiveness.
- EPC scoring will be both quantitative and qualitative.
- Contract negotiations needs to occur.

# Economic Analysis

The total cost of the project was analyzed to determine if Chugach should move forward with the project. Factors of the analysis include:

- Total annual production with +/- 30% variability in production scenarios
- Annual degradation of solar panels
- Fuel costs with Transportation charges (Current Hilcorp contract and expected LNG with inflation escalation)
- Discount rate: (Current WACC 4.32%)
- Life span of the solar plant (25 years)
- Investment Tax Credits (30%)

Analysis demonstrated projected benefit of avoided fuel costs over 25 years is a present value (PV) of about **\$148,985** for the Sullivan Plant 2A Project and about **\$149,293** for the SPP Project.

A qualitative analysis was further assessed including:

- Visual impacts of adding solar to Chugach's generation portfolio
- Strategic decarbonization goals
- Generation portfolio diversification- value of gaining experience in operating and maintaining PV solar projects

# Recommendation

---

Based upon the analysis and expected bid amounts, we recommend moving forward with installing the solar plant at SPP and Sullivan for the following reasons:

- Low effort and construction risk
- Provides strategic benefits
- Gain operational experience with solar plants

# **2024/2025 OELCC Unit Price / Time and Materials Contract**

**Regular Board of Directors Meeting**

**March 27, 2024**



# OELCC Contract Introduction

---

- *Outside Electrical Line Construction Contract (OELCC)*
  - *Contractual relationship between Chugach Electric and outside electrical contractors. There are only seven in the state (NPC, LineWorks, Sturgeon, ALB, EPC, Fullford and Michels).*
  - *Basis for Chugach's list of pre-qualified bidders for Transmission and Distribution projects.*
  - *Contract mechanism for storm work.*
- *Unit Price (UPC)/Time and Materials (T&M) Contract*
  - *Competitively bid contract on a 2-year basis for smaller capital work order project assignment.*
  - *Establishes a primary contractor for large volume of smaller projects.*
  - *Reduces time, direct and overhead costs associated with individual competitive bids while maintaining competitively bid pricing.*
  - *Unit Price Contractor is granted first rights of refusal for scheduled Time & Materials work.*

# Contract Bidding Process

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- *Contractor Prequalification*
  - *Prospective Contractors submit company information, references, project history, etc. for Chugach review.*
- *Unit Price Bid*
  - *Contractors provide bid pricing on a representative schedule of Distribution assembly units:*
    - *Service voltage assemblies*
    - *Primary voltage assemblies*
- *T&M Rate Submittal and Review*
  - *Contractors provide hourly, daily, weekly rates for Chugach review.*
  - *Chugach generates a composite rate for comparison purposes.*
  - *Chugach estimates total T&M pricing per Contractor based on the composite rate and historical T&M expenditures.*

# OELCC Unit Price Project History

## Costs:

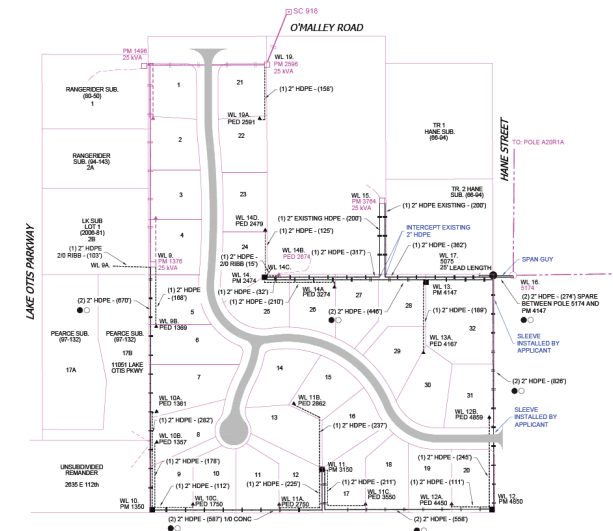
- \$2 M estimated cost

## Typical Project Volume:

- 20-30 Projects per year

## Project funding source:

- Funded in the Capital Improvement Plan by various Budget IDs dependent on Project type
  - Line Extensions (01.0367, 01.0368)
    - Approximately 50% of project costs are reimbursed by customers
  - System Improvement (01.0580, 03.0538)



# OELCC Time & Material Job History

## Project Costs:

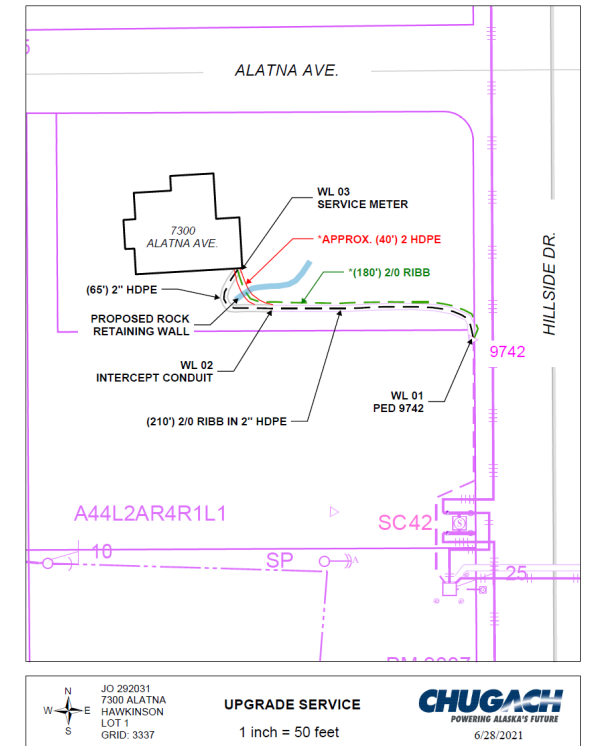
- \$4 M estimated cost
  - (~8,000 Composite Labor Hours)

