

CHUGACH ELECTRIC ASSOCIATION, INC. ANCHORAGE, ALASKA

AUDIT AND FINANCE COMMITTEE MEETING

AGENDA

Rachel Morse, Chair Harold Hollis, Vice Chair Susan Reeves Jim Henderson Bettina Chastain

August 7, 2019

4:00 p.m.

Chugach Board Room

- I. CALL TO ORDER (4:00 p.m.)
 - A. Roll Call
- II. APPROVAL OF THE AGENDA*
- III. APPROVAL OF THE MINUTES*
 - A. July 17, 2019 (Portades)
- IV. PERSONS TO BE HEARD
 - A. Member Comments
- V. CEO REPORTS AND CORRESPONDENCE (scheduled) (4:10 p.m.)
 - A. 2nd Quarter 2019 Operating Budget Status Report (Curran) (4:10 p.m.)
 - B. 2nd Quarter 2019 Capital Tracking Report (Curran) (4:20 p.m.)
 - C. 2nd Quarter 2019 Contract Status Report (Vecera) (4:30 p.m.)
 - D. 2nd Quarter 2019 Financial Statements and Variance Report (Wolfe/Curran) (4:40 p.m.)
- VI. NEW BUSINESS* (scheduled) (4:45 p.m.)
 - A. 2nd Quarter 2019 Financial Information (Wolfe) (4:45 p.m.)
- VII. EXECUTIVE SESSION* (scheduled) (4:50 p.m.)
 - A. Strategic Planning
 - 1. KPMG SEC Settlement (5:00 p.m.)
 - 2. KPMG 2nd Quarter 2019 Review (5:15 p.m.)
 - 3. June 30, 2019, SEC Form 10Q Review (5:35 p.m.)
- VIII. NEW BUSINESS* (continued) (6:15 p.m.)
 - A. June 30, 2019, SEC Form 10Q Filing* (Curran) (6:20 p.m.)
- IX. DIRECTOR COMMENTS (6:35 p.m.)
- X. ADJOURNMENT* (6:45 p.m.)

CHUGACH ELECTRIC ASSOCIATION, INC. Anchorage, Alaska

July 17, 2019 Wednesday 4:00 p.m.

AUDIT AND FINANCE COMMITTEE MEETING

Recording Secretary: Divina Portades

I. CALL TO ORDER

Vice Chair Hollis called the Audit and Finance Committee meeting to order at 4:00 p.m. in the boardroom of Chugach Electric Association, Inc., 5601 Electron Drive, Anchorage, Alaska.

A. Roll Call

Committee Members Present:

Rachel Morse, Chair (via teleconference)

Harold Hollis, Vice Chair

Susan Reeves, Director

Jim Henderson, Director

Bettina Chastain, Director (arrived during executive session)

Other Board Member Present:

Harry Crawford, Director

Stuart Parks, Director

Guests and Staff in Attendance:

Lee Thibert Brian Hickey Mike Hayhurst, KPMG Sherri Highers Tyler Andrews Kyle Drefke, Orrick (via Paul Risse Jody Wolfe teleconference)

Tudi Kisse sody Wolle

Connie Owens Pete Smithson

II. APPROVAL OF THE AGENDA

Director Henderson moved and Director Reeves seconded the motion to approve the agenda. The motion passed unanimously.

Director Chastain was not present at the time of the vote.

III. APPROVAL OF THE MINUTES

Director Reeves moved and Director Henderson seconded the motion to approve the May 8, 2019, Audit and Finance Committee Meeting minutes. The motion passed unanimously.

Director Chastain was not present at the time of the vote.

IV. PERSONS TO BE HEARD

A. Member Comments
None

V. CEO REPORTS AND CORRESPONDENCE

None

VI. NEW BUSINESS

None

Sherri Highers, Chief Financial Officer and Executive VP, Finance and Administration, stated that Mike Hayhurst will be presenting the KPMG Merger and Acquisition Process and Considerations.

VII. EXECUTIVE SESSION

- A. KPMG Merger and Acquisition Process and Considerations
- B. Internal Controls Review
- C. First Amendment to Credit Agreement

At 4:04 p.m., Director Reeves moved and Director Henderson seconded the motion that pursuant to Alaska Statute 10.25.175(c)(1) and (3) the Board of Directors' Audit and Finance Committee go into executive session to: 1) discuss and receive reports regarding financial matters, the immediate knowledge of which would clearly have an adverse effect on the finances of the cooperative; and, 2) discuss legal matters with its attorneys, the immediate knowledge of which could have an adverse effect on the legal position of the cooperative. The motion passed unanimously.

Director Chastain was not present at the time of the vote.

Director Chastain arrived during executive session.

The meeting reconvened in open session at 6:19 p.m.

VIII. NEW BUSINESS

- A. First Amendment to Credit Agreement* (Highers)

 Director Reeves moved and Director Chastain seconded the motion that the Audit and Finance Committee recommend to the Board of Directors Move that the Audit and Finance Committee recommend the Board of Directors' authorize the Chief Executive Officer to enter into the First Amendment to 2016 Credit Agreement. The motion passed unanimously.
- B. Election of Audit and Finance Committee Vice Chair* (Committee)
 Vice Chair Hollis opened the floor to nominations for Vice Chair of the Audit and Finance Committee.

Director Reeves nominated Director Hollis for Vice Chair of the Audit and Finance Committee. Director Chastain seconded the nomination. No other nominations were made.

Director Chastain moved and Director Reeves seconded the motion that the Audit and Finance Committee appoint Director Hollis as Vice Chair of the Audit and Finance Committee. The motion passed unanimously.

IX. DIRECTOR COMMENTS

Comments were made at this time.

X. ADJOURNMENT

At 6:27 p.m., Director Reeves moved and Director Chastain seconded the motion to adjourn. The motion passed unanimously.

CHUGACH ELECTRIC ASSOCIATION, INC. Anchorage, Alaska

July 29, 2019

TO: Sherri L. Highers, CFO

FROM: Debra Caldwell, Financial Analyst

SUBJECT: 2nd Quarter 2019 Operating Budget Status Report

The Operating Budget Status Report on page 2 reflects budget adjustments for the second quarter and are outlined below.

- A. To adjust revenue as a result of the Simplified Rate Filing with rates effective August 1, 2019, as well as interest expense to reflect rolling \$75 million of commercial paper to long term debt. The effect is an increase to revenue and to interest on long-term debt associated with the 2019 Bonds issued May 15, 2019, and a decrease to interest-other.
- B. To decrease interest-other to reflect the impact of the revised Integration Management Office program budget approved by the Board of Directors June 26, 2019.

The foregoing budget adjustments had a \$124,218 impact on the 2019 Operating Budget.

