

**CHUGACH ELECTRIC ASSOCIATION, INC.
ANCHORAGE, ALASKA**

MEMBER REQUEST FOR INFORMATION

To appropriately respond to member requests for information, Chugach Electric Association, Inc. (Chugach or Association) requires that you complete and sign this form when requesting information from the Association. You will be required to pay Chugach's actual incremental cost of responding to your request and an estimate of the cost will be provided to you in advance upon request.

Your request must include a clearly stated proper purpose for the information you are requesting or the request will be denied. If denied, a written explanation will be provided to you. You may appeal any denied request to the Board of Directors. The Board of Directors will review and determine whether the denial of your request was appropriate. Requests for current Articles of Incorporation, Bylaws, Board policies, annual reports, and newsletters of the Association shall be provided to the requesting member at no charge and such requests shall not be required to be accompanied by a completed Request for Information Form, as provided for in Board Policy 605.

MEMBER NAME: _____ PHONE NO.: _____ DATE: _____

MEMBER NO. _____ ADDRESS: _____

INFORMATION REQUESTED

Document	Proper Purpose

Do you want to review the document(s) prior to copying? Yes _____ No _____

Do you represent an organization? Yes _____ No _____

Are you running for election to the Association Board of Directors? Yes _____ No _____

TERMS AND CONDITIONS:

In consideration for the receipt of the information requested herein, I certify and agree as follows:

1. I will use the requested information solely for the Proper Purpose stated above and will not disclose or permit access to the requested information other than to those individuals or entities expressly identified below (Representatives) who (a) need to know such information; (b) know of the existence of the Terms and Conditions of this Member Request for Information form; and (c) are bound by written confidentiality obligations no less protective of the requested information than the terms and conditions contained herein. I will be responsible for any breach of these terms and conditions caused by my Representatives.

2. I will safeguard and cause my Representatives to safeguard the requested information from unauthorized use, access, or disclosure using at least the same degree of care used to protect my most sensitive information and no less than a reasonable degree of care.
3. I will promptly notify Chugach of any unauthorized use or disclosure of the requested information and use my best efforts to prevent further use or disclosure.
4. I will, within 30 days following Chugach's next annual member meeting subsequent to this request, either return to Chugach or destroy all copies of member lists and member list information (i.e., member names and addresses) in my and my Representative's possession and certify in writing to Chugach that I have either returned or destroyed all such requested information in my possession.
5. I understand that Chugach retains its entire right, title, and interest in and to all requested information and no such disclosure of information hereunder will be construed as a license, assignment, or other transfer of any such right, title, and interest to myself, my Representatives, or any other person.
6. I acknowledge and agree that any breach of these terms and conditions will cause injury to Chugach for which money damages would be an inadequate remedy and that, in addition to remedies at law, Chugach is entitled to equitable relief as a remedy for any such breach.
7. I agree to indemnify, defend, and hold Chugach harmless from and against any claims or damages related to my or my Representative's breach of these terms and conditions.
8. These terms and conditions and all matters relating hereto are governed by, and construed in accordance with, the laws of the State of Alaska, without regard to the conflict of law provisions of such State. Any legal suit, action, or proceeding relating to these terms and conditions must be instituted in the federal or state courts located in Anchorage, Alaska.

Signature _____ Date _____

REPRESENTATIVES (if applicable):

Name _____
Company Name _____
Address _____
Phone No. _____
Membership Status _____

Brief explanation of need for information:

Name _____
Company Name _____
Address _____
Phone No. _____
Membership Status _____

Brief explanation of need for information:

Name _____
Company Name _____
Address _____
Phone No. _____
Membership Status _____

Brief explanation of need for information:

FOR USE BY CHUGACH ELECTRIC ASSOCIATION, INC.

<u>DATE</u>	<u>BY</u>	<u>ACTION</u>
_____	_____	Request received.
_____	_____	Member status verified. Member since _____.
_____	_____	Denied. No proper purpose stated. (Explain)
_____	_____	Denied. No documents or records in existence.
_____	_____	Production costs estimated and reported to requestor.
		ESTIMATED COST: \$ _____
_____	_____	Requestor declined to pay costs.
_____	_____	Requestor informed copies ready. ACTUAL COST: \$ _____
_____	_____	Documents delivered. Payment received.

Send completed form to julie_hasquet@chugachelectric.com