## Project Volume:

- 250-300 Jobs per year
  - (~\$7,500 average value)

## Project funding source:

- Funded in the Capital Improvement Plan by various Budget IDs dependent on Job type
  - New Services (01.0581)
    - Approximately 10% of Job costs are reimbursed by customers
  - System Maintenance/Improvement (01.0580)



# Contract Authorization

Solicited the OELCC and three responsive bids were received:

Contractor	Unit Price Bid	T&M Pricing	Total
LineWorks	\$ 1,818,731.12	\$ 4,139,840.00	\$ 5,958,571.12
Sturgeon	\$ 1,904,731.62	\$ 4,083,680.00	\$ 5,988,411.62
Electric Powerline Constructors	\$ 3,693,672.59	\$ 7,252,480.00	\$ 10,946,152.59

Motion to authorize execution of a construction contract with LineWorks through 2025.





# Legislative & Policy Positions

**Advocate for measures that align with Chugach's mission to provide safe, reliable, and affordable electricity and our vision for a clean, sustainable future.**

Regular Board of Directors Meeting  
March 27, 2024





**Chugach's highest 2024 policy  
priority is a state match  
to the GRIP funding.**



# Bills of interest:

SB 220 Gas Storage

HB 227 Utility liability clarification

SB 152 Community Energy Facilities

HB 368 Clean Energy Standard

SB 217 Transmission Association

SB 257 Transmission Organization





# Proposed Legislation on Railbelt Transmission

	Current Status	Key Provisions of SB 257	Key Provisions of SB 217
<b>ERO</b>	Electric Reliability Organizations (ERO) exist throughout the U.S. Alaska's ERO – the Railbelt Reliability Council – is the only one that adds integrated resource and transmission planning to the standard ERO focus area of reliability.	Removes integrated grid planning from ERO and places it with a newly created Regional Transmission Organization (RTO), which are common throughout the U.S.  Adds consumer costs as a priority. Adds justifications for rate increases.	Creates a new Transmission Association to establish administration and cost recovery of Railbelt transmission system. Leaves transmission planning under the jurisdiction of the ERO, creating two organizations with transmission tariff responsibilities.
<b>Membership</b>	The RRC's board of directors has 13 voting board of directors and 2 non-voting ex officio members for a total of 15: Utility coops: 4 Utility distribution: 2 State of Alaska provider: 1 Independent Power Producer: 2 Residential consumer: 1 Industrial consumer: 1 Environmental advocacy: 1 Independent: 1 RCA: 1 (non-voting) State RAPA: 1 (non-voting)	Reliability responsibilities remain with the ERO.  Newly created RTO would be responsible for integrated resource and transmission planning. RTO membership: Railbelt utility coop: 4 Municipal utility: 1 Alaska Energy Authority: 1 RRC: 1	Reliability, integrated resource and transmission planning all remain with the ERO.  Newly created transmission association would be responsible for administering the system of transmission cost recovery. Integrated Transmission System Association membership: Railbelt utility coop: 4 Municipal utility: 1
<b>"Pancaked" Wheeling Rates</b>	Allows for multiple (pancaked) "wheeling" rates, which are the costs of regulating and controlling voltage on energy passing through a service area. [Wheeling is not separately charged by the originator since costs of regulating and controlling voltage on sold energy are included in the price.]	Eliminates multiple wheeling rates in favor of Open Access Transmission Tariff (OATT) as is done in TRANSCOs nationwide.  Note: "Wheeling" refers to costs incurred for regulating, controlling voltage, and maintaining stability of energy passing through a service area.	Eliminates "per-unit wholesale transmission charges" and "pancaked rates" and provides "costs should be fairly recovered."  Note: "Pancaked rates" refers to multiple rates charges by more than 1 entity. [The term is not defined in the bill and a definition should be added or the word removed.]
<b>Gross Revenue Tax (GRT)</b>	Electric cooperatives are responsible to pay to the State GRT earned during the preceding calendar year.		Adds independent power producers to pay GRT. This causes the same kWh to be taxed twice – once when the IPP sells kWh to the utility and again when the utility sells kWh.
<b>RCA</b>		Establishes commissioner qualifications: 5 years' experience in practice of law or in the field associated with the degree.	

Chugach Electric Association, Inc.  
Anchorage, Alaska

Summary of Executive Session Topics for  
Regular Board of Directors' Meeting on March 27, 2024  
Agenda Item IX.

- A. Discussion of confidential and sensitive information concerning an update of the Eklutna project, public disclosure of which could have an adverse effect on the finances and legal position of the Association. (AS 10.25.175(c)(1) and (3))
- B. Discussion of confidential and sensitive information of Chugach's financial matters, public disclosure of which could have an adverse effect on the finances of the Association. (AS 10.25.175(c)(1))