CHUGACH ELECTRIC ASSOCIATION, INC. OPERATING BUDGET STATUS REPORT 2ND QUARTER 2019

CATTEGORY	2019 AMENDED	2019 BUDGET	2019 AMENDED
CATEGORY	BUDGET	REVISIONS	BUDGET
REVENUES:			
TOTAL REVENUE	\$207,385,275	\$1,428,434 A	\$208,813,709
EXPENSES:			
FUEL EXPENSE	57,772,723	0	57,772,723
POWER PRODUCTION EXPENSE	20,297,640	0	20,297,640
COST OF PURCHASED POWER	19,015,999	0	19,015,999
TRANSMISSION EXPENSE	7,442,254	0	7,442,254
DISTRIBUTION EXPENSE-OPERATIONS	6,884,599	0	6,884,599
DISTRIBUTION EXPENSE-MAINTENANCE	8,929,374	0	8,929,374
CONSUMER ACCOUNTS EXPENSE	6,711,863	0	6,711,863
CUSTOMER SERVICE/INFO EXPENSE	377,644	0	377,644
ADMINISTRATIVE/GENERAL EXPENSE	23,773,125	0	23,773,125
TOTAL OPERATIONS/MAINTENANCE EXPENSE	\$151,205,221	\$0	\$151,205,221
DEPRECIATION/AMORTIZATION EXPENSE	30,612,717	0	30,612,717
ΓAX EXPENSE-OTHER	225,100	0	225,100
INTEREST ON DEBT	20,646,473	1,304,216 AB	21,950,689
INTEREST ON CONSTRUCTION-CREDIT	(534,461)	0	(534,461)
OTHER DEDUCTIONS	400,000	0	400,000
TOTAL COST OF ELECTRIC SERVICE	\$202,555,050	\$1,304,216	\$203,859,266
PATRONAGE CAPITAL/OPERATING MARGINS	\$4,830,225	\$124,218	\$4,954,443
NON-OPERATING MARGINS-INTEREST	629,772	0	629,772
ALLOWANCE FUNDS USED DURING CONST.	178,150	0	178,150
NON-OPERATING MARGINS-OTHER	0	0	0
GENER./TRANS. CAPITAL CREDITS	0	0	0
OTHER CAPITAL CREDITS/DIVIDENDS	0	0	0
EXTRAORDINARY ITEMS	0	0	0
PATRONAGE CAPITAL OR MARGINS	\$5,638,147	\$124,218	\$5,762,365

1.27

1.26

MFI/I

CHUGACH ELECTRIC ASSOCIATION, INC. OPERATING BUDGET STATUS REPORT 1ST QUARTER 2019

CATEGORY	2019 APPROVED BUDGET	2019 BUDGET REVISIONS	2019 AMENDED BUDGET		
REVENUES:					
TOTAL REVENUE	\$207,385,275	\$0	\$207,385,275		
EXPENSES:					
FUEL EXPENSE	57,772,723	0	57,772,723		
POWER PRODUCTION EXPENSE	20,297,640	0	20,297,640		
COST OF PURCHASED POWER	19,015,999	0	19,015,999		
TRANSMISSION EXPENSE	7,442,254	0	7,442,254		
DISTRIBUTION EXPENSE-OPERATIONS	6,766,249	118,350	6,884,599		
DISTRIBUTION EXPENSE-MAINTENANCE	8,929,374	0	8,929,374		
CONSUMER ACCOUNTS EXPENSE	6,711,863	0	6,711,863		
CUSTOMER SERVICE/INFO EXPENSE	377,644	0	377,644		
ADMINISTRATIVE/GENERAL EXPENSE	23,773,125	0	23,773,125		
TOTAL OPERATIONS/MAINTENANCE EXPENSE	\$151,086,871	\$118,350	\$151,205,221		
DEPRECIATION/AMORTIZATION EXPENSE	30,612,717	0	30,612,717		
TAX EXPENSE-OTHER	225,100	0	225,100		
INTEREST ON DEBT	20,646,473	0	20,646,473		
INTEREST ON CONSTRUCTION-CREDIT	(534,461)	0	(534,461)		
OTHER DEDUCTIONS	400,000	0	400,000		
TOTAL COST OF ELECTRIC SERVICE	\$202,436,700	\$118,350	\$202,555,050		
PATRONAGE CAPITAL/OPERATING MARGINS	\$4,948,575	(\$118,350)	\$4,830,225		
NON-OPERATING MARGINS-INTEREST	629,772	0	629,772		
ALLOWANCE FUNDS USED DURING CONST.	178,150	0	178,150		
NON-OPERATING MARGINS-OTHER	0	0	0		
GENER./TRANS. CAPITAL CREDITS	0	0	0		
OTHER CAPITAL CREDITS/DIVIDENDS	0	0	0		
EXTRAORDINARY ITEMS	0	0	0		
PATRONAGE CAPITAL OR MARGINS	\$5,756,497	(\$118,350)	\$5,638,147		

1.28

1.27

MFI/I



BUDGET REVISION REQUEST

1.	Division: Finance		Department:	Budget/FinRe	porting				
2 A	dd: [X]	Delete:	[]	Transfer:	[]				
3.	Full year amount (rounded to	o dollars):	\$(80,941)						
4.	Monthly amounts (rounded to	o dollars - should t	otal to line 3 above)						
	January \$0	May	\$0	September	\$84,439				
	February \$0	June	\$(301,875)	October	\$84,436				
	March \$0	July	\$(201,250)	November	\$84,437				
	April \$0	August	\$84,436	December	\$84,436				
5.	General Ledger Account No	umber (from):	43100/098/00	/2101					
	General Ledger Account No	umber (to):	44000-44720/ 42700/275/00	/120,138,130/00 /2101)/2101				
6.	General Ledger Account Na	ame (from):	Other Interest	Other Interest Expense/Commercial Paper					
	General Ledger Account Na	ame (to):	Residential-Sales for Resale/Sales, Generation Energy, Seward Interest on LTD/2019 Series A Bond						
					A Bond				
7.	Explanation: Increase energed decrease interest on short-benderations.		Interest on LT (base) and interest or	D/2019 Series /	t, as well as				
7.	decrease interest on short-	term debt, to refle	Interest on LT (base) and interest or	D/2019 Series /	t, as well as Series A				
	decrease interest on short-t Bonds.	an Division Dire	Interest on LT (base) and interest or	D/2019 Series / n long-term deb nce of the 2019	t, as well as Series A				
8.	decrease interest on short- Bonds. Requested by: Renee Curra <\$25,000	an Division Dire Manager	Interest on LT (base) and interest or ect the impact of issua	D/2019 Series / n long-term deb nce of the 2019 Date: 7/26/19	t, as well as Series A				
8. 9.	decrease interest on short-bonds. Requested by: Renee Curra <\$25,000 Approved by: \$25,000 - \$250,000	Division Dire Manager	Interest on LT (base) and interest of ect the impact of issual ector/Department Allighers lanager	D/2019 Series / n long-term deb nce of the 2019 Date: 7/26/19	t, as well as Series A				

Account	Description	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
44000-120-00-2101	101 Residential Energy	\$0	\$0	\$172,395	\$178,744	\$182,626	\$187,210	\$193,322	\$914,297
44210-120-00-2101	201 Small General Energy	\$0	\$0	\$31,183	\$30,779	\$31,708	\$31,828	\$31,335	\$156,833
44230-120-00-2101	307 LGS<1000 Primary Energy	\$0	\$0	\$1,391	\$1,421	\$1,106	\$1,338	\$1,114	\$6,370
44232-120-00-2101	310 LGS<1000 Combined Energy	\$0	\$0	\$297	\$385	\$284	\$981	\$1,264	\$3,211
44240-120-00-2101	306 LGS>1000 Primary Energy	\$0	\$0	\$1,236	\$1,356	\$3,426	\$2,330	\$1,278	\$9,626
44242-120-00-2101	304 LGS>1000 Combined Energy	\$0	\$0	\$4,030	\$3,410	\$3,112	\$2,737	\$2,544	\$15,833
44243-120-00-2101	313 LGS<1000 Secondary Energy	\$0	\$0	\$1,642	\$1,626	\$1,516	\$1,405	\$1,284	\$7,473
44244-120-00-2101	308 LGS>1000 Secondary Energy	\$0	\$0	\$3,600	\$2,922	\$2,636	\$2,302	\$2,038	\$13,498
44245-120-00-2101	301 LGS<1000 Secondary Energy	\$0	\$0	\$60,730	\$56,670	\$51,833	\$48,859	\$45,395	\$263,487
44246-120-00-2101	311 LGS>1000 Secondary Energy	\$0	\$0	\$273	\$116	\$187	\$91	\$48	\$715
44247-138-00-2101	312 LGS<1000 Primary Energy	\$0	\$0	\$36	\$36	\$32	\$29	\$26	\$159
44400-120-00-2101	Lighting Energy	\$0	\$0	\$5,640	\$5,533	\$4,906	\$4,476	\$4,013	\$24,568
44720-130-00-2101	SES Energy	\$0	\$0	\$3,233	\$2,691	\$2,314	\$2,101	\$2,025	\$12,364
	Base Revenue Increase	\$0	\$0	\$285,686	\$285,689	\$285,686	\$285,687	\$285,686	\$1,428,434
42700-275-00-2101	Interest on Long-Term Debt	\$361,875	\$241,250	\$241,250	\$241,250	\$241,250	\$241,250	\$241,250	\$1,809,375
43100-098-00-2101	Commercial Paper Interest	(\$60,000)	(\$40,000)	(\$40,000)	(\$40,000)	(\$40,000)	(\$40,000)	(\$40,000)	(\$300,000)
	Net Interest Expense Increase	\$301,875	\$201,250	\$201,250	\$201,250	\$201,250	\$201,250	\$201,250	\$1,509,375
	Net Change in Assignable Margins	(\$301,875)	(\$201,250)	\$84,436	\$84,439	\$84,436	\$84,437	\$84,436	(\$80,941)



BUDGET REVISION REQUEST

1.	Division: Corp Plnng/Analysis	Department:		Corp Plnng/Ana	alysis			
2 Ad	d: []	Delete:	[X]	Transfer:	[]			
3.	Full year amount (rounded to doll	ars):	\$(205,159)	30000				
4.	Monthly amounts (rounded to dol	lars - should to	otal to line 3 above)					
	January \$0	May	\$0	September	\$(24,089)			
	February \$0	June	\$(67,923)	October	\$(25,524)			
	March \$0	July	\$(19,773)	November	\$(23,763)			
	April \$0	August	\$(21,959)	December	\$(22,128)			
5.	General Ledger Account Number	A B	43100-098-00	-2101				
6.	General Ledger Account Name General Ledger Account Name	` '	Other Interest	Expense-Commo	ercial Paper			
7.	Explanation: Reduce short-term Management Office (IMO) activi Commission of Alaska (RCA) ar	ities as a resi	ult of anticipated appr	oval by the Regu	latory			
8.	Requested by: Mark Fouts			Date: 7/25/19				
9.	<\$25,000 Approved by:	Division Dire Manager	ector/Department	Date:				
10.	\$25,000 - \$250,000 Approved by:	Executive M	Souls anager	Date: 7/2°	7/2019			
11.	\$250,000 - \$1,000,000 Approved by:	Chief Execu	tive Officer	Date:				
12.	>\$1,000,000 Approved by:	Board of Dir	ectors	Date:				
	Obtain necessary approval s	ignatures, for	ward to the Manager	of Corporate Budg	geting			

										ommercial oer Interest		
	C	riginal IMO	R	evised IMO				Cumulative		Expense		Budget
Month	Month Approved Budget			Budget	Moi	Monthly Reduction		Reduction		eduction	Revision	
19-Jan	\$	2,927,867	\$	84,506	\$	(2,843,361)	\$	(2,843,361)	\$	(3,791)	\$	-
19-Feb	\$	2,925,170	\$	177,758	\$	(2,747,412)	\$	(5,590,773)	\$	(7,454)	\$	-
19-Mar	\$	2,925,822	\$	598,504	\$	(2,327,318)	\$	(7,918,091)	\$	(10,557)	\$	-
19-Apr	\$	2,926,870	\$	981,190	\$	(1,945,680)	\$	(9,863,771)	\$	(13,152)	\$	-
19-May	\$	2,927,981	\$	1,148,985	\$	(1,778,996)	\$	(11,642,767)	\$	(15,524)	\$	-
19-Jun	\$	2,925,284	\$	1,484,595	\$	(1,440,689)	\$	(13,083,456)	\$	(17,445)	\$	(67,923)
19-Jul	\$	2,927,813	\$	1,181,619	\$	(1,746,194)	\$	(14,829,650)	\$	(19,773)	\$	(19,773)
19-Aug	\$	2,926,997	\$	1,287,285	\$	(1,639,712)	\$	(16,469,362)	\$	(21,959)	\$	(21,959)
19-Sep	\$	2,925,956	\$	1,328,599	\$	(1,597,357)	\$	(18,066,719)	\$	(24,089)	\$	(24,089)
19-Oct	\$	2,927,926	\$	1,851,426	\$	(1,076,500)	\$	(19,143,220)	\$	(25,524)	\$	(25,524)
19-Nov	\$	2,925,957	\$	4,246,632	\$	1,320,675	\$	(17,822,544)	\$	(23,763)	\$	(23,763)
19-Dec	\$	2,926,997	\$	4,153,417	\$	1,226,420	\$	(16,596,125)	\$	(22,128)	\$	(22,128)
Total	\$	35,120,640	\$	18,524,515	\$	(16,596,125)			\$	(205,159)	\$	(205,159)

CHUGACH ELECTRIC ASSOCIATION CAPITAL PROJECT TRACKING REPORT As of June 30, 2019

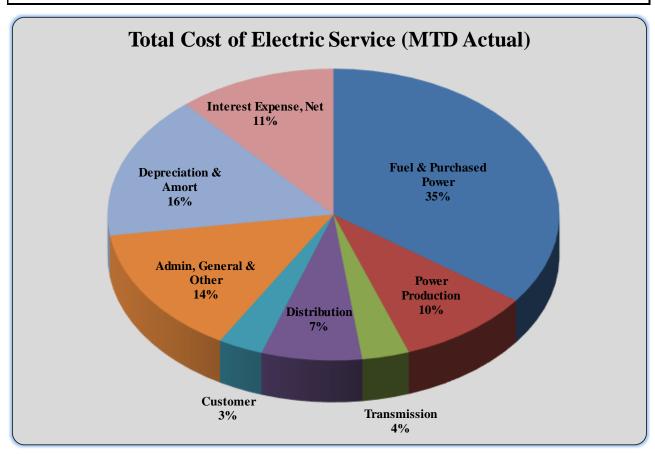
					Estimate			Actuals		Varian	ice		
CIP Ref #	Project Name ¹	Project Manager	BOD Project Approval Date	Estimate	Revisions to Estimate	Revised Estimate	Spending to Date	Forecast to Completion	Total Estimated Completion Cost	Total Estima vs. Revised Amount		Project Completion	Comments
STEM IMPR	ROVEMENT PROJECTS	-	_										
20.0303	Beluga U3 Major P1700876	Highers/Love	5/23/2018	\$4,239,012	\$0	\$4,239,012	\$2,740,733	\$0	\$2,740,733	(\$1,498,279)	65%	100%	Project is complete and in closeout. Revised estimate reflects lower anticipated costs for exhaust components and hot gas path parts.
05.0974	Beluga Transformer T10 Replacement E1920053	Laughlin/Wendling	5/5/2019	\$2,500,000	\$0	\$2,500,000	\$56,899	\$2,443,101	\$2,500,000	\$0	100%	2%	Project will procure and install a replacement power transformer, gas insulated circuit breaker, isolation switch and associated support structures and foundations. A contract with a transformer manufacturer has been executed. Design is 30% complete. Construction is anticipated to start late in the third quarter of 2019 with commissioning and closeout expected the first quarter of 2020.
10.0240	Retire INSS 138kV Facilities E1720055	Pahkala	1/24/2018	\$2,700,000	\$0	\$2,700,000	\$460,720	\$2,239,280	\$2,700,000	\$0	100%	20%	This project will retire existing 138 kV facilities at the International Substation (INSS) and move two power transformers to new foundations with oil containment meeting fire protection and siesmic requirements. 90% design has been completed. Construction of this project will be moved to 2020.
10.0364	115 kV Rebuild - Hope to Summit E1720053	Wendling	2/20/2018	\$9,500,000	\$0	\$9,500,000	\$8,553,621	\$946,379	\$9,500,000	\$0	100%	99%	This project rebuilt approximately 9 miles of the Quartz Creek 115 kV transmission line between Hope Substation and Summit Lake Substation. The rebuilt line is insulated to 230 kV standards. Additionally, this project installed fiber optic cable on the transmission structures and connected communication sites at Silvertip and Summit Lake and installed wire to the communication sites and back up generation at Girdwood. Construction is complete and close out is anticipated in the third quarter of 2019.
erating Eff	iciency	1										l .	
05.0300	Debarr Substation Rebuild E1620052	Reid	1/26/2017	\$6,000,000	\$0	\$6,000,000	\$5,799,112	\$440,888	\$6,240,000	\$240,000	104%	99%	This project upgraded the existing facilities at Debarr Substation. The scope included replacement of the existing power transformer, 12.5kV switchgear, 34.5kV circuit switchers, and associated control and power cables. The contractor's, Electric Power Constructors (EPC), work is substantially complete. The power transformer and switchgear were delivered in the third quarter of 2018. Commissioning is finished and the substation is energized. Landscaping is finished. Final permitting is expected in 03 2019. Forecast to completion includes an additional \$240,000 for work to move the substation per the request of the Municipality.
05.0886	Hope Substation Upgrade Hope 25 kV Xfmr Fdn (HMGP) E1613628	Wendling	12/12/2017	\$1,900,000	\$0	\$1,900,000	\$434,119	\$0	\$434,119	(\$1,465,881)	23%	100%	This project upgraded several of the existing facilities at Hope Substation. The scope was changed to reuse the existing transformer and install a seismically rated foundation with a membrane type secondary containment, therefore reducing the total estimated cost. Construction is complete and energized. The project is complete and closed out.
		•			1 .							1	1
	Totals			\$26,839,012	\$0	\$26,839,012	\$18,045,204	\$6,069,649	\$24,114,853	(\$2,724,159)	90%	70%	

¹ Report tracks projects with costs exceeding \$1M.

² Represents Chugach costs only.

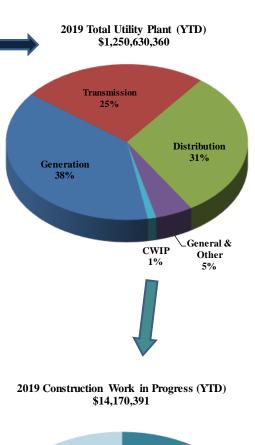
STATEMENT OF OPERATIONS

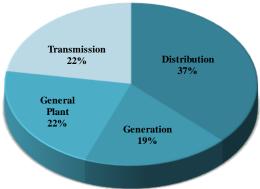
	2019	2019		2019	
	MTD	MTD		MTD	
CATEGORY	ACTUAL	BUDGET	VARIANCE		
Operating Revenue and Patronage Capital	\$ 15,458,891	\$ 14,979,092	\$	479,799	
Fuel and Purchased Power Expense	5,743,903	5,228,652		515,251	
Power Production Expense	1,563,613	1,712,824		(149,211)	
Transmission Expense	553,346	606,385		(53,039)	
Distribution Expense	1,178,138	1,245,389		(67,251)	
Customer Expense	527,295	559,653		(32,358)	
Administrative, General and Other	2,346,737	1,976,866		369,871	
Depreciation & Amortization Expense	2,612,995	2,548,236		64,759	
Interest Expense, Net	1,862,589	1,881,584		(18,995)	
Total Cost of Electric Service	\$ 16,388,616	\$ 15,759,589	\$	629,027	
Patronage Capital & Operating Margins	\$ (929,725)	\$ (780,497)	\$	(149,228)	
Non-Operating Margins - Interest	37,030	52,481		(15,451)	
Allowance for Funds Used During Construction	9,431	14,845		(5,414)	
Non-Operating Margins - Other	4,977	-		4,977	
Patronage Capital or Margins	\$ (878,287)	\$ (713,171)	\$	(165,116)	



BALANCE SHEET

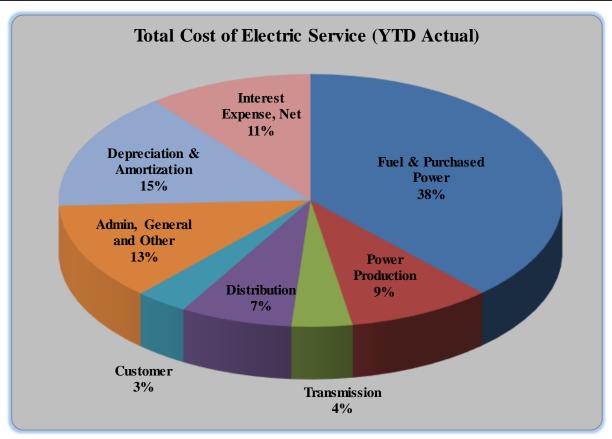
ASSETS & OTHER DEBITS		6/30/2019		12/31/18
Electric Direction Countries		1 226 450 060		1 216 662 002
Electric Plant in Service		1,236,459,969		1,216,663,092
Construction Work in Progress	ф.	14,170,391	Φ	17,272,307
Total Utility Plant	\$	1,250,630,360	\$	1,233,935,399
Accum. Prov. for Depreciation/Amortization	d	(545,192,611)	ф	(529,099,451)
Net Utility Plant	\$	705,437,749	\$	704,835,948
Nonutility Property - Net		76,889		76,889
Operating lease right-of-use assets		1,025,106		0.570.046
Investment in Assoc. Organizations		8,155,603		8,570,046
Special Funds		2,132,485		1,890,221
Restricted Cash & Other Investments	ф.	108,000	ф	108,000
Total Other Property & Investments	\$	11,498,083	\$	10,645,156
Cash, Marketable Securities & Other		2,199,574		12,423,578
Special Deposits/Restricted Cash		1,279,558		1,268,274
Accounts Receivable - Net		25,600,024		31,165,249
Materials and Supplies, Fuel Stock		26,563,037		28,175,563
Prepayments		3,557,760		2,227,117
Other Current & Accrued Assets	Φ.	303,381	ф	241,279
Total Current & Accrued Assets	\$	59,503,334	\$	75,501,060
Deferred Debits	ф	39,288,829	ф	37,668,424
Total Assets & Other Debits	\$	815,727,995	\$	828,650,588
LIABILITIES & OTHER CREDITS		6/30/2019		12/31/18
Montessities		1.771.192		1 749 170
Memberships		1,761,182		1,748,172
Pat. Capital, Margins & Equities	\$	188,450,437	\$	192,776,522
Total Margins & Equities	Э	190,211,619	Ф	194,524,694
Long-Term Debt - Bonds		449,999,997		398,416,664
Long-Term Debt - Other		32,376,000		33,972,000
Unamortized Debt Issuance Costs		(2,780,509)		(2,425,247)
Operating lease liabilities		834,925		(2,123,217)
Total Long-Term Debt	\$	480,430,413	\$	429,963,417
Tour Long Term Desi	Ψ	100,120,120	Ψ	125,500,117
Notes Payable		34,798,849		87,608,667
		8,662,054		9,538,749
				,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Accounts Payable				4.845.611
Accounts Payable Consumer Deposits		4,657,070		4,845,611 32,853,659
Accounts Payable	\$		\$	4,845,611 32,853,659 134,846,686
Accounts Payable Consumer Deposits Other Current & Accrued Liabilities Total Current & Accrued Liabilities	\$	4,657,070 30,999,912 79,117,885	\$	32,853,659 134,846,686
Accounts Payable Consumer Deposits Other Current & Accrued Liabilities Total Current & Accrued Liabilities Deferred Compensation	\$	4,657,070 30,999,912 79,117,885 1,573,178	\$	32,853,659 134,846,686 1,359,878
Accounts Payable Consumer Deposits Other Current & Accrued Liabilities Total Current & Accrued Liabilities Deferred Compensation Other Liabilities, Non-Current	\$	4,657,070 30,999,912 79,117,885 1,573,178 771,838	\$	32,853,659 134,846,686 1,359,878 580,841
Accounts Payable Consumer Deposits Other Current & Accrued Liabilities Total Current & Accrued Liabilities Deferred Compensation Other Liabilities, Non-Current Deferred Liabilities	\$	4,657,070 30,999,912 79,117,885 1,573,178 771,838 752,523	\$	32,853,659 134,846,686 1,359,878 580,841 764,834
Accounts Payable Consumer Deposits Other Current & Accrued Liabilities Total Current & Accrued Liabilities Deferred Compensation Other Liabilities, Non-Current Deferred Liabilities Patronage Capital Payable	\$	4,657,070 30,999,912 79,117,885 1,573,178 771,838 752,523 1,931,295	\$	32,853,659 134,846,686 1,359,878 580,841 764,834 3,393,253
Accounts Payable Consumer Deposits Other Current & Accrued Liabilities Total Current & Accrued Liabilities Deferred Compensation Other Liabilities, Non-Current Deferred Liabilities	\$	4,657,070 30,999,912 79,117,885 1,573,178 771,838 752,523	\$	32,853,659 134,846,686 1,359,878 580,841 764,834





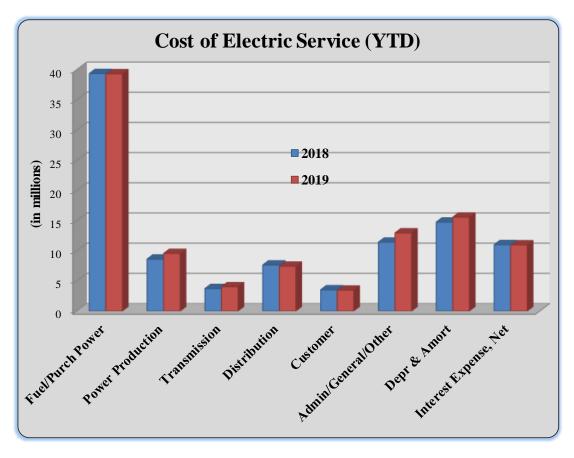
COMPARATIVE FINANCIAL REPORT STATEMENT OF OPERATIONS CURRENT YTD ACTUAL TO BUDGET VARIANCE

	2019	2019	2019
	YTD	YTD	YTD
CATEGORY	ACTUAL	BUDGET	VARIANCE
Operating Revenue and Patronage Capital	\$ 103,367,326	\$ 102,080,545	\$ 1,286,781
Fuel and Purchased Power Expense	39,297,796	38,172,407	1,125,389
Power Production Expense	9,542,186	10,107,914	(565,728)
Transmission Expense	4,022,783	4,020,384	2,399
Distribution Expense	7,424,478	7,710,146	(285,668)
Customer Expense	3,466,561	3,346,363	120,198
Administrative, General and Other	12,946,367	12,492,591	453,776
Depreciation & Amortization Expense	15,550,749	15,312,685	238,064
Interest Expense, Net	10,961,979	10,297,650	664,329
Total Cost of Electric Service	\$ 103,212,899	\$ 101,460,140	\$ 1,752,759
Patronage Capital & Operating Margins	\$ 154,427	\$ 620,405	\$ (465,978)
Non-Operating Margins - Interest	311,815	314,886	(3,071)
Allowance Funds Used During Const.	83,507	89,075	(5,568)
Non-Operating Margins - Other	118,757	-	118,757
Patronage Capital or Margins	\$ 668,506	\$ 1,024,366	\$ (355,860)
	_		
MFI/I	1.06	1.10	
TIER	1.07	1.10	



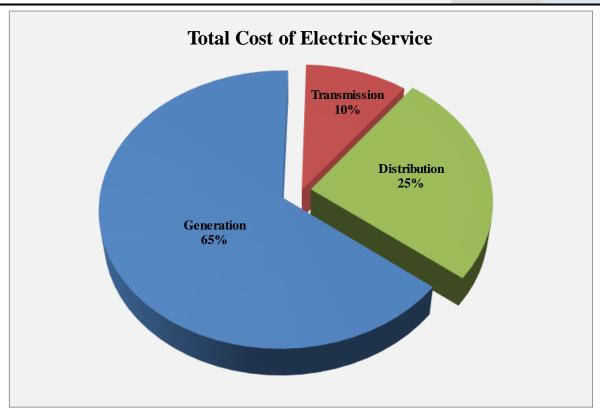
COMPARATIVE FINANCIAL REPORT STATEMENT OF OPERATIONS **CURRENT TO PRIOR YTD ACTUAL**

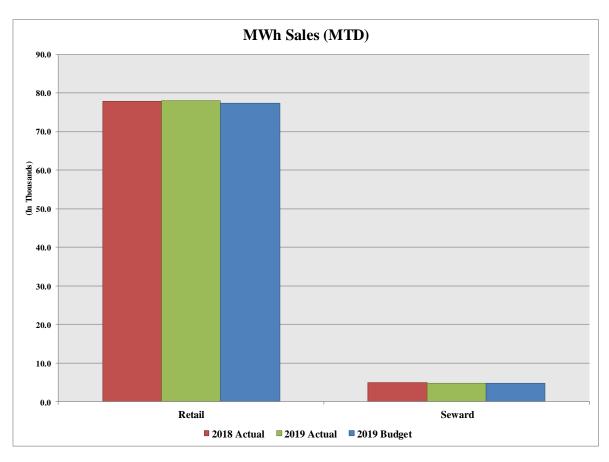
		2019	2018
		YTD	YTD
CATEGORY	A	CTUAL	ACTUAL
Operating Revenue and Patronage Capital	\$ 1	03,367,326	\$ 102,045,861
Fuel and Purchased Power Expense		39,297,796	39,336,581
Power Production Expense		9,542,186	8,607,205
Transmission Expense		4,022,783	3,729,188
Distribution Expense		7,424,478	7,621,549
Customer Expense		3,466,561	3,517,651
Administrative, General and Other		12,946,367	11,415,273
Depreciation and Amortization Expense		15,550,749	14,737,296
Interest Expense, Net		10,961,979	10,991,285
Total Cost of Electric Service	\$ 1	03,212,899	\$ 99,956,028
Patronage Capital & Operating Margins	\$	154,427	\$ 2,089,833
Non-Operating Margins - Interest		311,815	350,696
Allowance for Funds Used During Construction		83,507	51,998
Non-Operating Margins - Other		118,757	(192,101)
Patronage Capital or Margins	\$	668,506	\$ 2,300,426
MFI/I		1.06	1.21
TIER		1.07	1.22

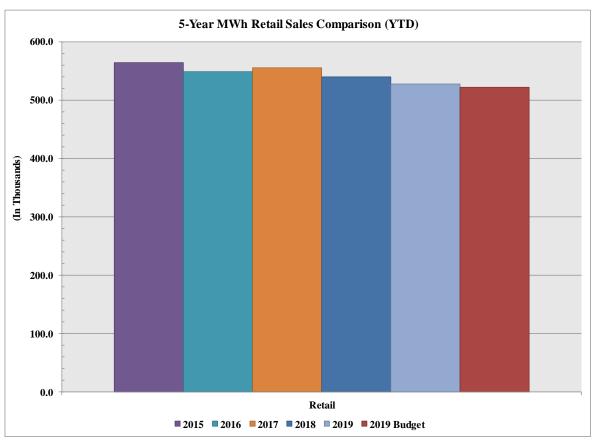


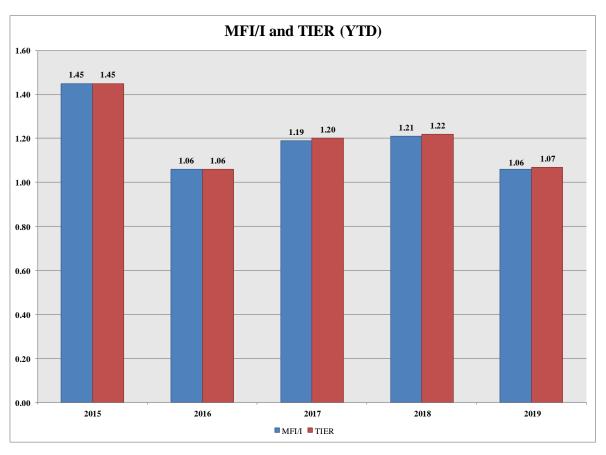
FUNCTIONAL STATEMENT OF OPERATIONS **JUNE 30, 2019**

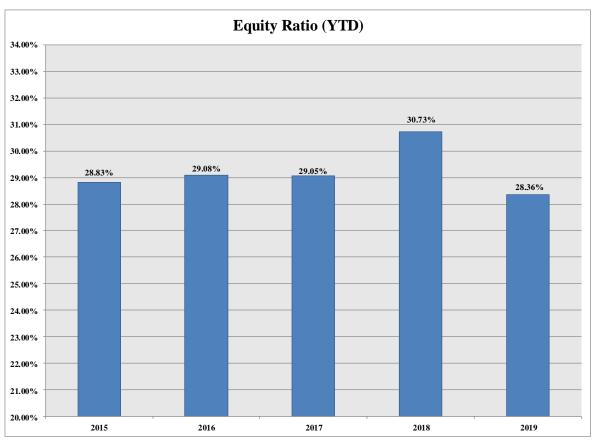
		2019	2019	2019	2019
		YTD	YTD	YTD	YTD
CATEGORY	,	TOTAL	GEN	TRANS	DIST
Operating Revenue and Patronage Capital	\$ 1	03,367,326	\$ 66,961,354	\$ 10,285,049	\$ 26,120,923
Fuel and Purchased Power Expense		39,297,796	39,297,796	0	0
Power Production Expense		9,542,186	9,542,186	0	0
Transmission Expense		4,022,783	0	4,022,783	0
Distribution Expense		7,424,478	0	0	\$7,424,478
Customer Expense		3,466,561	0	0	\$3,466,561
Administrative, General and Other		12,946,367	4,079,887	1,692,053	\$7,174,427
Depreciation & Amortization Expense		15,550,749	7,634,597	2,328,936	\$5,587,216
Interest Expense, Net		10,961,979	\$6,392,305	\$2,189,821	\$2,379,853
Total Cost of Electric Service	\$ 1	03,212,899	\$ 66,946,771	\$ 10,233,593	\$ 26,032,535
Patronage Capital & Operating Margins	\$	154,427	\$ 14,583	\$ 51,456	\$ 88,388
Non-Operating Margins - Interest		311,815	\$153,085	\$46,698	\$112,032
Allowance for Funds Used During Construction		83,507	\$4,794	\$5,050	\$73,663
Non-Operating Margins - Other		118,757	36,309	15,709	66,739
Patronage Capital or Margins	\$	668,506	\$ 208,771	\$ 118,913	\$ 340,822
Allowance for Funds Used During Construction Non-Operating Margins - Other	\$	83,507 118,757	\$ \$4,794 36,309	\$ \$5,050 15,709	\$ \$7 6











ENERGY SALES (kWh)

	YTD Actual	YTD Budget			
Retail Energy Sales Wholesale Energy Sales Total Firm Energy Sales	527,672,707 <u>28,221,846</u> 555,894,553	522,687,152 <u>28,581,423</u> 551,268,575			
Economy Energy Sales	103,400	0			
Total Energy Sales	555,997,953	551,268,575			

Firm energy sales totaled 555,894,553 kWh, which was a 0.8% favorable variance compared to budget. Retail energy sales were over budget 1.0%, primarily due to higher than anticipated large commercial activity. Wholesale energy sales were under budget by 1.3%.

Economy energy sales totaled 103,400 kWh, which was a favorable variance of 100% compared to budget. This was due to unanticipated sales to Golden Valley Electric Association (GVEA) and Matanuska Electric Association (MEA).

ENERGY REVENUE (in millions)

	YTD Actual	YTD Budget		
Retail Revenue Wholesale Revenue Total Firm Revenue	\$ 97.1	\$ 96.8		
Wholesale Revenue	2.8	2.8		
Total Firm Revenue	99.9	99.6		
Economy/Other Energy Revenue	0.0	0.0		
Other Operating Revenue	3.5	2.5		
Total Revenue	\$ 103.4	\$ 102.1		

Revenue from firm sales totaled \$99.9 million compared to \$99.6 million in the budget. Although not a significant variance, firm revenue was higher than expected primarily due to higher than anticipated sales to large general commercial customers and higher purchased power recovered in revenue, which was somewhat offset by lower than expected fuel recovered and lower than anticipated rates. Other operating revenue includes late fees, pole rental, wheeling, microwave, BRU royalties, miscellaneous service and other electric revenue. Other operating revenue totaled \$3.5 million compared to \$2.5 million in the budget, primarily due to higher than anticipated wheeling revenue.

FUEL AND PURCHASED POWER (in millions)

Fuel Purchased Power Total	YTD Actual	YTD Budget		
Fuel	\$ 27.5	\$ 28.5		
Purchased Power	<u>11.8</u>	9.7		
Total	\$ 39.3	\$ 38.2		

Fuel expense includes fuel, storage, transportation, and BRU operating costs. Fuel expense was \$27.5 million compared to \$28.5 million projected in the budget. This variance was primarily due to lower than anticipated storage and transportation expense.

Actual fuel purchased or withdrawn from inventory and used for production was 3,100,377 MCF at an average effective delivered price of \$8.21 per MCF, compared to 3,035,119 MCF in the budget at an average effective delivered price of \$8.26 per MCF.

Purchased power expense represents energy purchased from Bradley Lake, Fire Island, and other utilities as needed, as well as costs associated with dispatching. Purchased power expense was \$11.8 million compared to \$9.7 million in the budget, due to higher than anticipated purchases from ML&P and MEA at a higher average effective price.

Actual energy purchased was 138,754 MWh at an average effective price of 7.13 cents per kWh compared to 111,334 MWh budgeted at an average effective price of 7.01 cents per kWh.

POWER PRODUCTION (in millions)

	YTD Actual	YTD Budget		
Total Power Production	\$ 9.5	\$ 10.1		

Power production expense was \$9.5 million compared to \$10.1 million in the budget. This favorable variance is primarily due to lower than anticipated maintenance costs, which was somewhat offset by higher amortization expense associated with the Cooper Lake dredging project.

TRANSMISSION OPERATIONS AND MAINTENANCE (in millions)

Total Transmission	YTD Actual	YTD Budget			
Total Transmission	\$ 4.0	\$ 4.0			

Transmission operations and maintenance expense was \$4.0 million compared to \$4.0 million in the budget with no significant variance. Although not an overall variance, higher substation expense labor was offset by lower than anticipated substation and microwave maintenance.

DISTRIBUTION OPERATIONS AND MAINTENANCE (in millions)

	YTD Actual	YTD Budget
Total Distribution	\$ 7.4	\$ 7.7

Distribution operations and maintenance expense was \$7.4 million compared to \$7.7 million in the budget. This favorable variance is primarily due to lower than anticipated locating and lease costs, as well as a shift in substation expense labor to Transmission.

CONSUMER ACCOUNTS / CUSTOMER INFORMATION (in millions)

	YTD Actual	YTD Budget
Total Consumer / Customer Information	\$ 3.5	\$ 3.3

Consumer accounts and customer information expense was \$3.5 million compared to \$3.3 million in the budget. This unfavorable variance is primarily due to higher than anticipated credit card merchant fees, which was somewhat offset by lower than anticipated printing costs.

ADMINISTRATIVE, GENERAL AND OTHER (in millions)

	YTD Actual	YTD Budget
Administrative, General and Other	\$ 12.9	\$ 12.5

Administrative, general and other expense includes tax, donations, other deductions associated with preliminary survey and investigation charges of projects, and obsolete inventory write-offs that are not attributable to operating or maintenance accounts, which was \$12.9 million compared to \$12.5 million in the budget. This unfavorable variance is primarily due to higher than anticipated labor and project write-offs, which was somewhat offset by lower than anticipated consulting costs associated with fuel management, accounting, and safety, as well as headquarters maintenance.

SUMMARY

Depreciation, interest, and interest during construction expense totaled \$26.5 million compared to \$25.6 million in the budget. The unfavorable variance compared to budget was primarily due to higher than anticipated interest expense on short-term borrowings of commercial paper as well as increased depreciation expense due primarily to the timing of projects.

All of the foregoing expenses resulted in total cost of electric service of \$103.2 million compared to \$101.5 million in the budget.

Non-operating margins include allowance for funds used during construction (AFUDC), capital credit and patronage capital allocations, extraordinary items, and interest income. Non-operating margins totaled \$0.5 million compared to \$0.4 million in the budget primarily due to the gain in value of marketable securities.

The net result of revenue and expenses was margins of \$0.7 million compared to projected margins of \$1.0 million in the budget. The current forecast projects year-end margins of \$5.4 million, an MFI/I of 1.24, and TIER of 1.25.

COMPARATIVE FINANCIAL REPORT STATEMENT OF OPERATIONS YEAR-END FORECAST

	2019 APPROVED	2019 AMENDED	2019 YTD	2019 REVISED
CATEGORY	BUDGET	BUDGET	ACTUALS	FORECAST
Operating Revenue and Patronage Capital	\$ 207,385,275	\$ 208,813,709	\$ 103,367,326	\$ 210,100,490 ¹
Fuel and Purchased Power Expense	76,788,722	76,788,722	39,297,796	77,914,111
Power Production Expense	20,297,640	20,297,640	9,542,186	20,297,640
Transmission Expense	7,442,254	7,442,254	4,022,783	7,442,254
Distribution Expense	15,695,623	15,813,973	7,424,478	15,813,973
Customer Expense	7,089,507	7,089,507	3,466,561	7,209,705 1
Administrative, General & Other	24,398,225	24,398,225	12,946,367	24,033,225 2
Depreciation and Amortization Expense	30,612,717	30,612,717	15,550,749	30,850,781 1
Interest Expense, Net	20,112,012	21,416,228	10,961,979	22,080,557 1
Total Cost of Electric Service	\$ 202,436,700	\$ 203,859,266	\$ 103,212,899	\$ 205,642,246
Patronage Capital & Operating Margins	\$ 4,948,575	\$ 4,954,443	\$ 154,427	\$ 4,458,244
Non-Operating Margins - Interest	629,772	629,772	311,815	626,701
Allowance for Funds Used During Construction	178,150	178,150	83,507	172,582 1
Non-Operating Margins - Other	-	-	118,757	118,757 1
Patronage Capital or Margins	\$ 5,756,497	\$ 5,762,365	\$ 668,506	\$ 5,376,284
MFI/I	1.28	1.26	1.06	1.24
TIER	1.30	1.27	1.07	1.25

¹ Forecast based on 6 month actual and 6 month forecast

² Forecast has been adjusted to reflect anticipated changes

CHUGACH ELECTRIC ASSOCIATION, INC.

June 2019 Financial Information August 7, 2019



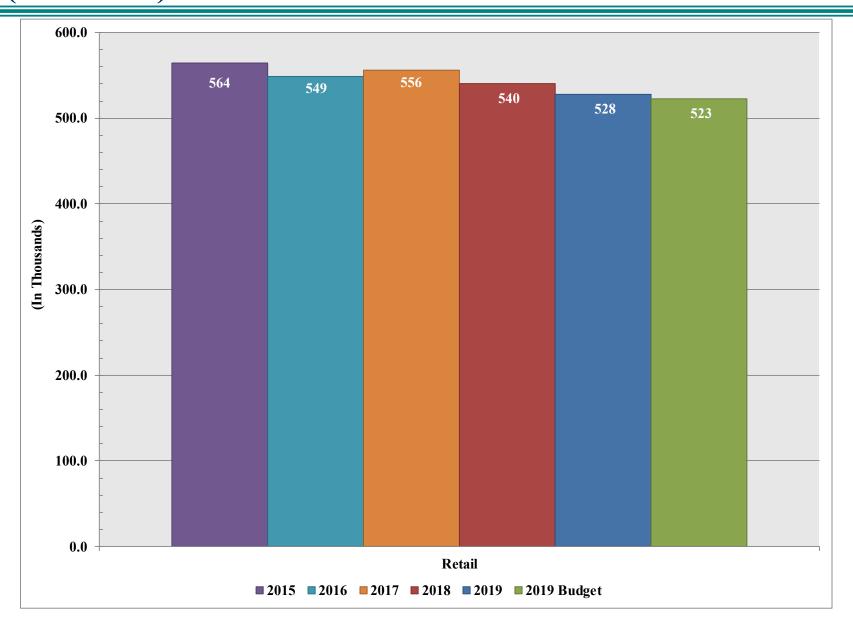
June 2019 Financial Information



- ► MWH Sales
- ► Statement of Operations
- **▶** Balance Sheet
- ► Statements of Cash Flows

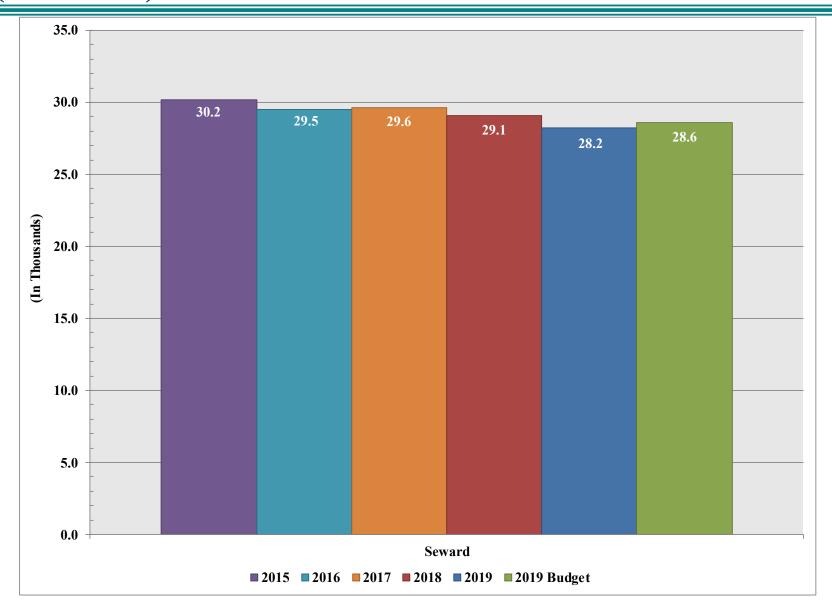
5 Year Retail MWh Sales Comparison (June YTD)





5 Year Seward MWh Sales Comparison (June YTD)





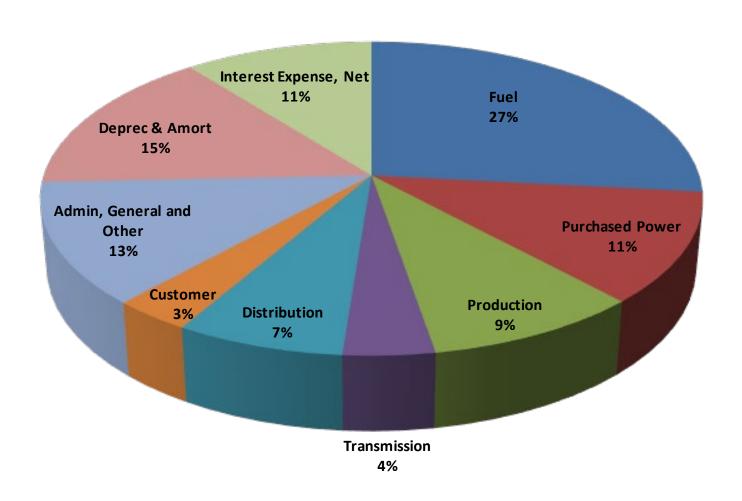
Comparative Statement of Operations June YTD 2019



CATEGORY		ACTUAL		BUDGET		VARIANCE		
Operating Revenues	\$	103,367,326	\$	102,080,545	\$	1,286,781		
Fuel		27,526,795		28,482,434		(955,639)		
Production		9,542,186		10,107,914		(565,728)		
Purchased Power		11,771,001		9,689,973		2,081,028		
Transmission		4,022,783		4,020,384		2,399		
Distribution		7,424,478		7,710,146		(285,668)		
Consumer Accounts		3,466,561		3,346,363		120,198		
Administrative, General and Other		12,946,367		12,492,591		453,776		
Depreciation and Amortization		15,550,749		15,312,685		238,064		
Total Operating Expenses	\$	92,250,920	\$	91,162,490	\$	1,088,430		
Interest Expense, Long-Term and Other		11,147,036		10,564,881		582,155		
Interest Charged to Construction		(185,057)		(267,231)		82,174		
Net Interest Expense	\$	10,961,979	\$	10,297,650	\$	664,329		
Net Operating Margins	\$	154,427	\$	620,405	\$	(465,978)		
Interest Income		311,815		314,886		(3,071)		
Allowance Funds Used During Const.		83,507		89,075		(5,568)		
Capital Credits, Patronage Dividends, Other		118,757		0		118,757		
Patronage Capital or Margins	\$	668,506	\$	1,024,366	\$	(355,860)		
MFI/I		1.06		1.10				
TIER		1.07		1.10				

Total Operating and Interest Expense June YTD 2019





Comparative Balance Sheet, Assets & Other Debits June 2019 & December 2018



ASSETS & OTHER DEBITS	06/30/19	12/31/18	CHANGE
	1.00 (150 0 (0	1.016.660.000	10.506.055
Electric Plant in Service	1,236,459,969	1,216,663,092	19,796,877
Construction Work in Progress	14,170,391	17,272,307	(3,101,916)
Total Utility Plant	\$ 1,250,630,360	\$ 1,233,935,399	\$ 16,694,961
Accumulated Depreciation	 (545,192,611)	(529,099,451)	(16,093,160)
Net Utility Plant	\$ 705,437,749	\$ 704,835,948	\$ 601,801
Nonutility Property	76,889	76,889	0
Operating Lease Right-of-Use Assets	1,025,106	0	1,025,106
Investment in Assoc. Organizations	8,155,603	8,570,046	(414,443)
Special Funds	2,132,485	1,890,221	242,264
Restricted Cash Equivalents & Other	 108,000	108,000	0
Total Other Property & Investments	\$ 11,498,083	\$ 10,645,156	\$ 852,927
Cash, Marketable Securities & Other	2,199,574	12,423,578	(10,224,004)
Special Deposits & Restricted Cash	1,279,558	1,268,274	11,284
Accounts Receivable - Net	25,600,024	31,165,249	(5,565,225)
Materials and Supplies, Fuel Stock	26,563,037	28,175,563	(1,612,526)
Prepayments	3,557,760	2,227,117	1,330,643
Other Current Assets	303,381	241,279	62,102
Total Current Assets	\$ 59,503,334	\$ 75,501,060	\$ (15,997,726)
Deferred Charges, Net	39,288,829	37,668,424	1,620,405
Total Assets	\$ 815,727,995	\$ 828,650,588	\$ (12,922,593)

Comparative Balance Sheet, Liabilities & Other Credits June 2019 & December 2018



LIABILITIES & OTHER CREDITS	06/30/19	12/31/18	CHANGE
Memberships	1,761,182	1,748,172	13,010
Patronage Capital	173,370,711	177,823,597	(4,452,886)
Other	15,079,726	14,952,925	126,801
Total Equities and Margins	\$ 190,211,619	\$ 194,524,694	\$ (4,313,075)
Bonds Payable	449,999,997	398,416,664	51,583,333
National Bank for Cooperatives	32,376,000	33,972,000	(1,596,000)
Unamortized Debt Issuance Costs	(2,780,509)	(2,425,247)	(355,262)
Operating Lease Liabilities	834,925	0	834,925
Total Long-Term Obligations	\$ 480,430,413	\$ 429,963,417	\$ 50,466,996
Current Installments of Long-Term Obligations	26,798,849	26,608,667	190,182
Commercial Paper	8,000,000	61,000,000	(53,000,000)
Accounts Payable	8,662,054	9,538,749	(876,695)
Consumer Deposits	4,657,070	4,845,611	(188,541)
Other Current & Accrued Liabilities	30,999,912	32,853,659	(1,853,747)
Total Current Liabilities	\$ 79,117,885	\$ 134,846,686	\$ (55,728,801)
Deferred Compensation	1,573,178	1,359,878	213,300
Other Liabilities, Non-Current	771,838	580,841	190,997
Deferred Liabilities	752,523	764,834	(12,311)
Patronage Capital Payable	1,931,295	3,393,253	(1,461,958)
Cost of Removal Obligation / ARO	60,939,244	63,216,985	(2,277,741)
Total Liabilities, Equities and Margins	\$ 815,727,995	\$ 828,650,588	\$ (12,922,593)

Statements of Cash Flows June 2019 and June 2018



		06/30/19	06/30/18
1.	Cash flows from operating activities:		
	Assignable margins	\$ 668,506 \$	2,300,426
	Adjustments to reconcile assignable margins to net cash		
	provided (used) by operating activities:		
	Depreciation and amortization	19,157,983	17,254,539
	Allowance for funds used during construction	(83,507)	(51,998)
	Other	372,045	336,131
	Decrease in assets	29,976	8,876,817
	Decrease in liabilities	(3,544,097)	(494,072)
	Net cash provided by operating activities:	\$ 16,600,906 \$	28,221,843
2.	Cash flows from investing activities:		
	Return of capital from investment in associated organizations	414,443	414,012
	Investment in special funds	(14,855)	(296,047)
	Investment in marketable securities and investments-other	(22,430)	(1,423,399)
	Proceeds from the sale of marketable securities	6,437,508	1,672,465
	Extension and replacement of plant	(19,481,053)	(9,708,321)
	Net cash used in investing activities:	\$ (12,666,387) \$	(9,341,290)
3.	Cash flows from financing activities:		
	Payments for debt issue costs	(472,332)	0
	Net increase (decrease) in short-term obligations	(53,000,000)	3,000,000
	Net increase (decrease) in long-term obligations	49,987,333	(25,012,667)
	Net increase (decrease) in consumer advances/retired patronage/other	(4,345,657)	1,925,917
	Net cash provided by (used in) financing activities:	\$ (7,830,656) \$	(20,086,750)
	Net change in cash, cash equivalents & restricted cash	(3,896,137)	(1,206,197)
4.	Cash, cash equivalents & restricted cash at beginning of period	\$ 7,428,969 \$	7,201,759
5.	Cash, cash equivalents and restricted cash at end of period	\$ 3,532,832 \$	5,995,562



Questions?

CHUGACH ELECTRIC ASSOCIATION, INC. Anchorage, Alaska

AUDIT AND FINANCE COMMITTEE MEETING AGENDA ITEM SUMMARY

August 7, 2019

ACTION REQUIRED		AGENDA ITEM NO. VIII.A.
<u>X</u>	Information Only Motion Resolution Executive Session Other	
TOPIC June 30,	2019, SEC Form 10Q Filing	

DISCUSSION

The Form 10Q as reviewed in executive session.

MOTION

Move that the Audit and Finance Committee recommend management file the Securities and Exchange Commission Form 10Q by the due date incorporating any amendments to the document which will be reviewed and approved by KPMG. Mr. Hayhurst and Ms. Highers will immediately inform the Board, in writing, of any material or significant changes.